

## **ELDERLY COMMISSION**

### **REGULAR MEETING MINUTES of MAY 12, 2015 OXFORD SENIOR CENTER**

#### **Call to Order**

Chairman Walt Gadsby called the meeting to order at 9:45 A.M. and led the Pledge of Allegiance, and a prayer.  
Present - Jerry Davino, Tom Giacchi, and Fred Schaub.

Absent - Betty Andrews, Jean Brown, Kathy O'Connell (Clerk).

NOTE: In the absence of our Clerk and Recording Secretary, Jerry Davino took the minutes of the meeting.

**Amendment to the Agenda** - None.

**Audience of Citizens** - None

#### **Review and Approval of Minutes**

**MOTION** by Fred Schaub to accept the Regular Meeting minutes from April 14, 2015. Seconded by Tom Giacchi with a minor correction to item #3 to change the word "our" to "out" of Connecticut.

**Vote - all ayes.**

There was further discussion on the transportation issue for the group traveling to PA. It was decided that the people will provide their own transportation for the trip.

#### **Correspondence**

1. Letter from Joan Weed to BOS dated April 24, 2015, requesting use of the Senior Center for the Oxford Garden Club annual pot luck dinner to be held on Tuesday, May 26, 2015 from 6:00 pm to 8:00 pm.
2. Letter from Great Oak Middle School to Pat Babbage dated April 24, 2015, Oxford Senior Citizens Award to 8<sup>th</sup> Grade student. Motion made by Fred Schaub, seconded by Tom Giacchi, to offer a \$100 award.

**Vote - all ayes.**

#### **Municipal Agents Report**

June 2015 Report was presented, read, discussed and accepted.

#### **Director's Report**

Pat Babbage reviewed her April report. Correction to the expiration date on the 4 year warranty of the refrigerator compressor from "2008" to "2012".

**Stove:** Chairman Gadsby reported that the burners on the stove are not burning efficiently, as noted by the visiting Chef teaching the men's cooking class. He suggested that the stove and or propane tank be serviced. Pat Babbage will call for service.

**Disposal of Items in Storage Room:** Discussion on disposing of old ping pong plywood table top and Formica table top, that came from the Craft Room, that are taking up space in the Storage Room. Decision was made to dispose of the items.

#### **Budget Review**

All items were reviewed. Negative line items will be addressed by Pat Babbage and Jim Hliva to transfer necessary funds from other line items. Driver's wages line item is negative, as all Grant money has not yet been received.

Balance of budget appears to be in good shape.

It was also noted that the new (2015-2016) budget appears to be a modest increase from the current budget.

## Other Business

**Leaves in Front of Building:** Tom Giacchi stated that leaves on the back patio were cleared by lawn service personnel, but there is a small pile of leaves near the front door that need to be cleared away. It was suggested that Robert, our Custodian take care of this.

**Action:** Pat Babbage – Ask Robert to remove leaves from front of building.

**Work Orders:** Chairman Gadsby asked the Commission members, if they see something that needs to be done, that we should bring it to the attention of the Director, Pat Babbage. If the task requires BOS action, a numbered Work Order is to be sent to the BOS for action to take care of the issue. In this way we can track progress.

**Action:** Pat Babbage – Prepare and initiate Work Orders as required.

## Adjournment

**MOTION** by Fred Schaub to adjourn the meeting at 10:55 A.M. Second by Tom Giacchi.

**VOTE –All ayes.**

Respectfully submitted,



Walt Gadsby  
Elderly Commission Chairman

15 MAY 15 PM 1:07  
TOM GIACCHI  
TOM CLERK