



MINUTES

OXFORD CULTURAL ARTS COMMISSION MARCH 13TH, 2013

The Oxford Cultural Arts Commission met in regular session in the Town Hall, Room 2, 486 Oxford Road, Oxford, Connecticut 06478.

CALL TO ORDER

Chairman Martin Earley called the meeting to order at 7:05 p.m.

ROLL CALL

Commissioners Present:

Chairman Martin Earley
Vice Chairwoman Cynthia Soucy
Nine Mile Players-Ashleigh Smith
Treasurer Elaine Shown
Secretary Patricia Pace

Commissioners Absent:

None

Audience of Citizen

Dorothy Peeble-Pelley (Gallery of Art Director)

AMENDMENTS TO THE AGENDA

Roll call was added to the agenda.

REVIEW OF MINUTES

The minutes of February 21st, 2013 were read by the secretary.

Motion to accept the minutes made by Vice Chairwoman Soucy, 2nd by Commissioner Shown. Minutes were accepted.

CORRESPONDENCE AND BILLS

Correspondence: Vice Chairman Soucy presented correspondence pertaining to the Caryl Soucy Scholarship. Chairman Earley presented correspondence pertaining to the OCAC's budget preparation worksheet to be submitted to the finance office within the town. Notice came concerning a Board of Finance meeting to take place on March 20th, 2013.

Bills: Frame of Mind receipt, in kind, frames obtained for prints.

Roll of chances, reimbursement needed for Chairwoman Soucy.

ACTING CHAIRMAN'S REPORT

Chairman Earley reported that The Town of Newtown had offered OCAC use of their art space. Chairman Earley spoke with Pat Blanko about the possibility of holding events in the newly acquired Oxford House. New owners of the Oxford House were asked by Chairman Earley to attend the Gallery of Art event.

ACTING VICE CHAIRWOMAN'S REPORT

Vice Chairwoman Soucy reported that she had 3 prints framed for upcoming events. Chairwoman Soucy indicated that Southbury Music expressed some interest in performing at the Gallery of Art event. Particulars concerning OCAC's presence at the high school play were determined.

TREASURER'S REPORT

Commissioner Shown reported that she was presented with more submission by Nine Mile Players, and other than that there were no additions.

NINE MILE PLAYERS REPORT

Commissioner Smith submitted an itemized wrap up of expenses for the production of Footloose, a proposed budget and income for the future production of Charlie Brown, and a packet of income with a new balance of 1099.13 in the black.

STATUS, DISCUSSION, AND PLANNING FOR ONGOING COMMISSION PROJECTS:

Commissioner Smith indicated that Mark could possibly do a save the date spot on Comcast. Discussion concerning summer classes, possible venues, open mic nights took place. Need to renew Constant Contact database. Get new volunteer list together, contact Tom to have sandwich boards made. Advertisements for show announcements, liability forms indicating we can use work for promotional purposes, People's chose award tickets, show awards, cash awards. Chairwoman Soucy advises board of security camera's longevity of only one month after any given date, to keep that in mind in case of checking surveillance, as time is of the essence. Inquiry into available teachers for art classes/OCAC classes.

GALLERY OF ART REPORT:

Art Director Ms. Peebles-Pelley indicated she had put out a request for advertising, took queries from artists who had questions pertaining to the Gallery of Art event, and indicated that entries were coming in. Director Peebles-Pelley stated that we needed to print entry forms, save the dates, and other correspondence relevant to the show, emails, a letter supplied to the fire marshal and Public Works for room layout, need proof reading for press release, parameters given to art jurors. Make presentation to press, businesses, politicians for GOA event. Need to start selling ad space.

NEW BUSINESS

Director Peebles-Pelley indicated that OCAC was given a 10 x 10 space at the annual Oxford Day, held at OHS on June 8th, 2013. Discussion pertaining to future events took place, suggestions for venues were made, Jackson Cove, Southford Falls, the Grange, the schools, new Oxford House.

ADJOURNMENT

Motion to adjourn made by Chairman Earley, seconded by Commissioner Smith.
Motion passed, meeting was adjourned at 9:27 p.m.

Respectfully submitted by

Patricia Pace, Commissioner
3/18/13

13 MAR 18 PM 6:17
TOWN CLERK
Margarita A. West