



TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

Conservation Commission / Inland Wetlands Agency

REGULAR MEETING MINUTES

Tuesday, January 26, 2021

The **Regular Meeting** of the Oxford Conservation Commission/Inland Wetlands Agency was held virtually online with Google meets video on Tuesday, January 26, 2021.

Meeting was called to order at 7:30 P.M. by Chairman Susan Purcella Gibbons

PLEDGE OF ALLEGIANCE:

ATTENDANCE ROLL CALL:

COMMISSIONERS PRESENT: Chairman Sue Purcella Gibbons and Commission Members, & Brian Smith, Andy Ferrillo & Ethan Stewart

STAFF: Administrative Secretary Denise Randall and I.W. Enforcement Officer Michael Herde

ABSENT: Commissioner Joe Lanier

AUDIENCE OF CITIZENS (NOT FOR PENDING APPLICATIONS): None

AMENDMENT TO AGENDA:

EXECUTIVE SESSION: None

NEW BUSINESS:

(IW 20-116) Oxford Enterprises, LLC, 3 Woodruff Hill Rd, (Map 25, block 22, Lot 13-5) proposed use Industrial building, grading, upgrades of drainage. Total size of site 75 acres (Total acres of wetlands= 5.73 acres) (Wetlands impact = 0 acres) (Upland review area impact = 15,860 sq. ft.) (amount of material removed= 1200 c.y.) (Deposited= 60 c.y.)

(IW 20-117) Oxford Enterprises, LLC, 7 Woodruff Hill Rd, (Map 25, block 22, Lot 13-6)

proposed use Industrial building, grading, storm drainage. (Total size of site 6.38 acres) (Total acres of wetlands/watercourse =0.33 acres) (Wetlands impact = 0 acres) (Upland review area impact = 25,485 sq. ft.) (amount of material removed= 405 c.y.) (Deposited=2225 c.y.)

Civil One Engineer Brian Baker and the applicant Mr. Darin Bouchard are both present by video for the presentation.

Brian Baker stated: We received a final letter from the town engineer. All recommendations have been complied with.

The Chairman asked if all fees have been paid.

Enf. Officer Herde stated: We spoke to Mr. Bouchard who will send in a check for the town engineers fee. I also believe there should be a pre-construction meeting on site prior to the start of construction.

Chairman Sue P. Gibbons stated: Ok, so the Enforcement Officer will take care of the pre-construction conference and throughout the project the site should maintain stabilization.

The chairman asked for a motion.

MOTION made by **Commissioner Andy Ferrillo** and **seconded** by **Commissioner Ethan Stewart** to approve with approve conditions (IW 20-117) Oxford Enterprises, LLC, 7 Woodruff Hill Rd, (Map 25, block 22, Lot 13-5) proposed use Industrial building, grading, storm drainage. (Total size of site 6.38 acres) (Total acres of wetlands/watercourse =0.33 acres) (Wetlands impact = 0 acres) (Upland review area impact = 25,485 sq. ft.) (amount of material removed= 405 c.y.) (Deposited=2225 c.y.) 1)Pre-construction meeting on site before commencement. 2) All erosion controls listed on the plan should be in place before, during and after construction. 3) Water retention system to be working during construction. 4) All fees should be paid prior to issued permit. All in favor 4-0. Permit expires: 1/26/2026

MOTION made by **Commissioner Brian Smith** and **seconded** by **Commissioner Ethan Stewart** to approve with conditions (IW 20-116) Oxford Enterprises, LLC, 3 Woodruff Hill Rd, (Map 25, block 22, Lot 13-5) proposed use Industrial building, grading, upgrades of drainage. Total size of site 75 acres (Total acres of wetlands= 5.73 acres) (Wetlands impact = 0 acres) (Upland review area impact = 15,860 sq. ft.) (amount of material removed= 1200 c.y.) (Deposited= 60 c.y.) 1)Pre-construction meeting on site before commencement. 2) All erosion controls listed on the plan should be in place before, during and after construction. 3) Water retention system to be working during construction. 4) All fees should be paid prior to issued permit. All in favor 4-0. Permit expires: 1/26/2026

OLD BUSINESS:

RE-APPLICATION:

NEW APPLICATIONS REQUIRING OCCIWA APPROVAL (ACCEPTANCE):

CORRESPONDENCE:

OTHER BUSINESS:

ACCEPTANCE OF APPROVAL MINUTES & CORRECTIONS TO MINUTES (IFANY):

MOTION made by **Commissioner A. Ferrillo** and **seconded** by **Commissioner B. Smith** for the 1/12/21 regular meeting minutes. All in favor 4-0.

ENFORCEMENT OFFICER:

Enforcement Officer Herde discussed briefly on some open sites and explained with the snow storms, things are quiet for now.

COMPLAINT/CONCERN:

REPORTS ON SEMINARS, INSPECTIONS, and OTHER MEETINGS SCHEDULED OR ATTENDED NEWSPAPER ITEMS & P & Z MINUTES:

OTHER ITEMS OF CONCERN:

COMMENTS FROM THE CHAIRMAN & OTHER COMMISSION MEMBERS:

OTHER:

Budget 2021-2022-

The Commission had a brief discussion on the upcoming budget.

APPLICATIONS NOT REQUIRING OCCIWA APPROVAL & PERMIT APPROVALS:

MATTERS OF VIOLATIONS/LITIGATIONS:

Notice of Cease & Restore -10 Park Road violation (Ms. Tkacz) (Pending Litigation) 7/26/16 awaiting notice from Attorney. (Update on litigation on 3/28/2017 application denied at 6/27/17 regular meeting) (Return of record received by judge on 7/7/2017)

48 Jacksons Cove Rd- Cease & Restore letter sent in December of 2020.

Notice of Cease & Desist- 5 Crozier Court (Mr. Antunes) Filling in a vernal pool, Letter sent 11/13/20. Hearing scheduled for 11/24/20 at 7pm

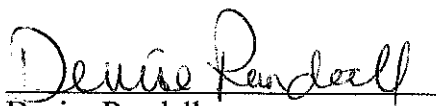
MATTERS OF CONSERVATION:

Commissioner Brian Smith discussed briefly about working with Commissioner Lanier with regard to the trails.

ADJOURNMENT:

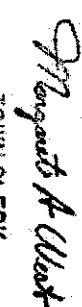
MOTION made by **Commissioner A. Ferrillo** to adjourn at 8:11 p.m.
Seconded by Commissioner J. Lanier. All in Favor **4-0.**

Respectfully Submitted,



Denise Randall

I/W Administrative Secretary

21 FEB 22 AM 11:01
TOWN OF OXFORD, CT

TOWN CLERK