

MINUTES  
**BOARD OF SELECTMEN**  
**Regular Meeting - January 16, 2013**  
**7:30 P.M. – Town Hall**

The meeting was called to order by First Selectman George Temple at 7:40 p.m. and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney and Joanne Pelton, Administrative Assistant. Absent: Selectman Dave McKane.

**ACCEPTANCE OF MINUTES**

**1. 1/02/13 Special Meeting**

**MOTION:**

Selectman Haney moved to approve the 1/2/13 Special Meeting minutes as presented. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**AMENDMENT OF AGENDA**

**1. Animal Shelter Building Committee Presentation and Discussion**

**MOTION:**

Selectman Haney moved to amend the agenda to add Animal Shelter Building Committee Presentation and Discussion (as New Business item 3). This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**APPOINTMENTS**

**1. Oxford Fire Department 2013 Chiefs**

**MOTION:**

Selectman Haney moved to re-appoint Scott Pelletier as the 2013 Chief of Chiefs and Ronald Prajer and Andrew Coy as the 2013 Assistant Chiefs as presented and recommended in the Board of Fire Chiefs letter dated 1/10/13. This was seconded by First Selectman Temple. Discussion: First Selectman Temple commented that these individuals do a great job and the Town is fortunate to have them. All (2) Ayes. Motion carries.

**2. Oxford Center 2013 Fire Police – Re-Appoint Tom Giacchi**

**MOTION:**

Selectman Haney moved to re-appoint Tom Giacchi as 2013 Fire Police for Oxford Center Volunteer Fire Company as the presented and recommended in their letter dated 1/8/13. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**3. Quaker Farms 2013 Fire Chief – Re-appoint Andrew Coy**

*No action required.*

**4. Quaker Farms 2013 Fire Police – Re-Appointments**

**MOTION:**

Selectman Haney moved to re-appoint Edward Roman, Louis Mazzucco, David Czajkowski and Ronald Stebar as 2013 Fire Police for Quaker Farms Volunteer Fire Company as they presented and recommended in their letter dated 12/10/12, received 1/14/13. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**5. Lake Housatonic Authority – Re-Appoint Michael Udall**

**MOTION:**

Selectman Haney moved to re-appoint Michael Udall, of 437 Roosevelt Drive, to the Lake Housatonic Authority with a term to commence immediately and expire on 12/31/15. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**6. Library Board of Directors – Re-Appoint Kathleen O'Brien and Hamilton Brosious**

**MOTION:**

Selectman Haney moved to re-appoint Kathleen O'Brien, of 47 Peach Farm Road, and Hamilton Brosious, of 411 Mulligan Drive, both to the Library Board of Directors with terms to commence immediately and expire on 12/31/16. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**AUDIENCE OF CITIZENS**

James Nemergut of Birdseye Street, Stratford noted that he is in attendance to answer any questions pertaining to New Business item 13.

## **NEW BUSINESS**

### **1. Parks & Recreation Student Art Contest Winners Presentation**

*Debbie Gatto attended the meeting.*

Certificates of Recognition were handed out by First Selectman Temple to Rebecca Senior, Ella Caron, Morgan Bulison, Katherine Katze, Kate Wickenheisser and Caitie English.

### **2. Parks & Recreation Department Employees Compensation Request**

#### **MOTION:**

Selectman Haney moved to increase the rate of pay for the Parks & Recreation Office Assistant to \$17.33 per hour, increase rate of pay for the Parks & Recreation Maintenance Supervisor to \$15.00 per hour and to increase the rate of pay for the Parks & Recreation Maintenance Assistant to \$13.50, effective July 1, 2013, and as determined to be the appropriate rate of pay for these positions after careful research and review by the Finance Director, Administrative Assistant and the Parks & Recreation Director. This was seconded by First Selectman Temple. Discussion: First Selectman Temple asked Debbie Gatto for the current pay rates for these individuals. She gave him the information and noted that the individuals have worked for the Town from six to thirteen years. She also noted that the request is an attempt to bring the pay rates up so that they are near the salaries of other Town employees in similar job positions. He commented that this request should be included in the Park & Recreation department's budget request for FY 2013/2014.

#### **MOTION:**

Selectman Haney moved to Table the Parks & Recreation Department Employees Compensation Request. This was seconded by First Selectman Temple. Motion carries.

### **3. Animal Shelter Building Committee Presentation and Discussion**

Kristi Novi attended the meeting and provided a packet of information to Board members that outlines the funds needed for the project, the current poor conditions of the animal shelter, why a new building is needed, the items that need to be included in the new shelter and drawings of the proposed shelter. It also includes a breakdown of anticipated costs for the project. She indicated that she has worked with Selectman Haney to gather the list of anticipated costs for the project and indicated that \$15,000 will be put toward the expenses (collected through fundraising). She asked that \$102,000 be allocated from the Town's LoCip grant funds for the project and added that she spoke to Jim Hliva about LoCip grant funds. First Selectman Temple commented that he is surprised with the high cost for the project. Kristi commented that she does not want to see this project be considered less important than the playscape project and noted that the matter should go to Town Meeting to be voted on by the townspeople. First Selectman Temple noted that more discussion is needed on this matter in the future.

4. **Vehicle and Equipment Lease Purchasing for Fire, Fire Marshal, Oxford Ambulance Association, Public Works**

**MOTION:**

Selectman Haney moved to Table this matter. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

5. **Twin Brooks Subdivision Plan and Upper Portion Property Transfer to Oxford Housing Authority – Approve**

**MOTION:**

Selectman Haney moved to Table the matter of Twin Brooks Subdivision Plan and upper portion property transfer to Oxford Housing Authority. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

6. **Second Annual Pedal for Parent Child Resource Center Community Cycling Event – Approve Town of Oxford Routes**

**MOTION:**

Selectman Haney moved to approve the use of the following Town of Oxford routes for the Lower Naugatuck Valley's Second Annual Pedal for Parent Child Resource Center Community Cycling Event which will take place on Sunday, May 19, 2013 between approximately 10:30 AM – 12:00 PM:

Route 188 North Sqauntuck Road, left at rotary circle onto Route 188 and continue North on Quaker Farms Road, rest stop at Quaker Farms Fire House, continue on Route 188 North, left onto Route 67/188, right onto Route 188 North Strongtown Road, right onto Airport Access, right onto Christian Street, right onto Hawley Road and then left onto Route 67 East into Seymour.

Also to authorize the First Selectman to sign the appropriate approval documents for this event. This was seconded by First Selectman Temple. Discussion: First Selectman Temple noted that he supports fundraisers that are for a good cause, such as this. All (2) Ayes. Motion carries.

*The Police and Fire Departments will be notified. Note: This event is fully supported by volunteers, regular rest stops and support vehicles with safety precautions being provided.*

7. **Request to Install Street Light at Intersection of Echo Valley Road and Old State Road – Discuss**

*Bob Peck attended the meeting.*

First Selectman Temple noted that this is the intersection which leads to the Post Office and that he supports the installation of the street light.

**MOTION:**

First Selectman Haney moved to approve the installation of a street light by the Town at the intersection of Echo Valley Road and Old State Road. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**8. Establish Quaker Farms Roof Replacement Project Committee, Approve Charge and Appoint Members**

**MOTION:**

Selectman Haney moved to approve the establishment of the Quaker Farms Roof Replacement Project Committee. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**9. Oxford Ambulance 2012 Tax Abatements – Approve**

**MOTION:**

Selectman Haney moved to approve the following Oxford Ambulance 2012 Tax Abatements as presented and recommended by the Director in his letter received 1/9/13:

Andrew Drake	47 Freeman Road	\$500
Mitch Mako	34 Charter Oak Drive	\$500
Madelene Taggart	106 Prokop Road	\$1000
Colin Nash	9 O'Neil Road	\$1000
Amy Hagstrom	27 Greenbriar Road	\$1000
Jason Schwartz	19 Silano Drive	\$1000
April Brooks	70 O'Neil Road	\$1000
Travis Taggart	106 Prokop Road	\$500

