

**Board of Selectmen's
Regular Meeting**

Wednesday, May 3, 2017
7:30 PM - Town Hall

The Pledge of Allegiance was recited. The meeting was called to order by First Selectman George Temple at 7:31 P.M.

ACCEPTANCE OF MINUTES

1. 4/19/17 Regular Meeting

MOTION:

Jeff Haney moved to approve the 4/19/17 Regular Meeting minutes as presented. This was seconded by Kathy Johnson. All 3 Ayes.

2. 4/25/17 Special Meeting

MOTION:

Jeff Haney moved to approve the 4/25/17 Special Meeting minutes as presented. This was seconded by Kathy Johnson. All 3 Ayes.

AMENDMENT OF AGENDA

1. Oxford School Building Committee's Hiring and Funding Requests

MOTION:

Jeff Haney moved to add to the agenda Oxford School Building Committee's Hiring and Funding Requests as Item #9 and move Report of First Selectman to Item #10. This was seconded by Kathy Johnson. All 3 Ayes.

APPOINTMENTS

1. Elderly Commission Appointment

MOTION:

Jeff Haney moved to appoint Susan DeSheen, of 110 Park Road, to the Elderly Commission with a term to commence immediately and expire on 12/31/20. This was seconded by Kathy Johnson. All 3 Ayes.

Discussion: First Selectman had Susan DeSheen come to the front of the room and thanked her for volunteering for this appointment. This is an important function, and the Board of Selectmen are happy to have her; she will be notified of the action here tonight and will need to see the Town Clerk to be sworn in.

NEW BUSINESS

1. Dad's Food Truck/Popcorn Truck Peddler's Permit – Approve

MOTION:

Jeff Haney moved to approve Dad's Food Truck/Popcorn Truck Peddler's Permit with the following restrictions and as approved by the Parks & Recreation Commission at their meeting of 5/1/17:

1. No selling at Posypanko Park on Babe Ruth's Opening Day (Date TBD)
2. No selling at Posypanko Park during the summer camp hours of Monday - Friday 7:30 AM– 5:00 PM from July 10, 2017 to August 18, 2017
3. No selling at Oxford's Food & Arts Fest on June 11, 2017 unless a paid and approved vendor for that event.

This was seconded by Kathy Johnson. All 3 Ayes.

Dad's Food Truck has been a vendor in town for a long time.

2. Helmo's Peddler's Permit – Approve

MOTION:

Jeff Haney moved to approve Helmo's, LLC Peddler's Permit with the following restrictions and as approved by the Parks & Recreation Commission at their meeting of 5/1/17:

1. No selling at Posypanko Park on Babe Ruth's Opening Day (Date TBD)
2. No selling at Posypanko Park during the summer camp hours of Monday - Friday 7:30 AM– 5:00 PM from July 10, 2017 to August 18, 2017
3. No selling at Jackson Cove during "Summer Nights at The Beach" series (Tuesday Nights)
4. No selling at Oxford's Food & Arts Fest on June 11, 2017 unless a paid and approved vendor for that event.

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries

3. Young Entrepreneurs Cotton Candy Peddler's Permit – Approve

MOTION:

Jeff Haney moved to approve Young Entrepreneurs Cotton Candy Peddler's Permit with the following restrictions and **CONTINGENT UPON** the submittal of an approved Health Department permit and as approved by the Parks & Recreation Commission at their meeting of 5/1/17:

1. No selling at Posypanko Park on Babe Ruth's Opening Day (Date TBD)
2. No selling at Posypanko Park during the summer camp hours of Monday - Friday 7:30 AM– 5:00 PM from July 10, 2017 to August 18, 2017
3. No selling at Jackson Cove during "Summer Nights at The Beach" series (Tuesday Nights)
4. No selling at Oxford's Food & Arts Fest on June 11, 2017 unless a paid and approved vendor for that event.

