

ELDERLY COMMISSION

REGULAR MEETING MINUTES of DECEMBER 3, 2013 OXFORD SENIOR CENTER

Call to Order

Chairman Walt Gadsby called the meeting to order at 9:30 A.M. and led the Pledge of Allegiance, and a prayer.

Present - Betty Andrews, Tom Giacchi, Fred Schaub and Pat Babbage, Director.

Absent - Jean Brown and Gerry Davino

Amendment to the Agenda - Change date from DECEMBER 5 to DECEMBER 3.

Audience of Citizens - None

Review and Approval of Minutes

MOTION by Betty Andrews to accept the Regular Meeting minutes from Nov. 5, 2013. Seconded by Tom Giacchi. **Vote - all ayes.**

Correspondence

E-mail from June McEnteer, dated Nov. 18, 2013, notifying the Elderly Commission of her resignation as Recording Clerk effective December 1, 2013.

Municipal Agents Report - None.

NOTE: Joanne Jelenik resigned effective January 1, 2014.

Director's Report

Pat Babbage reviewed her Nov. report. On Nov. 20, the Van was towed to Park City Ford, Bridgeport. It will need a new transmission, fortunately it is still under warranty. It will take 2 - 3 weeks. Bus #1 still has some problems that are being worked on. The lift still does not work at times and the backup lights and beeper are not working, but will be repaired shortly. Bus #2 has a problem with the door, we are waiting for a part.

Rudy Danowski donated \$200.00 from the Jane D. Weiss Foundation to be used for an ice cream social for our members. We will offer the ice cream on the day the OHS Football team is here for hot dogs.

Budget Review

Pat Babbage reviewed the Appropriation Summary as of 11/30/13. The shortage of funds for 'Books & Publications' (Newsletter), was brought up again. Pat will request additional funds from the Board of Finance. 'Facility Maintenance' is also overrun due to the replacement of a pump for the heating system and new filter for the fuel oil system. 'Vehicle Repairs' is also running out of funds.

Chairman Gadsby reviewed the Special Activities Account as of 11/22/13. Chairman Gadsby and Pat are still working on reconciling the report with Jim Hliva's report.

Other Business

January 7, 2014 Agenda - Chairman Gadsby noted that the 'Election of Officers' is to be added to the Agenda.

Main Room Floor - Chairman Gadsby did not send a letter to the Selectman about the Main Room floor because Pat Babbage is already coordinating this issue with the Selectman.

Petty Cash Account - Chairman Gadsby said the letters to the Board of Selectman and Board of Finance requesting to establish a Petty Cash Account of \$500.00 from the Special Activities Account are on hold until further clarification on the \$200.00 petty cash account established by the town.

Grills - Robert moved the grills against the center wall and disconnected tanks.

Adjournment

MOTION by Betty Andrews to adjourn the meeting at 11:40 A.M. Second by Tom Giacchi.

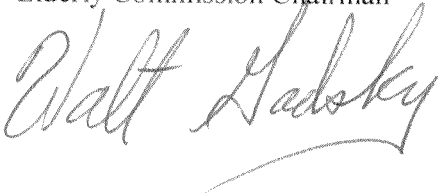
VOTE -All ayes.

FILED SUBJECT TO APPROVAL

Respectfully submitted,

Walt Gadsby

Elderly Commission Chairman



13 DEC -5 AM 10:27
TOWN OF GADSDEN, CT
Pat Babbage
TOWN CLERK