

**MINUTES**  
**Board of Selectmen's**  
**Regular Meeting**  
**Wednesday, March 6, 2013**  
**7:30 PM - Town Hall**

The meeting was called to order by First Selectman George Temple at 7:35 p.m. and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney and Selectman Dave McKane. Also present: Joanne Pelton, Administrative Assistant, and James Hliva, Finance Director.

**ACCEPTANCE OF MINUTES**

**1. 2/19/13 Special Meeting (Budget)**

**MOTION:**

Selectman McKane moved to approve the 2/19/13 Special Meeting minutes as presented. This was seconded by Selectman Haney. (2) Ayes (1) Abstention by Selectman Haney. Motion carries.

**2. 2/20/13 Special Meeting (Budget)**

**MOTION:**

Selectman McKane moved to approve the 2/20/13 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. (2) Ayes (1) Abstention by Selectman Haney. Motion carries.

**3. 2/20/13 Regular Meeting**

**MOTION:**

Selectman McKane moved to approve the 2/20/13 Regular Meeting minutes as presented. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

**AMENDMENT OF AGENDA** – None.

**APPOINTMENTS**

- 1. Website Committee – Appoint Jessica Pennell , Tom Adamski and Joe Rasberry**

**MOTION:**

Selectman McKane moved to Table the Website Committee appointments. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

**AUDIENCE OF CITIZENS**

None.

**NEW BUSINESS**

**1. Oxford High School Cheerleading Certificates Presentation**

Coach Marie Kashuba and the cheerleading squad attended the meeting. First Selectman Temple commented that the girls work very hard and that Marie coaches them to not only become good cheerleaders but also good students and citizens. The team came in thirteenth in the National Competition and the Town is very proud of them. A Certificate of Recognition was awarded to each of the cheerleaders as follows: Jessica Fedak, Alyssa Ferreone, Jessica Lewis, Amber Murray, Kaitlyn Twombly, Jonna Welsh, Ellen Yacovelli, Jamie Blake, Jessica Giannetta, Colleen Isberg, Brooke Kuzma, Natalie Peterson, Kassidy Rosa, Vanessa Rosa, Casey Shevlin, Casey Fitzgerald, Cassandra Miller, Viosa Mullai, Gianna Carloni, Camren Diaz, Jasmyn DiPietro, Kaylie Mavricz and Nina Testa.

**Motion** to go to recess made by Selectman McKane at 7:45 p.m. This was seconded by Selectman Haney. Motion passes.

**Motion** to come out of recess made by Selectman Haney at 7:50 p.m. This was seconded by Selectman McKane. Motion passes.

**2. FY 2013-2014 Town Operating Budget – Approve and Forward to Board of Finance**

**MOTION:**

Selectman McKane moved to approve the FY 2013-2014 Town Operating Budget, as presented, with total Municipal Expenditures of \$14,330,183 and to forward this matter to the Board of Finance. This was seconded by Selectman Haney. Discussion: First Selectman Temple noted that this budget does not include income. Jim Hliva indicated that it includes the municipal side expenditures. The Charter states that the Board of Education submits directly to the Board of Finance. Total municipal expenditures are \$14,330,183. Major items in this budget are \$260,000 which is a match on a grant for reconstruction of Christian Street (the grant is \$2.6 Million), leasing for equipment in several departments (Ambulance Corp, Fire Department and Public Works). There are capital expenditures for the Board of Education (within the municipal budget) for \$128,700. New positions included are for Police Department, Public Works and Tax Office. The workers' compensation insurance went up by \$95,000 (due to bad accidents in recent years). The total increase is \$249,611. First Selectman Temple noted that much of the increase is due to contractual obligations with the union. He noted that he

firmly believes another employee is needed in the Tax Office. Marie Kashuba is working in the office part-time now and is doing very well. He noted that the Board is trying to get another employee for Public Works which is long overdue. He spoke of the need to create a climate controlled shelter within the Public Works building to house emergency service items. He spoke of the need to continue the road improvement project. Selectman McKane commented that the budget process has been lengthy and all items were not agreed on but by consensus he feels it is a good budget. All (3) Ayes. Motion carries.

**3. Capital Improvement Plan – Approve and Forward to Town Meeting**

**MOTION:**

Selectman Haney moved to approve the FY 2013-2014 Capital Improvement Plan, as presented, and to forward this to a Town Meeting on Monday, March 11, 2013 at 7:00 PM as in accordance with Section 3-4 of the Town Charter. This was seconded by Selectman Haney. Discussion: Jim Hliva summarized the capital plan. The cost of \$2,590,000 includes improvement to Christian Street, \$900,000 for pavement of roads, paving of the parking lot at Riverside Fire House, equipment for the Fire Department (SCBA bottles and Hurst equipment), mezzanine at the Public Works Department, new animal shelter and proposed playscape. \$350,000 will be spent for district wide school security. Proposal for Quaker Farms roof replacement is in the plan. Buying of eight new vehicles for various departments at a cost of \$742,000 (if leased the first year payment will be \$85,000) is included. First Selectman Temple stressed the need for new vehicles for the Public Works department. He spoke about the pumper truck that was requested by the Fire Department for Riverside Fire Company and he noted that the town purchased a pumper truck last year. This request could not be fulfilled this year. All (3) Ayes. Motion carries.

**4. Old Church Road Niski Family Property Donation to Town as Open Space**

*Tom Adamski attended the meeting.*

**MOTION:**

Selectman Haney moved to accept the property donation from Andrew and Laura Niski located in Otter Rock Trails and identified as Tax Assessors Map 15, Lot 57, Lots C81 and 82, consisting of .10 acres, to be used as passive open space. This was seconded by Selectman McKane. Discussion: Tom brought a map of the area and indicated that the Town owns some properties surrounding the parcel that is being donated. Six of the nearby properties are tax delinquent. He plans to contact the owners of other small properties in the area to talk about the hope to increase open space. All (3) Ayes. Motion carries. *The Tax Assessor and Tax Collector will be notified.*

**5. Department of Energy and Environmental Protection's New Oxford Emergency Management Plan Resolution – Approve and Authorize First Selectman to Sign**

**MOTION:**

Selectman McKane moved to approve the following Department of Energy and Environmental Protection's New Oxford Emergency Management Plan Resolution and to authorize the First Selectman to sign as presented and recommended by the Grant Writer in her letter dated 2/25/13:

**Be it resolved** that it is in the best interest of the Town of Oxford to enter into contracts with the Department of Energy & Environmental Protection.

**In furtherance of this resolution**, George R. Temple the First Selectman is duly authorized to enter into and sign said contracts on behalf of the Oxford Board of Selectmen. George R. Temple currently holds the office of First Selectman and has held that office since November 22, 2011. The First Selectman, George R. Temple, is further authorized to provide such additional information and execute such documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

**6. Tax Refunds**

**MOTION:**

Selectman Haney moved to approve the tax refunds, totaling \$27,762.30, as presented by the Tax Collector in her letter dated 3/5/13, and to authorize two signatures. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**7. FY 2012 – 2013 Lease Documents – Approve**

**MOTION:**

Selectman McKane moved to **table** the FY 2012 – 2013 lease documents. This was seconded by First Selectman Temple. All (3) Ayes. Motion carries.

**8. Report of First Selectman**

First Selectman Temple spoke about Oxford and other local towns' ash trees being infected by the emerald ash borer beetle. It is likely that many ash trees in the area will be killed by these beetles. He noted the possibility that the tree warden's budget may need additional funds due to this problem.

He indicated that he nominated Tom Adamski and Nancy Vernoooy for citizenship awards through the Rotary Club.

**AMENDMENTS**

None.

**AUDIENCE OF CITIZENS**

None.

**ADJOURNMENT**

**MOTION:**

Selectman McKane moved to adjourn the meeting at 8:25 PM. This was seconded by Selectman Haney. All (3) Ayes. Motion Carries.

Respectfully submitted, subject to approval

*Marni Soss*  
Marni Soss, Clerk

13 MAR -8 PM 3:20  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK