

Oxford Cultural Arts Commission

culturalarts@oxford-ct.gov

Regular Meeting Minutes

Thursday, April 11 · 7:00 – 9:00pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/pow-nkxc-eyy>

Or dial: (US) +1 320-412-3232 PIN: 857 239 579#

More phone numbers: <https://tel.meet/pow-nkxc-eyy?pin=4500781997325>

Call to Order (time): 7:17

Attending Commissioners: Richard Franzino, Adriene Radcliffe, Cynthia Soucy, Destiny Brown

Audience of Citizens (name and address): JoAnna Lucas, 49 New Street Seymour CT, Dana Breton 10 Old Country Road Oxford CT, Chris Baxter and Sara Minck, 3 Christina Dr Oxford CT

Reading and Approval of Minutes (list amendments only): March meeting minutes read by Adriene, Minutes accepted Rich 1st, Adriene 2nd..

Correspondence: Receiving applications for the spring and fall fairs.

Treasurer's Report - Rich Franzino

Oxford Cultural Arts Treasurer Report

March 2024 Fiscal Year 2023/2024

Today's Date: April 10, 2024

Today's current balance in Special Activities Account:- \$18,585.76

Income this month: \$35-Dad's Cannoli Truck Spring Fest \$35 Laura Teetman- Spring Fest

Expenditures this month: \$0

Today's current balance in General Funds Account:- \$0

Expenditures this month: \$63.76 Adriene Radcliffe, \$50 Great Oak Middle School, Reimburse Town Credit Card \$944.39, R Way Signs \$500.

Today's current balance in Paypal Account:- \$201.72

Income this month: All Spring Fair Vendors \$175 James Jaffee, JoAnna Naylor, Robert Miller, HumBugz, Glen Darcy.

Fees this month- \$7.23

Transfer this month:\$266.78

Grand Total of Accounts:- \$ 18,787.48

Comments or Notes from Treasurer:- To Date: Spring Fair has spent \$2,760.36
To date Spring Fair has generated \$524.49 in vendor fees

Submitted by:

Rich Franzino- Treasurer

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Old Business and OCAC Program Reports

Library Partnership - JoAnna, our library art director, reports that the current show will come down June 1, the new show will be up the same day and run until August 31st. Possible theme of nature and landscapes. She has updated the website accordingly.

Social Media and Website- Discussion and update of programs, Wix, Instagram, Youtube, FB, Patch. Who else is qualified for social media, advertising? Adriene will look into this further to be able to take funds on the website more efficiently and possibly set up a store front. This is an ongoing project.

Artist Open Studio Program Development: Discussion and update, possible future classes for differently abled is being discussed. Next class is May 11th, Star Wars Party.

New Business:

Memorial Day Parade: Discussion on possible music, decorations are ready and handouts are already purchased. Need to get on the list and get a firm date.

Newsletter: Monthly or quarterly newsletter, Cynthia spoke with Margaret about the Town ClerkTown Calendar. Margaret was able to put our Spring Family Festival on the calendar.

Spring Family Festival: Frogs, Fairies and Flowers planning and discussion. Donations have been coming in and we hope to get sponsorship for this event. Food trucks are booked and the Directors are working on completing the vendor list and sending vendor welcome packets. We have over 20 vendors, 4 food trucks and touch a truck.

Membership - Multiple avenues to discuss. We will have more brochures printed up for upcoming events and try to have material at events.

Community Outreach - Report from Richard. ARPA is trying to submit hard numbers to the Town officials for approvals, AIFO is a little quiet. The lions will have their shred day and assist with the fishing rodeo and Easter Egg hunt. The lions are also doing a raffle. The Grange is an active part of our community. The open mic is going strong with very good attendance.

53rd Arts and Crafts Fair - Discussion and Planning. Applications are starting to come in and we are setting up for another successful year. Will begin setting up welcome packets.

Budgeting: Discussion, Moving forward. Fundraising, Discussion on merchandise that could be sold such as artwork and tshirts.

Share Your Art: Discussion of possible Plein Air painting on locations to be determined.

Adjournment: 9:00 1st motion Cynthia, 2nd Adriene

Respectfully submitted by Cynthia Soucy, Chair

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RECEIVED 4/17/2024
AT 10:00am
Meredith Lapet
Asst. TOWN CLERK