

MINUTES
Board of Selectmen's
Regular Meeting

Wednesday, November 20, 2013
7:30 PM - Town Hall

Present: First Selectman George R. Temple, Jeff Haney, Dave McKane,
Joanne M Pelton, Administrative Assistant

First Selectman George R. Temple opened the meeting at 7:30 p.m. and the Pledge of Allegiance was recited. He introduced the new edition of the Board of Selectmen, David McKane, Jeffrey Haney, and himself, George R. Temple.

Acceptance of Minutes

MOTION:

Dave McKane moved to approve the 10/16/13 Regular Meeting minutes as presented. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Amendment of Agenda

1. Tetlak Park Fields Committee Appointment

MOTION:

Jeff Haney moved to amend the agenda to add Tetlak Park Fields Committee Appointment under Appointments. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

2. Hire Two Part-Time Public Works Employees

MOTION:

Jeff Haney moved to amend the agenda to add Hire Two Part-Time Public Works Employees as Item #17 and move Report of First Selectman to Item #18. This was seconded by Selectman George Temple. 2 Ayes, 1 Abstention. Dave McKane excludes himself, due to being a Public Works employee. Motion carries.

Appointments

1. Conservation Commission/Inland Wetlands Agency Appointments

MOTION:

Dave McKane moved to re-appoint Tom Adamski, of 17 Council Drive, to the Conservation Commission/Inland Wetlands Agency with a term to commence on 1/1/14 and expire on 12/31/16 as presented and requested by the commission in their letter dated 10/31/13. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

MOTION:

Jeff Haney moved to re-appoint Michael Herde, of 152 Good Hill Road, to the Conservation Commission/Inland Wetlands Agency with a term to commence on 1/1/14 and expire on 12/31/16 as presented and requested by the commission in their letter dated 10/31/13. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

2. Fire Commission Appointment

MOTION:

George Temple moved to table this matter. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

3. Lake Advisory Committee – Appoint Sue Gibbons

MOTION:

Jeff Haney moved to appoint Sue Gibbons, of 30 Little Punkup Road, to the Lake Advisory Committee for FirstLight Hydro Generating Company per the Federal Energy Regulatory Commission's letter dated 10/4/13. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

4. Northwest CT Public Safety Communication Center, Inc. – Re-Appoint Victor Noll

MOTION:

Dave McKane moved to re-appoint Victor Noll, of 17 White Gate Road, as Oxford's representative to the Northwest CT Public Safety Communication Center, Inc. with a term to commence 1/1/14 and expire on 12/31/15 as presented and requested by the Center's letter dated 11/8/13. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

5. Parks & Recreation Commission Re-Appointments

MOTION:

Jeff Haney moved to re-appoint Elaine Raccio, of 3 Rome Drive, to the Parks & Recreation Commission with a term to commence on 1/1/14 and expire on 12/31/16. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

MOTION:

Dave McKane moved to re-appoint Christine Bavone, of 9 Macintosh Drive, to the Parks & Recreation Commission with a term to commence on 1/1/14 and expire on 12/31/16. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

MOTION:

Jeff Haney moved to re-appoint Kelly Weymer, of 61 Donovan Road, to the Parks & Recreation Commission with a term to commence on 1/1/14 and expire on 12/31/16. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: Oxford is very fortunate to have all of these appointments return after serving for many years.

6. Oxford Center Fire Company 2014 Chief – Re-Appoint Scott Pelletier

MOTION:

Dave McKane moved to re-appoint Scott Pelletier as Oxford Center Fire Company's Chief for 2014 as presented and recommended in their letter dated 11/12/13 with a term to commence on 1/1/14 and expire on 12/31/14. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

7. Riverside Volunteer Fire Company 20014 Chief – Re-Appoint Ronald Prajer

MOTION:

Jeff Haney moved to re-appoint Ronald Prajer as Riverside Fire Company's Chief for 2014 as presented and recommended in their letter dated 11/11/13 with a term to commence on 1/1/14 and expire on 12/31/14. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: The term is for 1 year.

The Board of Selectman needs a letter to appoint the 3rd Fire Chief.

8. Tetlak Park Fields Committee Appointment

MOTION:

Jeff Haney moved to appoint Susan Kondic, of 7 Belinsky Circle, to the Tetlak Park Fields Committee. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: So far, there are 9 committee members.

Audience of Citizens

Roger O'Toole, 1 Shannon Court, had a comment about the Heim/McKane election signs. He noted if you drive around Oxford, some of these signs are still there. Dave McKane will make sure they are all removed.

Chris Wheeler of 26 Silano Drive, announced a fundraiser for his daughter who needs an organ transplant. This will be a 501-3c project and will be held all year long. He is looking for Oxford's support. The first fundraiser will be held at the Tree Lighting in Oxford.

Audrey Price of 15 Kyle Court stated that there will be a "Giving Tree" which will allow people to make a donation, or people can purchase a Dove ornament for the Giving Tree.

First Selectman George Temple read a letter describing Chelsea Wheeler, a 10-year-old girl and all of the health related issues she has had to endure since birth. She has limited usage of the organs in her body and is TPN dependent, and is unable to eat anything. She is going through a lot of pain, and there is no cure. She has been evaluated and the best thing that the doctors feel they can do would be to operate and do a small bowel transplant.

During this time of year of Thanksgiving and Christmas, we will try to do whatever we can to help.

New Business

1. Establish Board of Selectmen's Regular Meeting Dates and Times.

Selectmen's Regular Meeting Dates and Times

MOTION:

Dave McKane moved to approve the following established Board of Selectmen's Regular Meeting dates and times for 2014 and to forward this information to the Town Clerk:

January 15, 2014	July 2, 2014 July 16, 2014
February 5, 2014 February 19, 2014	August 6, 2014 August 20, 2014
March 5, 2014 March 19, 2014	September 3, 2014 September 17, 2014
April 2, 2014 April 16, 2014	October 1, 2014 October 15, 2014

May 7, 2014
May 21, 2014

November 5, 2014
November 19, 2014

June 4, 2014
June 18, 2014

December 3, 2014
December 17, 2014

The meeting times will be 7:30 p.m. unless otherwise posted.

This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: It has been the practice to shorten some dates during the summer, but we will keep this schedule, and will make changes as needed.

2. Re-Appoint/Appoint Administrative Assistant

MOTION:

Jeff Haney moved to re-appoint Joanne Pelton as the Administrative Assistant to the First Selectman with a term to commence immediately and expire on 11/17/15. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

3. Designate Acting First Selectman

MOTION:

First Selectman George Temple moved to designate Jeffrey Haney, Sr. as the Acting First Selectman. This was seconded by Dave McKane. 2 Ayes. 1 Abstention. Motion carries.

4. Designate Deputy Treasurer

MOTION:

Jeff Haney moved to appoint Vincent Palutis, of 75 Rees Drive, as the Deputy Treasurer with a term to commence immediately and expire 11/17/15. This was seconded by George Temple. All 3 Ayes. Motion carries.

5. Re-Appoint/Appoint Town Counsel

MOTION:

Jeff Haney moved to appoint Attorney Kevin Condon, of Condon & Savitt, P.C., as Town Counsel with a term to commence immediately and expire 11/17/15. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

6. Re-Appoint/Appoint Town Engineer

MOTION:

Dave McKane moved to appoint the firm of Nafis & Young, of 1355 Middletown Avenue in Northford, as Town Engineer, with Jim Galligan as Contact Engineer, and for a term to commence immediately and expire on 11/17/15.

Discussion: First Selectman George Temple moved to Table this appointment.

7. Re-Appoint/Appoint Council of Government Representative and Alternate

MOTION:

Jeff Haney moved to appoint First Selectman George R. Temple and Joanne Pelton as the Council of Government Representatives and Jeffrey Haney, Sr. as the Council of Government Alternate and for a term to commence immediately and expire on 11/17/15. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple said that all of the Selectmen and Mayors meet from the District. They are looking into redistricting, and felt Oxford should be in the Valley District than where we are currently. He will be meeting with Shelton and Naugatuck mayors to discuss this further.

8. Go Green Presentation

John Velez from Go Green Technologies Corp., which is located at 115 Hawley Road, gave the presentation. Go Green Technologies Corp., is a U.S. company that has exclusive worldwide distribution rights to the SONICAL™ line of proprietary patented devices for both water and fuel. He discussed how the system works by using electromagnetic frequencies to treat water and to heat fuel. Consumers would see a 20% savings in heating oil, and will have lower carbon emissions.

First Selectman George Temple noted Oxford will have the units installed in the Town hall and the Senior Center and all the Town Buildings. Once we see what the savings are we can then recommend to have this product in the school system. Mr. Velez discussed the technology used for the system. Go Green Technologies is the manufacturer and they are bringing on distributors for the Northeast. All installations are done by technical people. Question was raised as to the cost for one of the units for home heating, and the MSRP is \$599. Consumers will have a 20% savings in 1-1½ years. George Temple noted it may be a way to save money also for the school buses with diesel fuel. He would like to see it at the Public Works building since it uses a lot of oil. Information is available to all interested.

9. FY 2013 – 2014 Transfer Requests

MOTION:

Jeff Haney moved to approve the FY 2013 – 2014 transfer requests as presented and recommended by the Finance Director in his letter dated 11/19/13 (Attachment A). This was seconded by Dave McKane. All 3 Ayes. Motion carries.

Discussion: This was reviewed by the Board and 4 of the 6 are for Conservation & Inland/Wetlands.

10. Tax Refunds

MOTION:

Dave McKane moved to approve the tax refunds, totaling \$6,401.80, as presented and recommended by the Tax Collector in her letter dated 11/6/13 and two authorize two signatures. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

11. Fire Department's Request to Purchase Replacement Vehicle

MOTION:

Jeff Haney moved to approve the purchase of a replacement vehicle, in an amount not to exceed \$48,000 and to be taken from Board Of Finance Contingency, for the Oxford Fire Department as approved by the Board of Fire Commissioners at their meeting of 9/16/13 and as presented and recommended in their letter dated 9/23/13. This was seconded by Dave McKane. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance and Town Meeting.

Discussion: A discussion ensued regarding having the funds come from the Board of Finance contingency or lease purchasing. We had a contingency at the beginning of the year of \$250,000. Jeff Haney noted the letter, which itemized the amount to fix the current engine. Currently it is a 2004, and was an old Police vehicle used for DUI. The fire department has been dealing with items breaking every other day, and the 4-wheel drive does not work. It needs \$5000 in bodywork and \$10,000 in mechanical work. This vehicle is not safe. First Selectman George Temple does not want to lease this item, and suggests if we have money in the Board of Finance Contingency, then yes, go for it; it is up to the Board of Finance to approve it.

12. Department of Emergency Management and Homeland Security Blank Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Dave McKane moved to approve the following Department of Emergency Management and Homeland Security Blank Resolution and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 10/28/13:

RESOLVED, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate; and

FURTHER RESOLVED, that George R. Temple, as First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion. This is required for any grants.

13. Hire Certified Life Guard for Oxford High School

MOTION:

Jeff Haney moved to hire Laura Wood, of 54 Rees Drive, as a certified Lifeguard to fill in as needed at the Oxford High School pool, which will lead into working at Jackson' Cove in the summer of 2014, beginning Monday, November 25, 2013 and at a pay rate of \$9.50 per hour. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

14. Public Parks Ordinance Amend 96.11 ANIMALS

MOTION:

First Selectman George Temple moved to table the following proposed amended Public Parks Ordinance.

Amend 96.11 ANIMALS:

Current Ordinance:

96.11 ANIMALS

No person shall bring animal pets into any park except on a leash which shall be not more than six feet in length. No pets will be permitted in the areas adjacent to bathing or swimming facilities.

Proposed Amended Ordinance:

96.11 ANIMALS

No person shall bring animal pets into any **town** park or **town playground** ~~except on a leash which shall be not more than six feet in length~~ **a service animal as defined in Connecticut General Statutes, Section 46a-44.** No **animal** pets will be permitted in the areas adjacent to bathing or swimming facilities, **Wolverine Track or Field** ~~except a service animal as defined in Connecticut General Statutes, Section 46a-44~~

This will read:

96.11 ANIMALS

No person shall bring animal pets into any town park or town playground, except a service animal as defined in Connecticut General Statutes, Section 46a-44. No animal pets will be permitted in the areas adjacent to bathing or swimming facilities, Wolverine Track or Field except a service animal as defined in Connecticut General Statutes, Section 46a-44.

Discussion: This item needs to be discussed at a town meeting. He would like to remind people about what had happened at Jackson Cove with a dog attacking another dog and someone getting hurt. We will need to have Town Counsel look at it to simplify it.

Also there is the need to take a look at a Quad Ordinance along with ATV and dirt bikes when living in a smaller restrictive neighborhood.

Blight Ordinance was discussed, where we may have sometimes an elderly person unable to clean up or maintain their property. We need to refine it.

Bamboo Ordinance will also be looked at by Town Counsel.

15. Establish Board Clerks Rate of Pay

MOTION:

Jeff Haney moved to establish all Board Clerk's rate of pay as \$15.05 effective Monday, November 25, 2013. This was seconded by George Temple. 2 Ayes, 1 Opposed. Motion carries.

Discussion: The Board Clerks that do the minutes are categorized all over the place with \$15.05 being the highest and \$10.56 the lowest rate. It was felt that to be fair, everyone currently serving as a Board Clerk should all be at the same level, and that it has nothing to do with seniority. A suggestion was to have a study done on the wages in the town, and get a precise step wage guide for the town. This rate does not apply to new people who might be hired at a future date.

This is the first time Dave McKane has seen this, and questioned where the money is coming from. It was discussed with the Board of Finance and when adding up the hours, it did not add up to a lot of money. Dave McKane felt that it may become an issue, since a wage study was done years ago. It was asked if Dave McKane needed more time to think about it. He felt that the Board of Selectmen should be ready for the avalanche of people that might complain. This is a valid point, and we may need to look at step raises. The Board Clerks are all part-time, with no benefits. The Board of Selectmen set the rate of pay and it is not presently uniform, and needs to be dealt with.

16. 2014 STEAP Grant Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Jeff Haney moved to approve the following 2014 STEAP Grant Resolution, for the Tetlak Park project, and authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 11/18/13:

NOW THEREFORE BE IT RESOLVED BY THE Oxford Board of Selectmen:

1. That it is cognizant of the conditions and prerequisites for the State Assistance imposed by Connecticut General Statutes 4-6g.
2. That the filing of an application for State financial assistance by the Town of Oxford in the amount of \$500,000.00 is hereby approved and that the Oxford First Selectman, George R. Temple, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such information, to execute such other documents as may be required, to execute an Assistance Agreement with the representative of the Town of Oxford.

This was seconded by Dave McKane All 3 Ayes. Motion carries.
This is a requirement from the Tetlak Park.

17. Hire Two Part-Time Public Works Employees

MOTION:

Jeff Haney moved to hire Derek J. Watt, of 1 Toppenfjell Lane and Stavros Hatzikostas, of 4 Michael Circle, as part-time Public Works seasonal employees, at a pay rate of \$18.00 per hour and effective Monday, November 25, 2013.

Discussion: Dave McKane was excused since he is an employee of the Public Works Department.

Jeff Haney moved to amend the motion to hire Derek J. Watt, of 1 Toppenfjell Lane at a pay rate of \$18, and Stavros Hatzikostas, of 4 Michael Circle, at a pay rate of \$11.00 per hour as part-time Public Works seasonal employees, and effective Monday, November 25, 2013. This was seconded by George Temple. 2 Ayes, 1 Abstention. Motion carries.

Discussion: Derek J. Watt has a CDL license and can do a lot of things. Stavros Hatzikostas is a college student, and is a hard worker, but does not have a CDL license. Both are part-time seasonal employees. Starting rate for Full-Time employees is \$20.

18. **Report of First Selectman**

First Selectman George Temple said it was good to be back again, and looks forward to another two years.

He received a letter from the Dept. of the Interior, which was not read.

Tonight we discussed the fund raising efforts. First Selectman George Temple did have the opportunity to go to Christ Church and discuss how we keep children safe in the Town of Oxford. Lily was a student there at Christ Church, and children are the heart and soul of Oxford.

We are coming up to the anniversary of the Newtown tragedy, and a meeting was held today to discuss school safety and security. It was discussed at this meeting and at Christ Church meeting the driving habits of people traveling in Oxford. Some are not even residents, they are people cutting through and taking a short cut to get to their destination. If you go to a funeral of a 3-year-old girl, it is a real wake up call. We will be monitoring the work that our police are doing with speeding and people going through stop signs. It is not only for the safety of our children, but for all of the families that comprise Oxford.

First Selectman George Temple is behind the efforts to raise money for Chelsea Wheeler. The Tree Lighting will be held December 6, 2013, and the new tree that was just planted will be lit.

Audience of Citizens

None

Adjournment

MOTION:

Dave McKane moved to adjourn the meeting at 8:47 PM. This was seconded by Jeff Haney. All 3 Ayes. Motion Carries.

Respectfully submitted by,



Lynda S. Romanowski
Board of Selectmen Clerk

13 NOV 22 PM 4:41
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

To: Board of Selectmen**November 19, 2013****From: Finance Director****Re: 2013-2014 Transfer requests**

Item #	Department	Account	Account Number	Amount
1	TO: Conservation	Engineering	5265-570-111	\$ 1,500.00
	TO: Conservation	Legal Services	5265-672	\$ 1,500.00
Motion Seconded Vote Comments				
2	TO: Conservation	Legal Notice	5265-670	\$ 1,000.00
	TO: Conservation	Legal Services	5265-672	\$ 1,000.00
Motion Seconded Vote Comments				
3	TO: Conservation	Stenographer	5265-670	\$ 600.00
	TO: Contingency	Finance Contingency	5320-560-5320	\$ 600.00
Motion Seconded Vote Comments				
4	TO: Conservation	Wages Overtime	5265-521-1000	\$ 300.00
	TO: Contingency	Finance Contingency	5320-560-5320	\$ 300.00
Motion Seconded Vote Comments				

11/19/13

To: Board of Selectmen

November 19, 2013

From: Finance Director

Re:2013-2014 Transfer requests

tem #		Department	Account	Account Number		Amount
5	TO:	Emergency Communications	Maintenance Contract	5300-674	\$	453.00
	TO:	Emergency Communications	Telephone	5300-775	\$	453.00

Motion
Seconded
Vote
Comments

6	TO:	Fire Marshal	Software	5330-552	\$	1,240.00
	TO:	Contingency	Finance Contingency	5320-560-5320	\$	1,240.00

Motion
Seconded
Vote
Comments