

Oxford Cultural Arts Commission

culturalarts@oxford-ct.gov

Regular Meeting Minutes

Thursday, February 8 · 7:00 – 9:00pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/pai-ngho-has>

Or dial: (US) +1 484-546-8032 PIN: 761 161 232#

More phone numbers: <https://tel.meet/pai-ngho-has?pin=1983872409395>

Call to Order (time): 7:03

Attending Commissioners: Richard Franzino, Adriene Radcliffe, Cynthia Soucy, Destiny Brown

Audience of Citizens (name and address): Amber Cavallo, 33 Larkey Road, Oxford CT

Reading and Approval of Minutes (list amendments only): Jan 11th meeting minutes read by Adriene, Minutes accepted with amended punctuation.

Correspondence: Email Received from First Selectman Admin Secretary confirming Nov. 1st for setup and Nov. 2nd for the Arts and Crafts Fair.

Treasurer's Report - Rich Franzino

Balance in Special Activities Account:- \$17,824.15

Income this month: \$0

Expenditures this month: \$0

Balance in General Funds Account:- \$2322.42

Expenditures this month: \$0

Balance in Paypal Account:- \$0

Income this month: \$0

Fees this month- \$0

Transfer this month:\$0

Grand Total of Accounts:- \$20,146.57

Comments or Notes from Treasurer:- There is a proposal in front of the Commission to allocate up to \$4000 for an yearly ongoing "Frog and Fairy an Interactive Adventure"

Based on a one time expenses with no return on sales, admission, donations.

Actual estimate is \$3537 w/ a 12% overage =\$4000

Our annual operating budget w/ current programming/expenses=\$1232.

Taking this \$1232 out of our General Funds leaves a balance of \$1090.42

The balance of Gen Funds would be used to fund 'Fairies..'

The rest of the \$4000 request would come from Special Activities acct. The current balance of Special Activities is \$17,824.15

After funding 'Fairies' a balance of \$14,914.15 in the Special Activities.

Our General Fund, would have \$1232 (for operating costs) until June 30 2024 This ends the 23/24 fiscal year end. Hopefully OCAC receives at least a \$2500 24/25 budget.

Submitted by:

Rich Franzino- Treasurer

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Old Business and OCAC Program Reports

Library Partnership - JoAnna, our library art director, was not able to come to this meeting so this report was tabled. 1st Adrienne, 2nd Rich. The winter show will come down March 23rd and the new spring show will be up the same day and run until June 1st.

Social Media and Website- Discussion and update of programs, Wix, Instagram, Youtube, FB, Patch. Who else is qualified for social media, advertising? How do we take payments there? Costs and due dates. Adrienne and Destiny will have a working meeting to figure out how to take money from the website more efficiently.

Artist Open Studio Program Development: Discussion and update, no new classes are being scheduled yet and we will regroup after the current ones are done, Town Hall basement. Next class is Henri Matisse taught by JoAnna Lucas and then Star Wars Party on May 11th.

New Business:

Newsletter: Monthly or quarterly newsletter, Cynthia will speak with Margaret, the Town Clerk Town Calendar and commissioner terms.

Frogs, Fairies, Flowers Festival: A thorough presentation was made by co-directors of this program, Adrienne and Destiny, startup budget of around \$4,000 for Saturday May 4th Planning and discussion. Adrienne made 1st motion to take a vote, Richard 2nd. Vote was unanimous approving a budget up to \$4,000. Hoping to get sponsorship for this event.

Membership - Multiple avenues to discuss membership. Update. Have material at events.

Community Outreach - Report from Richard. ARPA, AIFO. The lions have moved into the Grange. .

Grange partnership: Open Mic, Lectures are going forward. The last Lecture had at least 60 people in attendance. Next lecture is Feb. 18th 2pm "Hidden History".

53rd Arts and Crafts Fair - Discussion and Planning. Applications are all set to go.

Budgeting: Discussion, Moving forward. Fundraising, discussion of how to work with more groups in the town.

Adjournment: 8:35 1st motion Destiny, 2nd Adrienne.

Respectfully submitted by Cynthia Soucy, Chair

Oxford Cultural Arts Commission

TOWN OF OXFORD, CT
Cynthia Soucy
TOWN CLERK

2024 FEB 12 A 9:10