

Oxford Cultural Arts Commission

culturalarts@oxford-ct.gov

Meeting Minutes for September 9th, 2021 - Oxford Town Hall 7:00pm to 9:00pm

Join with Google Meet <https://meet.google.com/ijh-gdnw-iyw>

[Join by phone](tel:+14845464268) +1 484-546-4268 PIN: 534 383 262#

Call to Order (time): 7:06pm

Attending Commissioners: Amelia McGee, Adrienne Radcliffe, Cynthia Soucy, Rich Franzino, Clara McGee

Audience of Citizens (name and address):

Reading and Approval of Minutes (list amendments only): Amelia made a motion to amend the August meeting minutes to adjust the treasurer's report. Rich seconded. Motion carries.

Correspondence: We received an appropriation ledger from the financial department stating that Cultural Arts had spent \$108 of our \$200 general fund. We also received various communications regarding the 50th Arts and Crafts Fair.

Treasurer's Report - Rich Franzino (Also emailed and in google sheets)

General Fund: \$200* (*just received correspondence saying we spent \$108 of the \$200)

Income for month of August: \$0

Expenditures for month of August: \$0

Special Activities: \$11,092.28 (find out about community support is included in this total)

Income for month of August: \$341.00 (\$51- raffle, \$250- art/craft fair, \$20- library art, \$20- Senior center cancelation of art/craft fair)

Expenditures for month of August: \$331.35 (\$250- art/craft fair over book refund, \$81.35- art/craft fair advertising)

PAY PAL: \$334.73

Income for month of August: \$100

Fees for month of August: \$3.69

Transfers for month of August: \$0

New Bills:

-Budget spending plan update.

Old Business and OCAC Program Reports

Gallery at the library -

- A possible budget was discussed for the Artist Receptions at the library gallery.
- The Breast Cancer Awareness program at Oxford Public Library will issue Cultural Arts a check in the amount of \$200. \$150 will be dedicated to materials and \$50 will be given to Cultural Arts as a donation. The event will take place October 5th at 6:00pm.
- Cultural Arts is in discussions with the library to develop a quarterly program that is possibly craft based. The children's library expressed interest in holding an event/class this spring with us.
- Joanna purchased artwork and sent a check for \$50 that was not yet received.

Social Media and Website-

- Cynthia will be working on our website these upcoming winter months.

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50th Arts and Crafts Fair -

- The welcome packets to be mailed should include directions for check-in, advertising, and health guidelines for vendors.
- Our advertising budget is still set for \$200
- A janitor for the event will be supplied by the town.
- We may have a musician perform but we can also plug in a playlist. There was discussion about reaching out to the high school choir for caroling at the event.
- The Boy Scouts have not gotten back to us yet about serving prepackaged food for \$50 dollars, we need to investigate the kitchen/food licensing at the old center school. For the moment, we are looking into possible food trucks to cater outdoor for the event. We will be contacting Pomperaug Health District for a list of licensed food trucks.

New Business:

Commissioner bios

Strategic yearly plan - Discussion of Fall and Winter events.

- Fall photography contest
 - Must be a picture taken this year
 - Must be a picture of something located in Oxford
 - The contest will be open to adults, children, and non-residents
 - It will begin Sept. 10th and will run through Tuesday Nov. 30th
 - The winner will receive a \$50 gift and the runner-up will receive a \$10 gift
 - \$10 will be dedicated to boost the contest on Facebook and another \$10 will be used to boost the winner
 - The winner will be announced in the beginning of December
 - Cynthia made a motion to dedicate \$80 from the Special Activities fund for the Fall Photography Contest. The vote was unanimous.
- Discussion about possibly reaching out for fundraising with community support for future events, like our quarterly artist meet and greet. We should meet with them in person.

Merging Email Accounts - Ongoing. Discussion of patch account.

Community Support Committee Funds - Budgetary discussion.

- See proposed letter from Treasurer
 - Quarterly Artist meet and greet/reception- \$370
 - Assistance with the Memorial day parade- we could get a singer for the national anthem/ God Bless America/ we will ask for \$600
 - For the yearly Arts and Crafts fair we would like to get \$800
 - Open Mic- we will ask for \$1000
 - Play reading- we will ask \$1000
 - Art Lessons- \$400,
 - Seasonal contests- \$300
 - Poetry- \$400,
 - Make music day-\$1500

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New Grant writer, Helen Leung and grant opportunities - Discussion.

MEMBERSHIP- Discussion for new members

Grange / Cultural Arts -Open Mic - discuss concepts of dates, refreshments, admission, provided instruments, featured artist

Grange and Lions - The Lions will be using the Grange as a base of operations and will propose refurbishing the kitchen to code in lieu of rent. OCAC can dovetail here with fundraising

Share Your Art: Time allowing, please be brief, two minutes each piece.

Adjournment (time): Amelia Made motion to adjourn at 8:56pm, Rich seconds. Motion carries.

Respectfully submitted by Amelia McGee, Secretary