

MINUTES
BOARD OF SELECTMEN
SPECIAL MEETING
Oxford Town Hall - February 28, 2013

The meeting was called to order by First Selectman George Temple at 4:05 p.m. Present: First Selectman George Temple, Selectman Jeffrey Haney. Absent: Selectman Dave McKane. Also present: James Hliva, Finance Director.

The purpose of the Special Meeting is to review and discuss department budgets with possible action.

Building Department

Gordon Gramolini attended the meeting. Request for increase in wages for building official was put in the budget. A decrease in the wages for the building official assistant was discussed. Gordon noted that there will be a need for additional help if there is an increase in building.

Town Clerk

Margaret West attended the meeting. Requests for increase of wages for town clerk and two assistants were put in the budget. Equipment lease/purchase shows a decrease in funds requested from last year. Revenue was discussed.

Ambulance Corp.

Jerry Schwab attended the meeting. Request for additional employee was put in. This added employee would help reinstitute the EMT class at the high school (which was cut out two years ago). Prior enrollment in the class was discussed and Jerry noted that this provides volunteers to the ambulance corp. This additional employee would also help cover shifts during the day. Jerry was asked to get back to the Board with a list of responsibilities for the new employee along with information as to why the new employee is needed and how it will affect the department. Jerry noted that there is a 20% call volume increase from last year. Revenue was discussed. Vehicle maintenance was discussed. The department required a transfer of additional funds in this line item. An increase for education was requested. One new vehicle and one new ambulance were requested in the capital budget. Meyers & Company will be hired to review the department's accounting records.

Police Department

Sgt. Dan Semosky attended the meeting. Officers and troopers were discussed and possible changes in the department were discussed. Request for increase in overtime was put in. Equipment depreciable increased due to need to purchase portable radios. Clerical position needs to be added to the budget. School security was discussed.

Motion to adjourn made by Selectman McKane at 5:30 p.m. This was seconded by First Selectman Temple. Motion passes.

Respectfully submitted, subject to approval
Marni Soss, Clerk

13 MAR - 7 PM 12:29
TOWN OF OXFORD, CT
TOWN CLERK
Margaret West