

ELDERLY COMMISSION

REGULAR MEETING MINUTES of NOVEMBER 1, 2012 OXFORD TOWN HALL

Call to Order

Chairman Walt Gadsby called the meeting to order at 9:45 A.M. and led the Pledge of Allegiance, a prayer and a moment of silence for all those affected by Hurricane Sandy.

Present- Secretary Jean Brown, Betty Andrews, Fred Schaub, Gerry Davino and Pat Babbage, Director, who entered meeting at 9:50 A.M.

Absent- Tom Giacchi

Amendment to the Agenda- None

Audience of Citizens-Pat Gadsby

Review and Approval of Minutes

Chairman Gadsby read the Regular Meeting minutes from 09/06/12. Chairman Gadsby presented 1 correction to the minutes. Under 'Correspondence', front door should read bi-fold door.

Motion by Jean Brown to accept the minutes as corrected. Seconded by Fred Schaub. **Vote-all ayes.**

Correspondence

Letter from Marjorie Fitzgerald concerning reinstating the rule that Oxford residents have first chance at signing up for trips.

Minutes from Board of Selectman meeting on Oct. 17, 2012 approving Floater position.

Memo from Board of Selectman approving Floater position. A request to transfer \$2,400.00 will be forwarded to the Board of Finance.

Minutes from Board of Finance meeting approving \$2,400.00 transfer for Floater position.

Letter from the Elderly Commission to the Board of Selectman approving the Floater position.

Form from Vazzy's Catering for Pat to sign in order for Senior Center to receive tax exempt status. Walt, Gerry and Pat will look into it further.

Municipal Agents Report- No report was received because Chairman Gadsby did not have power at his home. He would have to e-mail everyone the report.

Director's Report

Pat Babbage reviewed her report from 10/12. Made a correction that 20 people attended the fall foliage train ride instead of 40.

MOTION was made by Gerry Davino to approve the Director's Report. Second by Fred Schaub.
Vote- all ayes.

Cost of monthly newsletter is not being covered by the advertising revenue. CPI Publishers will only print newsletter until 12/12. Need to hear from 'Ollie' exactly what is needed to keep newsletter going. Need to figure out month by month costs. Will look into other options of printing newsletter.

Budget Review

Pat Babbage reviewed The Appropriation Summary through 10/11/12. 'Electric' is high (60%) due to being open an extra day. 'Vehicle Maintenance' also high, (60%) but, that runs in cycles. Just had oil changes done. Should be good for a while. 'Supplies' may also go up because of extra day. 'Computer'-Pat has not seen any IT bills. 'Snow Removal'-contract just went up.

No Special Activities Report because of Hurricane Sandy. Chairman Gadsby will e-mail report to members.

Pat checked Town Hall mail box and found a more current Appropriation Summary through 10/25/12. 'Total Remaining Budget' went down \$4,000.00. 'Driver's Wages', 'Facilities Maintenance' and 'Alarm Systems' all went up.

Senior Center Matters

Vazzy' Catering- They are not bringing the same food items as printed in the newsletter. Received a credit back because of the substitutions. Chairman Gadsby suggested getting a contract up front and then calling the day before to review the menu.

Postage- Insufficient funds at Southbury Post Office for October newsletter. Used to go to Seymour Post Office, but they no longer do bulk mailings. Seymour also would send out updates as to how much money was left in account. Southbury does not. Pat lost track of amount of

money that was in the account. Chairman Gadsby suggested putting a larger sum of money into the account at the Post Office rather than making several smaller deposits.

Pat stated that mail for the Senior Center is not picked up at the Town Hall every day. Chairman Gadsby stated that there is an envelope on the wall in the copier room for correspondence for the Elderly Commission.

Activities Account-Deficit in 'Caterers'. \$800.00 for a Mother's Day event was taken from Activities Account rather than the Elderly Commission 'Programs' Budget. That was last year's budget, so funds are no longer there. Chairman Gadsby suggested transferring money from 'Fund Raising' to 'Caterers' account to make it balance. Need to send an e-mail to Jim Hliva.

My Senior Center Program-Is it worth the \$1,200.00 annual maintenance fee? Can't get membership list, birthday list or calendar from it. Pat should make a recommendation as to whether or not to keep it.

Will not invite George Temple to a meeting because driver issue died down and no further action is needed. Issue has been resolved.

Letter from Marjorie Fitzgerald-Petition not attached to letter. The information concerning the change in policy was put in the newsletter, members were told to come out and vote at the meeting and members voted on the proposal. Pat has not heard a lot of complaints. Commission will not make any changes at this time. Letter will be sent to Marjorie Fitzgerald addressing issue.

Other Business-None.

Adjournment

MOTION by Gerry Davinio to adjourn the meeting at 11:38 A.M. Second by Fred Schaub.

VOTE –All ayes.

FILED SUBJECT TO APPROVAL

Respectfully submitted,



June McEnteer

Elderly Commission Clerk

12 NOV -8 PM 3:16
TOWN CLERK
Gerry Davinio