



MINUTES

OXFORD CULTURAL ARTS COMMISSION FEBRUARY 21ST, 2013

The Oxford Cultural Arts Commission met in regular session in the Town Hall, Room B, 486 Oxford Road, Oxford, Connecticut 06478.

CALL TO ORDER

Acting Chairman Martin Early called the meeting to order at 7:05 p.m.

ROLL CALL

Commissioners Present:

Acting Chairman Martin Early
Vice Chairwoman Cynthia Soucy
Treasurer Elaine Shown
Secretary Patricia Pace

Commissioners Absent:

Ashleigh Smith-9 Mile Players

Audience of Citizen

Dorothy Peeble-Pelley (Gallery of Art)

AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

REVIEW OF MINUTES

Tabled

CORRESPONDENCE AND BILLS

Correspondence: Vice Chairwoman Soucy presented correspondence concerning qualifications for the selection of a student for the Carol Soucy Memorial Scholarship. Form needed by March 1st, 2013. Discussion was held concerning the amount of scholarship and it was determined that an award of \$100.00 be allotted for this year's scholarship. It was also determined that the recipient should be active in the four disciplines: theater, music, dance, and art.

Dorothy Peebles-Pelley (Gallery of Art) submitted her February Report for OCAC Gallery of Art Showcase 2013, which included tasks contracted by her, including her fee and hours performed.

Bills: A bill for custodian services regarding the production by 9 Mile Players was presented by Elaine Shown. A bill was presented by Cynthia Soucy relating to a battery that needed to be purchased for a computer.

ACTING CHAIR'S REPORT

Acting Chairman Early presented correspondence he had drafted and submitted to the Town concerning the needs and wants of the Commission in the form of a budget request for the fiscal year 2013-2014, in the requested amount of \$6,500.00.

ACTING VICE CHAIR'S REPORT

A motion was made by Vice Chairwoman Soucy to accept the conditions pertaining to the Carol Soucy Memorial Scholarship with an award to one student in the amount of \$100.00 with a requirement that the recipient should be active in the four disciplines, theater, music, dance, and art. Motion was seconded by Martin Early. Vote: yay: Cynthia Soucy, Martin Early, Elaine Shown, Patricia Pace. Nay vote: 0.

TREASURER'S REPORT

Treasurer Elaine Shown performed a reading of accounts.

NINE MILE PLAYERS REPORT

Tabled

STATUS, DISCUSSION, AND PLANNING FOR ONGOING COMMISSION PROJECTS:

Dorothy Peebles-Pelley submitted a February report for OCAC Gallery of Art Showcase, 2013. Discussion was held regarding the logistics of planning the Gallery of Art Showcase, supplies needed, artist entry forms, website update, jurors for the showcase, the program book preparation, and advertising needed to promote the event. It was recommended that an advertisement be taken out in The Voices Newspaper.

Discussion took place regarding the membership drive, printing of membership cards, coding, and securing space at town events to set up a table for this purpose, in addition to fund raising events.

NEW BUSINESS

Discussion took place concerning the fact that a policy needs to be instituted when funds are received and/or disbursed by the Commission. It was also discussed that budgeting needs to be strictly adhered to, in that amounts which were granted for specific projects do not exceed those amounts which were approved. The Commission determined that it is necessary to institute a form/receipt for expenditures and/or all funds received by the Commission.

Discussion was had concerning the expense for performances by 9 Mile Players. It is suggested that a meeting be held with 9 Mile Players to discuss sticking to its allotted budget and the desire to keep within the Commission's mission of promoting original artists in our community by perhaps utilizing original playwright's material for future productions and entertaining a contest for playwrights in the future.

Discussion concerning the placement of a Mandala.

ADJOURNMENT

Acting Chair Martin Early adjourned the meeting at 9:21 p.m.

Respectfully submitted,



Patricia Pace
Recording Secretary
Oxford Cultural Arts Commission

13 FEB 25 PM 6:07
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK