

MINUTES

Board of Selectmen's Regular Meeting

Wednesday, September 4, 2013
7:30 PM - Town Hall

First Selectman George R. Temple opened the meeting at 7:35 p.m. and the Pledge of Allegiance was recited. Present: First Selectman George Temple, Jeff Haney, Dave McKane, Joanne M. Pelton administrative assistant.

ACCEPTANCE OF MINUTES

1. 8/14/13 Special Meeting

MOTION:

Jeff Haney moved to approve the 8/14/13 Special Meeting minutes as presented. This was seconded by George Temple. All (2) Ayes. 1 abstention - David McKane. Motion carries.

AMENDMENT OF AGENDA

1. Leukemia, Lymphoma & Myeloma Awareness Month Proclamation – Approve and Authorize First Selectman to Sign

MOTION:

Jeff Haney moved to amend the agenda to add Leukemia, Lymphoma & Myeloma Awareness Month Proclamation – Approve and Authorize First Selectman to Sign. This was seconded by David McKane. All (3) Ayes. Motion carries.

2. Appoint Mark Gross, of 511 Quaker Farms Road as Hearing Officer

MOTION:

Jeff Haney moved to amend the agenda to add the appointment of Mark Gross, of 511 Quaker Farms Road as hearing officer. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

APPOINTMENTS

1. Roads Commission – Appoint Larry Ellis

MOTION:

Jeff Haney moved to appoint Larry Ellis, of 23 Macintosh Drive, to the Roads Commission with a term to commence immediately and expire 12/31/14. This was seconded by David McKane. All (3) Ayes. Motion carries.

AUDIENCE OF CITIZENS

Linda Czaplinski, 30 Freeman Road complained that the Board of Selectmen did not honor her request for information on her property. Although she was informed to meet with Town Counsel, Ms. Czaplinski said she did not want to do that because she wanted a written response from the town. Jeff Haney told Ms. Czaplinski that the town has cooperated with her and are not ignoring the situation. George Temple said that because the matter is in litigation they could not discuss it publically.

John Downs, 6 Roosevelt Drive said he would like the town to set up a meeting with Nextel to put up a gate at the cell tower on Roosevelt Drive. Mr. Downs also said he would like to see Route 34 become a scenic drive from Derby to Newtown and suggested the towns get together and petition the state. He said he is concerned about accidents and trucks on the Stevenson Dam. George Temple said he liked the idea and would like to pursue it.

NEW BUSINESS

1. Hire Part-Time Planning & Zoning Department Fill-In

MOTION:

George Temple moved to table. This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

2. Extend IT Contract for One Additional year – Approve

MOTION:

George Temple moved to table. This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

3. Annual Town Report – Approve

MOTION:

Dave McKane moved to accept the 2012 – 2013 Annual Town Report as presented. This report will be made available on the Town's municipal website and in the office of the Town Clerk by January 15, 2014. This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

4. Hire Youth Conservation Corps Members

MOTION:

Jeff Haney moved to hire Kevin Schumitz, of 197 Freeman Road, and Brandon Whitburn, of 36 Macintosh Drive, both to the Youth Conservation Corps at a pay rate of \$8.25 per hour, part-time, and a start date of Monday, September 9, 2013. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

Dave McKane commended the work done by the corps and George Temple said the corps members are required to volunteer for 50 hours before they can be hired.

5. Extend Agriculture Advisory Committee's Farmers Market Peddler's Permit

MOTION:

Jeff Haney moved to extend the Agriculture Advisory Committee's Farmers Market Peddlers Permit at Oxford Center School to include Saturday, September 7, 14 and 21, 2013 and to approve the use of the front horseshoe driveway at Oxford Town Hall and the use of the two side Library parking areas for their Farmers Market for Saturday, September 28, 2013 and every Saturday through November 22, 2013. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

6. Swap Shop at Public Works – Approve

MOTION:

George Temple moved to table a Swap Shop at the Public Work's Recycling area at this time.

George Temple said there are still many questions to be answered including where it would be located. He said he still thinks it is a good idea. He said he wants to make sure that it is done safely. Dave McKane said he was not opposed to the idea but on a busy day it gets very congested at Public Works. He said safety issues must be addressed first and if it were to go forward it would have to be staffed by volunteers. As a DPW worker, Dave McKane said they often put good items aside for people to take.

7. Approve Appropriate from LoCIP for Quaker Farms Firehouse Kitchen Renovation

MOTION:

Jeff Haney moved to approve an appropriation, in an amount not to exceed \$30,000.00 to be taken from LoCIP funds, for the Quaker Farms Firehouse Kitchen Renovations and the Town is authorized to borrow \$30,000.00 from the General Fund and to apply for, accept and expend Local Capital Improvement Program (LoCIP) funds for the Quaker Farms Firehouse Kitchen Renovations. In addition, the Capital Improvement Plan of the Town of Oxford is hereby amended to include the Quaker Farms Firehouse Kitchen Renovations in the amount of \$30,000.00 and to forward this matter to the Board of Finance and then to Town Meeting. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

Paul Vizzo, firefighter with the Quaker Farms Volunteer Fire Co. said a kitchen is needed at the firehouse because it is decades old and outdated. He said this project has been in the works for almost two years. He said they need a working kitchen and it is a worthwhile project. He said members will perform some of the work and a new beautiful stove has been donated. He said they will get decades of use from the new kitchen. Dave McKane said it is a good use of LoCIP money. George Temple said the comfort of the members is very important and heartedly suggested the board approve this worthwhile project.

8. Approve Appropriation from LoCIP for Animal Shelter Renovation

MOTION:

Dave McKane moved to approve an appropriation, in an amount not to exceed \$50,000.00 to be taken from LoCIP funds, for the Oxford Animal Shelter Renovation and the Town is authorized to borrow \$50,000.00 from the General Fund and to apply for, accept and expend Local Capital Improvement Program (LoCIP) funds for the Oxford Animal Shelter Renovation. In addition, the Capital Improvement Plan of the Town of Oxford is hereby amended to include the Oxford Animal Shelter Renovation in the amount of \$50,000.00 and to forward this matter to the Board of Finance and then to Town Meeting on September 17, 2013. This was seconded by George Temple. All (3) Ayes. Motion carries. (Note: the total cost of this project is \$90,000.00. \$40,000 was received in a donation).

Jeff Haney said people in town have been working for decades to try to get a new dog pound. He said he has received all the necessary paperwork and permits to start work on the pound as soon as possible. He said a lot of the work will be done by volunteers and that has helped to keep the cost down. He said the people associated with the Animal Control and committees have been wonderful and have worked very closely with him on this project. He said finally the shelter will have bathrooms (they do not have them now) and a washer and dryer that someone has donated (the members take items home and

wash them now). He said that if the work were not done by volunteers the cost would be more like \$150,000 to \$180,000 to complete. George Temple thanked Jeff Haney for all his hard work and said he wants Jeff Haney to alert us when he starts spending the money. He also said he wants him to give the same information to Jim Hliva, finance director, and Joanne Pelton, administrative assistant. Dave McKane said he supports a new dog pound and said dogs have it better than the people who work there. He said he wanted to make sure it meets ADA standards and Jeff Haney said it did. Dave McKane said he would like to see a fence in the back of the building and Jeff Haney said he would look into it.

9. Award HVAC Bid

MOTION:

Dave McKane moved to award the Heating, Ventilation and Air Conditioning (HVAC) bid to B.P. Heating and Cooling of Oxford, Connecticut, with a bid amount of \$20,000.00. The period covered by this award is from September 4, 2013 to June 30, 2014. This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

10. Twin Brooks Subdivision Property Transfer to Oxford Housing Authority Agreement – Approve and Authorize First Selectman to Sign

MOTION:

Dave McKane moved to approve the Agreement between the Town of Oxford and the Oxford Housing Authority for the transfer of property identified as Lot 1 of the Twin Brooks Subdivision and as shown on Assessors Map 19, Block 28, Lot 10; as reviewed and approved by Town Counsel, and to authorize the First Selectman to sign said Agreement after it goes to a town meeting on Sept. 17, 2013. This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

11. Draft Hazardous Mitigation Plan for the Town of Oxford – Set Informational Hearing Date

MOTION:

Jeff Haney moved to set an Informational Hearing for public input on the updating of the Town of Oxford's Hazardous Mitigation Plan for Thursday, September 12, 2013 at 7:00 PM. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

12. Report of First Selectman

George Temple mentioned that a student from Oxford, Nicole Arrato, was given a scholarship to attend Fordham University from the Connecticut Community Foundation.

He also said that the Brownies will be back again this year to do Pinwheels for Peace at town hall.

George Temple reminded people they can still sign up to volunteer for the playscape the weekend of September 20, 2013.

He also stated that he met with the library committee about a new library and hopes to put it on the ballot for November 5th.

AMENDMENTS

1. **Leukemia, Lymphoma & Myeloma Awareness Month Proclamation – Approve and Authorize First Selectman to Sign**

MOTION:

David McKane moved to approve the following Leukemia, Lymphoma & Myeloma Awareness Month Proclamation and to authorize the First Selectman to sign:

PROCLAMATION

WHEREAS, blood cancers currently afflict more than 1,012,533 people in the United States, with an estimated 140,310 new cases diagnosed each year, and

WHEREAS, leukemia, lymphoma and myeloma will kill an estimated 53,010 people in the United States this year, and

WHEREAS, The Leukemia & Lymphoma Society (LLS), through voluntary contributions, is dedicated to finding cures for these diseases through research efforts and the support for those that suffer from them, and

WHEREAS, LLS maintains an office in Wilton & Meriden to support patients with these diseases and their family members in the State of Connecticut, and

WHEREAS, the State of Connecticut is similarly committed to the eradication of these diseases and supports the treatment of its citizens that suffer from them, and

WHEREAS, the State of Connecticut encourages private efforts to enhance research funding and education programs that address these disease,

NOW THEREFORE BE IT RESOLVED, that the Town of Oxford joins with the State of Connecticut and The Leukemia & Lymphoma Society in designating the month of **September 2013** as **LEUKEMIA, LYMPHOMA & MYELOMA AWARENESS MONTH** to enhance the understanding of blood related cancers and to enhance participation in voluntary activities to support education programs and the funding of research programs to find a cure for them.

This was seconded by Jeff Haney. All (3) Ayes. Motion carries.

2. **Appoint Mark Gross, of 511 Quaker Farms Road as Hearing Officer**

MOTION:

Jeff Haney moved to reappoint Mark Gross, of 511 Quaker Farms Road as hearing officer. Seconded by George Temple All (3) Ayes. Motion carries.

AUDIENCE OF CITIZENS

Dave McKane wanted to remind everyone that the Ryan Vernoooy Road run is on September 14, 2013 staring at Colonial Tavern. He said more than 300 people participated last year.

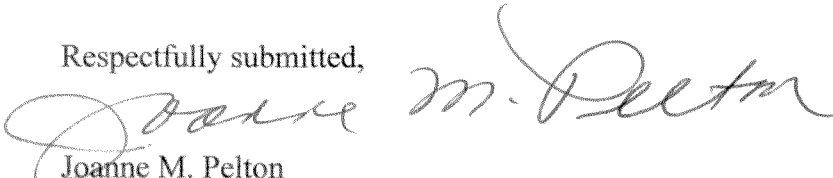
John Downs, of Roosevelt Drive asked the selectmen whatever happened to a grant that would create a downtown atmosphere. George Temple said the town was not given a grant and monies went to the city of Ansonia instead.


ADJOURNMENT

MOTION:

Dave McKane moved to adjourn the meeting at 9:08 PM. This was seconded by Jeff Haney. All (3) Ayes. Motion Carries.

Respectfully submitted,


Joanne M. Pelton
Administrative Assistant

13 SEP -5 PM 4:30
TOWN OF OXFORD, CT

TOWN CLERK