This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**10. Solid Waste/Recycling Permit Licenses – Approve**

**MOTION:**

Selectman Haney moved to approve the following Solid Waste/Recycling Permit Licenses as approved by the Recycling Coordinator:

- Winters Bros Hauling of CT, 307 White Street, Danbury, CT 06810 (Solid Waste and Recycling)
- Stone Construction, Inc., 168 Main Street South, Southbury, CT 06488 (Recycling)

This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

11. **Memorandum of Agreement for Federal Fiscal Year 2011 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 5 Resolution – Approve and Authorize First Selectman to Sign**

**MOTION:**

Selectman Haney moved to approve the following Memorandum of Agreement for Federal Fiscal Year 2011 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 5 Resolution as presented and recommended by the Grant Writer in her letter dated 1/8/13:

**RESOLVED**, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that George R. Temple, as First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements contemplated by such documents.

This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

12. **Transportation Dispatcher/Driver Job Description – Approve Amendments**

**MOTION:**

Selectman Haney moved to approve the proposed Transportation Dispatcher/Driver Job Description as amended; as presented and recommended by the Senior Center Director in her letter dated 1/3/13.

The motion was not seconded. No action taken.

13. **Hire Interim Zoning Enforcement Official**

**MOTION:**

Selectman Haney moved to hire Ronald J. Holzman, of 490 Skokorat Street in Beacon Falls, as the Interim Zoning Enforcement Official beginning January 14, 2013 and ending no later than 7/13/13 at a pay rate of \$17.00 per hour. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

**14. Carriage Estates Phase II and III, Old Country Road, Blueberry Farms, LLC – Bond Release Request**

James Nemargut attended the meeting and indicated that a request was made to Planning & Zoning for a release of Performance Bond approximately nine years ago. Planning & Zoning forwarded the request to the Board of Selectmen (prior administration) to act on the matter. He noted that he negotiated with three prior administrations but no agreement has been made. (Not all conditions have been met). First Selectman Temple commented that he will obtain supporting documents from Planning & Zoning. Mr. Nemargut commented that he has supporting documents and will forward them to First Selectman Temple's office. No Action Taken.

**15. Establish Oxford Center School Building Committee, Approve Charge and Appoint Members**

**MOTION:**

Selectman Haney moved to hire Brian Nesteriak to investigate land between Quaker Farms School and Great Oak Middle School for a feasibility study of a new Center School at a cost not to exceed \$10,000. This was seconded by First Selectman Temple. Discussion: First Selectman Temple feels that Brian is well qualified for the job. If it is found that the site has excessive ledge which requires blasting or that the land is a poor choice for any reason, a different site will have to be chosen. All (2) Ayes. Motion carries.

**16. Report of First Selectman**

First Selectman Temple noted that he attended a hearing on the matter of the Quaker Farms Oil Remediation today.

He noted that he has recently attended meetings with the Board of Education, Sgt. Semosky and Scott Pelletier, Fire Marshal to discuss and plan for additional security at the schools in Town. Many municipalities are doing the same since the recent tragedy in Newtown. The measures to improve security in the schools will be at the expense of the Town (not the Board of Education).

**AMENDMENTS**

**1. Animal Shelter Building Committee Presentation and Discussion**

*See New Business item 3.*

**AUDIENCE OF CITIZENS**

Roger O'Toole, One Shannon Court commented that it is a difficult task to get community volunteers to assist in projects and praised the Board of Selectmen for supporting the proposed new Animal Shelter. He commented (on the topic of building of a new Center School) that it is imperative that people are place on the building committee who are experienced in construction. First Selectman Temple agreed that this is important and noted that he is focused on putting the right people on committees so that the projects are successful. He also noted that he intends to include someone from the Board of Education and Board of Finance to be on the building committee.

**ADJOURNMENT**

**MOTION:**

Selectman Haney moved to adjourn the meeting at 9:10 PM. This was seconded by First Selectman Temple. All (2) Ayes. Motion carries.

Respectfully submitted, subject to approval

*Marni Soss*

Marni Soss, Board of Selectmen Clerk

13 JAN 18 PM 2:20  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK