

MINUTES
SPECIAL
MEETING
BOARD OF SELECTMEN
March 15, 2018

The meeting was called to order at 3:01p.m. by First Selectman George Temple, and the Pledge of Allegiance was recited.

Present: Board of Selectmen: George R. Temple, First Selectman; Scott Flaherty, Selectman

Also present: Kristyn Rosa, Administrative Assistant; Jim Hliva, Finance Director; Jack Kiley, Chairman Board of Finance; Scott Halstead, WPCA; Scott Pelletier, Fire Chief; Margaret West Mainor, Town Clerk; Susan O'Brien BOE Chairman; Bob Pettinella and Mike Herde, Conservation Commission of Inland/Wetland Agency.

Pledge of Allegiance

Acceptance of Minutes from Special Meeting dtd 02/12/18 and 02/14/18

Selectman Flaherty moved to remove this matter from the table. George Temple explained that we do not have to move to remove this matter from the table since the item is on the agenda. George Temple suggested that we just move to the motions.

Motion:

Scott Flaherty moved to approve the 2/14/18 Special Meeting minutes with the following amendments: remove First Selectman George Temple's name from the meeting minutes as he was not present. This was seconded by George Temple.

Scott Flaherty moved to remove the 2/15/18 Special Meeting minutes that were filed in error. Meeting was canceled. This was seconded by George Temple.

Scott Flaherty moved to approve the 02/20/18, 02/21/18 special meeting minutes as presented. This was seconded by George Temple.

Scott Flaherty moved to approve the 02/21/18, 02/22/18, 02/26/18, 02/27/18, 02/28/18 and 03/01/18 minutes as presented. This was seconded by George Temple.

Appointments:

1. Scott Flaherty moved to appoint Robert T. Pettinella, of 6 Anthony Pond Road, to the Board of Education as in accordance with Section 7-9 © of the Town Charter. This was seconded by George Temple. 2 Ayes. Motion carries.

Discussion: George Temple stated that this is the position that he will take from Melissa Cole who is deceased, sadly so. Bob is here I have known him and his family for a very long time. I know that Bob is as concerned with school safety and is concerned about accountability as I am. Bob is here if anyone has any questions for him. Bob Pettinella stated that he hoped that he can be an asset to the Board and if anyone has any concerns that he can help with, by all means please reach out to him. George Temple congratulated Bob.

2. Cultural Arts Commission Re-Appointments

Scott Flaherty moved to re-appoint Elaine Shown, of 139 Newgate Road, and Kathy Johnson of 68 Dorman Road, both to the Cultural Arts Commission with terms to commence immediately and expire on 12/31/20. This was seconded by George Temple. 2 Ayes. Motion carries.

Discussion: George Temple stated that both of these people have been involved in this and have been doing a good job. It is very important and often an overlooked commission but something he feels is well worth having. George stated that he looks forward to their service again.

NEW BUSINESS

1. Parks & Recreation's Account Adjustment Request- Approve

MOTION:

Scott Flaherty moved to approve the request to transfer the entire amount of funds currently in the Jackson's Cove checking account into the Parks & Recreation Department's Special Activities account as requested by the Director in her letter dated 02/14/18 and to use the funds as presented in that letter. This was seconded by George Temple. 2 Ayes

Discussion: George Temple asked "What is the source of the Jackson's Cove checking account?" Jim Hliva, Finance Director, stated that years ago long before he was employed here in Oxford, Jackson's Cove would sell gravel. This money was put into an account and was used for various projects for the Parks and Rec dept. There has been \$6,571.08 in assets which we need to keep a separate books on. Jim stated that he asked Kyra if she had projects that she could use it on rather than keeping the money sitting there year after year and earning a \$1.51 a month in interest. This is when she moved forward with the removal of the tennis courts at Posypanko. Kyra stated that she had listed some options in her letter as to where to use the money. But most likely it would get used on the old tennis courts at Posypanko which are no longer viable and have been redone in the past quite a few times. The ground did not take and continues to crack. The tennis courts are currently being used for parking and it's not very attractive right now.

There are cracks and weeds growing thru. Kyra spoke to Public Works and there is a black top sealer that they can put over to look better and cover the weeds to make it a true parking area instead of cracked tennis courts that are currently there now. Kyra stated that will use most of the money that is in that account. George Temple agreed with Kyra that they do need parking at Posypanko. George Temple asked Scott Flaherty if he had any other questions. Scott stated that he did notice that in the letter there was a suggestion to use the money for removal of a dead tree. Scott asked if we were going to remove the tree and Kyra stated that the tree has been removed and paid for already. Jim Hliva, stated that this would have to go to Town Meeting for approval; George Temple stated that forwarding to a Town Meeting should have been stated in the motion. The motion was amended and both selectmen voted. 2 Ayes.

2. Town Wide Clean-Up Month- Approve Resolution

MOTION:

Scott Flaherty moved to approve the following Town-Wide Clean Up Month Resolution:

WHEREAS, the Oxford Conservation Commission Inland Wetlands Agency has declared from April 1st through April 30th as Town Wide Clean- Up Month; and

WHEREAS, Town Wide Clean-Up Month is celebrated annually to recommit to protect our flora and fauna and make Oxford a beautiful place to live; and

WHEREAS, the Board of Selectmen of the Town of Oxford reaffirms its commitment to the goals and principles of the Town Wide Clean-Up Month and keeping with our goal to protect and make Oxford a beautiful place to live, and support Town Wide Clean-Up by :

1. Inviting and encouraging all citizens, businesses, organizations, schools, clubs, neighborhoods and families to participate in community Town wide Clean-Up activities; and

2. By providing support through participation of Town Departments.

THEREFORE BE IT RESOLVED, that the Board of Selectmen of the Town of Oxford declare from April 1st through April 30th as Town Wide Clean Up Month and authorizes the Public Works Department to remain open until 5:00pm on the last two Saturday's of April.

This was seconded by George Temple. 2 Ayes. Motion carries.

Discussion: George Temple asked Mike Herde if Denise and Sue Gibbons are still running the show. This program is to encourage everyone to get out and clean up our roads. George Temple also stated that the roads are looking pretty seedy and we had the Power Plant help us out last year but will not be helping again. Mike Herde stated that

it's that time of year and now that snow has melted you start to see the trash pop out. Mike also stated that the project has been successful in the past based upon how much trash has been collected at the end of the program. Mike also stated that Public Works has been very good about helping out as well. George asked Scott if he understands how the program works and Scott said yes. Scott stated that this is a very good idea and he thinks that people are getting spring fever and would be willing to help out and collect trash to clean up Oxford. Scott stated that he will be participating.

3. Dave Sippin, Commerce Road Bond Release- Approve

MOTION:

Scott Flaherty moves to approve the release of the Performance Bond, in the amount of \$53,990.32 for the public improvements on Commerce Drive as requested by the applicant in his letter dated 02/20/18 and as approved and recommended by the Water Pollution Control Authority in their letter dated 03/03/18. This was seconded by George Temple. 2 Ayes. Motion carries.

Discussion: George Temple asked Scott Halstead if there were any problems. Scott stated that there is no problem and this was a sewer line that was not completed and the bond holder has 5 or 6 lots on Commerce Drive and completed the project to our regulation and our standards. Now those lots have sewers which are important. George Temple asked Scott Flaherty if he had any questions. Scott stated no.

4. Library Building Committee's Building Mechanical System Commissioning-Award Contract

MOTION:

Scott Flaherty moved to award the contract for the new Library's Building Mechanical System Commissioning to Kohler Ronan, LLC of Danbury, in the amount of \$7,900.00 as approved by the Library Building Committee on 03/02/18. This was seconded by George Temple. 2 Ayes. Motion carries.

George Temple stated that it is a very good idea to take a look at the mechanics and get an evaluation. This will determine if we will accept it or not. He does not expect any problems, but would like to have it inspected before acceptance. George stated that this is what you do when you have a new building. Scott Flaherty agreed. George stated that this authorizes me to sign the contract.

5. Proposed Amended Personnel Regulations- Approve

MOTION:

Scott Flaherty moved to approve the proposed amendments of the Personnel Regulations as presented. This was seconded by George Temple. 2 Ayes. Motion carries.

Discussion: Margaret West- Manior stated that they are the same as the last regulations that you approved except for the insurance portion of it. Margaret explained that the last regulations that were approved had all the underlines and the bolds in them and Margaret took the responsibility to remove them and go thru page by page because things got a little mixed up with all of Joanne's corrections and copies and computer copies so the two previous copies that were filed in her office were kind of mixed up and nothing was changed except for bolds and underlines and punctuation. This includes the insurance that Jim gave her that started under the benefits section on page 11. Margaret also explained that this got very confusing because the original that she had in her office was still not up to the way it should have been so now Margaret truly believes this is the best copy so far. George asked where the insurance is. Margaret stated that it starts on the bottom of page 14 and goes thru to 15. George asked Margaret if the personnel regulations need to be approved by the Town Meeting and Margaret stated no just by the Board of Selectman. George stated that if Scott wanted to go thru the personnel policy and if he didn't agree with anything it could be changed at a later date. Scott understood.

6. Schreiber's Farm Open Space Appraisal- Approve Funding

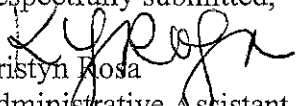
Discussion: We have had a couple of proposals. George asked Jim Hliva if we have an amount for this funding. Jim stated that his should have not been put on the agenda as BOS already approved the funding then it went to the BOF and they did not approve the funding. The actions have already taken place. George asked Jim to explain. Jim stated that we now need to find somewhere else to pay the bill. Scott asked, because we already did both appraisals? Jim stated that the appraisals were already done back in January. George stated that if we had considered the land that Dave Schrieber would like to sell to the town which is over 200 acres. Jim stated no, this was the appraisal that Kathleen requested so she could apply for the state grant. George stated that he had not seen the appraisal. Jim stated that Kathleen did give him a copy. Jim assumed everyone had it. George asked Scott if he had seen it. Scott stated no. George stated that they will not act on it as there is no motion until they see the appraisal. They will put on agenda next week if they need to.

7. Refitting of Great Oak School- Discuss

Discussion- George stated that this is only a discussion. The original Capital Budget included several items for Great Oak School in the tune of about \$200,000.00. George stated that the more he thought about it he decided that it is best to put a committee together and bond it and the reason why is to do everything all at once rather than in pieces. What he is going to suggest is at the next BOS meeting is to put a committee together and get the suggestions of the BOE. George stated to Sue O' Brien that Ed Specs will have to be done. Sue stated that the BOE is already working on it. George also stated that not everything in the Ed Specs has to be done, but there are certain things that have to be done. Sue stated that there are rules that have to be followed in order to get reimbursement. George thanked Sue for mentioning the reimbursement because that is another reason why we should address this situation this way instead of piece mail. Without Ed Specs you don't get reimbursement, period. George asked Jack Kiley if he agreed. Jack stated that he cannot say yes or no right now. Once we get everything put together in the next month or so, than I think we will be ready to say, yah. He also stated that they should probably be ready to go ahead with that project. We will sit down and see where we are at with all our balances and then go forward. Jack stated "Does it have to be done"? Yes, it has to be done. When we get that new school, Great Oak will be an antique. Something has to be done. It is not up to standards and either is security which is the important thing. George, stated if we do it this way we are spreading the debt out over several years instead doing it all once. It would be an impact on our mill rate. By spreading it out, we not only get reimbursed, but it's also less painful. George stated, he is going to proceed like we are going to do it. Jack Kiley stated that the interest rates right now are the lowest they are going to be 5 years from now. George agreed. Sue stated that there is a June 30th deadline, so there needs to be a committee together and a commitment. George stated that this will be done. George also stated to Scott to let him know if he has anyone in mind for the committee and suggested that he talk to people on the democratic town committee. George didn't want the Middle School Building Committee to just fold into the Refitting Committee because he doesn't want them to lose their focus. George stated that he and Scott have been touring the different middle schools with Bob Slie. These are the schools built by the architects that are being considered to build the new school. It is really interesting to see the different schools and to see their school security. It is really eye opening. George told the BOE that they will not get everything that they want, but there are a lot of thing that need to be repaired. George also stated that he wants to hold off on sidewalks being placed near Great Oak and QFS because of all the construction that will be done during the building of the Middle School. George stated that he can make a commitment to the BOE that by June he will have a committee together.

George Temple moved to a motion to adjourn the meeting at 3:32p.m. This was seconded by Scott Flaherty. 2 Ayes. Motion carries.

Respectfully submitted,


Kristyn Rosa

Administrative Assistant

Office of the First Selectman

18 MAR 21 AM 10:47

TOWN OF OXFORD, CT

Spencer H. West

TOWN CLERK