

Board of Selectmen's
Special Meeting
Thursday, October 22, 2015
4:00 PM – Town Hall

The meeting was called to order by First Selectman George Temple and the Pledge of Allegiance was recited.

Present: First Selectman George R. Temple Esq., Selectman Jeff Haney, Joanne Pelton,
Administrative Assistant

Absent: Selectman David McKane

ACCEPTANCE OF MINUTES

1. 9/16/15 Regular Meeting

MOTION:

Jeff Haney moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

MOTION:

Jeff Haney moved to approve the 9/16/15 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. 10/7/15 Regular Meeting

MOTION:

First Selectman George Temple moved to table the 10/7/15 Regular Meeting minutes as presented. This was seconded by Jeff Haney. All 2 Ayes. Motion carries.

NEW BUSINESS

1. Request to Hire Water Pollution Control Authority Sewer Inspector – Discuss with Possible Action

Discussion: Fred D'Amico, Chairman of Oxford WPCA, stated this inspector is needed for the main line that is going from West Street to 300 Oxford Road. Haynes will pay up

to \$10,000 for this. First Selectman George Temple stated Marty Wing is retired from O&G and has experience with this kind of work.

MOTION:

Jeff Haney moved to hire Marty Wing as a Water Pollution Control Authority Sewer Main Inspector at a pay rate of \$18.50 per hour on an As-Needed Basis, with funding to come from the Sewer Main Installation Fees Line-Item Account as presented and requested by the Chairman in his letter dated 9/17/15. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. **Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection Memorandum of Agreement Resolution – Approve and Authorize First Selectman to Sign**

MOTION:

Jeff Haney moved to approve the following Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection Memorandum of Agreement Resolution as presented and requested by the Grant Writer in her letter dated 10/14/15:

RESOLVED, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate.

FURTHER RESOLVED, that George R. Temple, as First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. **Approve Jordan Energy Placing Solar Panels on Town-Owned Property**

Discussion: The representatives from Jordan Energy gave a presentation which explained that by placing solar panels on Town property, there will be an energy savings benefit to the Town of 1.8 - 4.8 million dollars over the next 20 to 30 years, depending on the time frame chosen. They would be placed on the four acre parcel on the corner of North Larkey Road and Commerce Drive. The environmental benefit is obvious; clean energy will save 700 tons of carbon per year, reducing the Town's footprint. It was also explained that there will be no up front cost to the Town and no cost to keep the panels when the agreement expires. First Selectman George Temple stated he will go over the material he was given and they will then vote on this issue possibly at the next Board of Selectmen's meeting.

MOTION:

First Selectman George Temple moved to approve Jordan Energy placing solar panels on town-owned property off of Riggs Street, on the site of the former town dump, subject to approval from Public Works, Emergency Management, Town Counsel, and analysis by Finance Director, Jim Hliva. This was seconded by Jeff Haney. All 2 Ayes. Motion carries.

4. Appropriation of Funds to Conduct Facilities Study – Approve Funding

MOTION:

Jeff Haney moved to approve an appropriation, in an amount not to exceed \$60,000.00 to be taken from Funds Surplus, in order to conduct a Facilities Study for the Oxford Public Schools as presented and requested by the Board of Education Chairman in her letter dated 10/16/15. This was seconded by George Temple. All 2 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: The Superintendent of Schools, Ana Ortiz, explained this study must be done every 10 years, so the Town is due for one. Once the Board of Education reads the study, they will make a recommendation to the Town as to whether a new elementary school or middle school be built, along with the size, amount of class rooms, etc. Oxford's reimbursement rate from the state has lowered, it is now at only 26%, so this study is of vital importance. First Selectman George Temple stated he will recommend this study to the Board of Finance.

5. Sale of Lot #10 Woodruff Hill Industrial Park – Approve Sale

MOTION:

Jeff Haney moved to approve the sale of Lot #10 of the Woodruff Hill Industrial Park to Mark Oczkowski, of Highland Road in Oxford, for the amount of \$350,000.00 and with all the stipulations in the original 2008 Agreement with the Town of Oxford; as presented and recommended by the Economic Development Director in his letter dated 10/19/15 . This was seconded by George Temple. All 2 Ayes. Motion carries.

Discussion: Economic Development Director Andy McGeever stated the permits are in place and awaits approval from the Selectmen and a Town Meeting. When asked what he will do with the property, Mark Oczkowski answered by saying his shop at 10 Fox Hollow is too small, so he will be selling that and building a bigger shop at this location. First Selectman George Temple said a Town Meeting will be set per the Town of Oxford's Charter.

6. Economic Development Director Request to Waive Ninety Day Probationary Period – Approve and Authorize First Selectman to Sign

MOTION:

Jeff Haney moved to amend the Employment Agreement between the Economic Development Director and the Town of Oxford by waiving the ninety day probationary period as the FICA and Medicare payments from 2012 – 2015 were paid to the United States Treasury by the Town of Oxford and to authorize the First Selectman to sign said amended agreement; all as presented and requested by the Economic Development Director in his letter dated 10/19/15. This was seconded by George Temple. All 2 Ayes. Motion carries.

7. Award Town Energy Efficient Lighting System Contract

MOTION:

Jeff Haney moved to award the Town Energy Efficient Lighting System contract to Greenleaf Energy Solutions, of 119 Hawley Road in Oxford, as recommended by the Finance Director. This was seconded by George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple stated this is subject to Town Counsel's approval of the contract.

8. Tax Appeal Agreement between 66 Hawley Road, LLC and Town of Oxford – Discuss with Possible Action

MOTION:

Jeff Haney moved to discuss and approve The Tax Appeal Agreement between 66 Hawley Road, LLC and the Town of Oxford. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries

Discussion: Town Counsel Kevin Condon stated that both sides have come to an agreement. This means the Town will get an additional \$13,511.00. Attorney Condon recommends going forward with the agreement since the Town will now have a current tax payer at this location. See attached document.

9. Purchase Property Adjacent to Tetlak Park – Discuss with Possible Action

Discussion: First Selectman George Temple commented on how this piece of property will benefit the Town because it will be the perfect spot for a picnic area once the Park is built. The Town of Oxford has plenty of money in the Open Space account to acquire this property.

MOTION:

First Selectman George Temple moved to allow the First Selectman to offer \$45,000 for this property. This was seconded by Jeff Haney. All 2 Ayes. Motion carries.

ADJOURNMENT

MOTION:

Jeff Haney moved to adjourn the meeting at 4:51 PM. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Respectfully Submitted,



Robbi Costigan
Clerk

15 OCT 27 PM 1:45
TOWN OF OXFORD, CT
George Temple
TOWN CLERK