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: Everything is in order. First Selectman Temple is in favor of these and looks like a very good menu for everything!

4. Super Softy Peddler's Permit – Approve

MOTION:

Jeff Haney moved to approve Super Softy's Peddler's Permit with the following restrictions and as approved by the Parks & Recreation Commission at their meeting of 5/1/17:

1. No selling at Posypanko Park on Babe Ruth's Opening Day (Date TBD)
2. No selling at Posypanko Park during the summer camp hours of Monday - Friday 7:30 AM– 5:00 PM from July 10, 2017 to August 18, 2017
3. No selling at Jackson Cove during "Summer Nights at The Beach" series (Tuesday Nights)
4. No selling at Oxford's Food & Arts Fest on June 11, 2017 unless a paid and approved vendor for that event.

This was seconded by Kathy Johnson. All 3 Ayes.

Discussion: There is a temporary service license from Pomperaug Health Dept. which expires 10/31/17. Jeff Haney asked why Dad's Food Truck doesn't have the "no selling at Jackson Cove during "Summer Nights at The Beach."? It was noted that Dad's is the only vendor allowed there and he does donate to the town and is doing town service. He also does not sell ice cream and chips so he is not competing.

5. Hire Parks & Recreation Summer Staff

MOTION:

Jeff Haney moved to hire the Parks & Recreation Summer Staff as presented by the Director in her letter dated 5/2/17 (Attached). This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: The list may have some additions and/or subtractions which we can make up at a later date.

6. New Oxford Middle School Construction Project Resolutions – Approve and Authorize First Selectman to Sign

MOTION:

Jeff Haney moved to approve the following New Oxford Middle School Construction Project Resolutions for the grant application and to authorize the First Selectman to sign; as presented by the Oxford School Building Committee in their letter dated 4/27/17:

1. Authorization for Board of Education to apply for school construction grant:
RESOLVED, that the Board of Selectmen authorizes the Oxford Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the building of a new Oxford Middle School.
2. Authorization for Building Committee:
RESOLVED, that the Oxford School Building Committee is hereby established as the building committee with regard to the building of a new Oxford Middle School.
3. Authorization for preparation of schematic drawings and outline specifications:
RESOLVED, that the Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the building of a new Oxford Middle School.

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: These are requirements and the Resolution is in proper format that the State requires for the grants. This is the first step we have to take in order to get this going.

7. Riverside Fire Company Kitchen Renovation Funding Request – Approve

MOTION:

Jeff Haney moved to approve the funding in an amount not to exceed \$23,009.00, to be taken from LoCIP (Riverside Fire Company will be responsible for the remaining \$30,000.00), for the kitchen renovation at the Riverside Fire Company; as approved and presented by the Board of Chiefs in their letter 4/24/17. This was seconded by Kathy Johnson.

Discussion: The Riverside Fire Company complied with the bidding process and received quotes. This is long overdue. It was suggested that the Board of Selectmen sit with the Riverside Fire Company to discuss coming up with the balance. The \$30,000 was a recommendation from Jim Hliva, who is not present tonight to discuss this matter. This amount is equivalent to what was done for the Quaker Farms.

MOTION:

Jeff Haney moved to amend the motion to approve the funding in an amount not to exceed \$53,009.00, to be taken from LoCIP for the kitchen renovation at the Riverside Fire Company; as approved and presented by the Board of Chiefs in their letter 4/24/17. This was seconded by Kathy Johnson.

Discussion was held.

MOTION:

Jeff Haney moved to *table* Item #7. This was seconded by Kathy Johnson. All 3 Ayes.

Discussion: First Selectman Temple asked Scott Pelletier to let the Riverside Fire Company know to call First Selectman Temple to discuss this matter. John Downs noted for the record that he has been the Treasurer for over 50 years, and the Riverside Firehouse has expended over hundreds of thousands of dollars for the town building. First Selectman Temple wants to get the kitchen done.

8. Award Oxford Fire Department's Wireless Keyless Entry System Bid

MOTION:

Jeff Haney moved to award Oxford Fire Department's Wireless Keyless Entry System Bid to Utility Communications in the amount of \$32,132.31 as presented and recommended by the Board of Chiefs in their letter dated 4/24/17. This matter will be forwarded to the Board of Finance. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: Scott Pelletier discussed that this is a keyless system for all three of the fire houses. This will allow the Fire Departments to have documentation for who is coming in and out of the fire house and also the firemen can be cleared from one fire house engine and can go to another fire house to get another truck to respond to the call since all the engines will be identical. All of the Chiefs are on board with this system. This will have to go to the Board of Finance.

9. Oxford School Building Committee's Hiring and Funding Requests

MOTION:

Jeff Haney moved to approve the hiring of GNBC Consulting Engineers for geo-technical services and to approve the funding in the amount of \$7,100.00, to be taken from the General Fund, for their services; as presented and requested by the Oxford School Building Committee in their letter dated 4/28/17. This was seconded by Kathy Johnson.

Discussion: This is very important since the site was questionable. This will allow them to get an exact location for the school. The committee is working with the cost estimator to get it as accurate as possible. The remaining requests for funds are listed so the committee does not have to keep coming back, and the rest of the items will be part of the referendum. The committee has to itemize the total expenses for the project. We are only approving Item 5 tonight. Items 6, 7 & 8 are additional and could be approved as well.

MOTION:

Jeff Haney moved to amend Motion #9 to approve the hiring of GNBC Consulting Engineers for geo-technical services and approving the amount of items #5, #6, #7, #8 on the Oxford Middle School Project Referendum Budget Development for a total amount of \$39,908. This amount includes Geo-technical bidding and advertising, Town Engineer Survey concepts, contingency, and clerical. This will be sent to the Board of Finance. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

10. Report of First Selectman

1. First Selectman Temple went up to Hartford with the Superintendent of Schools and the Finance Director, and Jim Hliva to close out projects. It appears that we may be getting some reimbursement for some of the items for the fields and some of the other projects we did like the roof. We will not be able to get reimbursed for the baseball field dugouts, etc. First Selectman Temple stated they asked about the construction of the fields and it conforms with the State. When we receive this reimbursement, the money can be funneled back to the Board of Education to possibly be used to renovate other schools. They had to give the entire history of the High School Building project. If these items were not closed out, the State won't accept the application for the new school building project. Oxford did comply with everything.

2. They are working on the Library and are making progress. The committee would like to see it open by November. The site is working out well.
3. First Selectman Temple stated he received a call from the Connecticut Post stating they had a report that Oxford has a lot of uranium in the wells. First Selectman Temple stated we have a lot of rock and granite and it is a natural process. He had called the Pomperaug Health District and they had tested 9 wells last year and found elevated uranium by the area of Chestnut Tree Hill Road. The State did a total of 646 samples, and Woodbury was very strong with uranium also. Any person wishing to get their water tested can go to The Pomperaug Health Department for a test kit and will get the test results in two days for a fee.
4. Opening Day was held and First Selectman Temple got to throw the first pitch. The kids had a great time. Our baseball team is doing terrific!

AUDIENCE OF CITIZENS

Andrew Coy, 288 Quaker Farms Road, Oxford, asked about the vendors permit and asked if it can include "no selling at the Firemen's Carnival." The Young Entrepreneurs are the only vendor approved to sell at the Firemen's Carnival, the others are not permitted and it does state that in the permit approved by Parks & Recreation. If there is anyone that is there, First Selectman Temple stated to have one of the police officers tell them to leave.

ADJOURNMENT

MOTION:

Jeff Haney moved to adjourn the meeting at 8:25 PM. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Respectfully submitted,

Lynda Romanowski
Lynda Romanowski
Clerk, Board of Selectmen
Pending Approval

17 MAY - 8 PM 5:14
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK