

MINUTES  
BOARD OF SELECTMEN  
SPECIAL MEETING  
DECEMBER 19, 2012 - 4:00 PM

The meeting was called to order at 4:05 p.m. by First Selectman Temple and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney and Selectman Dave McKane (arrived at 4:10 p.m.). Also Present: Joanne Pelton, Administrative Assistant and James Hliva, Finance Director.

**ACCEPTANCE OF MINUTES**

**1. 12/5/12 Regular Meeting**

**MOTION:**

Selectman Haney moved to approve the 12/5/12 Regular Meeting minutes with the following amendment:

Page 12, Item 5, 2013 Board of Selectmen's Regular Meeting Schedule – remove meeting dates 7/3/13 and 8/21/13; no regular meetings will be scheduled for these dates.

This was seconded by First Selectman Temple. All (2) Ayes - Motion passes.

**APPOINTMENTS**

**1. Board of Ethics - Appoint of Paul Schreiber**

**MOTION:**

Selectman Haney moved to appoint Paul Schreiber, of 648 Quaker Farms Road, to the Board of Ethics Committee with a term to commence immediately. Second by First Selectman Temple. Discussion: All (2) Ayes. Motion passes.

**2. Quaker Farms Fire Company 2013 Chief – Re-Appoint Andrew Coy**

**MOTION:**

Selectman Haney moved to re-appoint Andrew Coy as the 2013 Chief of Quaker Farms Fire Company as presented and recommended in their letter dated 11/25/12. This was seconded by First Selectman Temple. All (2) Ayes. Motion passes.

**3. Riverside 2013 Fire Police Re-Appointments**

**MOTION:**

Selectman Haney moved to re-appoint Richard Brown, John Downs, Sr. and Victor Noll as the 2013 Fire Police for Riverside Volunteer Fire Company as presented and recommended in their letter dated 12/9/12. This was seconded by First Selectman Temple. All (2) Ayes. Motion passes.

## **NEW BUSINESS**

### **1. FY 2012 – 2013 Transfer Request**

*Bill Johnson and Jessica Penell attended the meeting.*

#### **MOTION:**

Selectman Haney moved to remove this matter from the table. This was seconded by First Selectman Temple. All (2) Ayes. Motion passes.

*Selectman McKane arrived at 4:10 p.m.*

#### **MOTION:**

Selectman Haney moved to approve the following transfer request:

TO:	Planning & Zoning	Wages Overtime	5430-521-1000	\$2,000.00
FROM:	Planning & Zoning	Engineering Fees	5430-598	\$2,000.00

This was seconded by First Selectman Temple. Discussion: Bill indicated that this is overtime for the clerk, Jessica. Bill noted that there have been numerous special meetings that have occurred and other matters that will need to be handled that will cause Jessica to work overtime. Jim agreed that that there has been extra work for the department recently and that it will continue. All (3) Ayes. Motion passes.

### **2. Tax Refunds**

*Sharon Scinto attended the meeting.*

#### **MOTION:**

Selectman Haney moved to remove this matter from the table. This was seconded by First Selectman Temple. All (3) Ayes. Motion passes.

#### **MOTION:**

Selectman Haney moved to approve the tax refunds, totaling \$5,939.64, as presented and recommended by the Acting Tax Collector in her letter dated 12/5/12 and to authorize two signatures. This was seconded by Selectman McKane. Discussion: Sharon explained to the Board the reason for the tax refunds. All (3) Ayes. Motion passes unanimously.

**3. Oxford Ambulance – Request Allocation for New Ambulance and First Responder Vehicle**

**MOTION:**

Selectman McKane moved to approve an allocation, in the amount not to exceed \$198,000 for the purchase of a new ambulance (\$170,000) and a new first responder vehicle (\$28,000) as presented and requested by the Oxford Ambulance Association Executive Director in his letter dated 9/18/12, received 12/4/12. This was seconded by Selectman Haney. Discussion: Jim Hliva indicated that along with this request, other departments have requested vehicles (including the Public Works director and Fire Marshal). He noted that the Fire Dept. tanker that was ordered came in under budget (approx. \$80,000) and told the Board that he is putting together an amendment to the lease package for the current year. The amended lease package should be ready to be presented to the Board of Selectmen at a 1/16/13 meeting. The proposal will incorporate the requests that have been made by the various departments, and will have a small impact on the current year. First Selectman Temple indicated he would like to have some control over the vehicles that the departments will receive.

First Selectman Temple moved to table this matter. Second by Selectman Haney. All (3) Ayes. Motion passes.

**4. Vehicle Purchase Request – Public Works Foreman**

No action taken.

**5. Parks & Recreation Department Employees Compensation Request**

*Debbie Gatto attended the meeting.*

**MOTION:**

Selectman McKane moved to request that the Parks & Recreation Director, Finance Director and the Administrative Assistant schedule a meeting to research and review the pay rates and responsibilities for the Parks & Recreation staff and to forward their recommendations, if any, to the Board of Selectmen at their next meeting on 1/2/13. This was seconded by Selectman Haney. Discussion: Selectman McKane voiced his concern that this matter needs to be reviewed and then discussed at the Board of Selectmen regular meeting on 1/16/13. All (3) Ayes. Motion passes.

**6. Rights of Way for Christian Street Reconstruction Resolution – Approve and Authorize the First Selectman to Sign**

*Kathleen O'Neil attended the meeting.*

**MOTION:**

Selectman Haney moved to approve the following Rights of Way for Christian Street Reconstruction Resolution as presented and recommended by the Grant Writer in her letter dated 12/17/12 and authorize the First Selectman to sign:

**BE IT RESOLVED** by the Oxford Board of Selectmen that the First Selectmen, George R. Temple, is hereby authorized to negotiate and execute all necessary Agreement/Contract documents on behalf of the Town of Oxford with the State of Connecticut and the Connecticut Department of Transportation for the Right of Way Activities in Conjunction with the Urban Systems Improvements Related to the Reconstruction of Christian Street, State Project no. 107-166 and Federal Project No. 1107 (002) and to affix the corporate seal.

This was seconded by Selectman McKane. Discussion: Kathy indicated that this is the next step in the process to reconstruct Christian Street from Towner to Robinson and create a 30' width road. All (3) Ayes. Motion passes.

**7. Report of First Selectman**

First Selectmen Temple indicated that there will be a Memorial Service for the victims of the Newtown tragedy. The candlelight vigil will take place on Sunday, December 23 at 6:00 p.m. at Oxford Center School. This is the second service of this type held in Oxford since the Newtown tragedy to show our solidarity. He thanked Amy Cote and Shannon Wolf for organizing the first service. He also thanked Joanne Pelton for her efforts in planning the services.

**ADJOURNMENT**

**MOTION:**

Selectman Haney moved to adjourn the meeting at 4:35 p.m. Second by First Selectman Temple. Motion passes unanimously.

Respectfully submitted, subject to approval

*Marni Soss*

Marni Soss, Board of Selectmen Clerk

12 DEC 31 PM 3:07  
TOWN OF OXFORD, CT  
*George R. Temple*  
TOWN CLERK