

## **ELDERLY COMMISSION**

### **REGULAR MEETING MINUTES of JANUARY 3, 2013 OXFORD TOWN HALL**

#### **Call to Order**

Chairman Walt Gadsby called the meeting to order at 9:37 A.M. and led the Pledge of Allegiance and a prayer.

Present- Fred Schaub, Gerry Davino, Tom Giacchi, Pat Babbage, Director, and Secretary Jean Brown who entered meeting at 9:52 A.M.

Absent- Betty Andrews

#### **Amendment to the Agenda**

**Motion** by Gerry Davino to amend the agenda to elect officers for 2013. Second by Tom Giacchi. **Vote-all ayes.**

**Motion** by Tom Giacchi to nominate Walt Gadsby as Chairman. Second by Fred Schaub. There were no other nominations. **Vote-all ayes.**

**Motion** by Walt Gadsby to nominate Jean Brown as Secretary. Second by Gerry Davino. There were no other nominations. **Vote-all ayes.**

Discussion followed as to changing the title of Secretary to Vice Chairman since there is now a clerk to take minutes of the monthly meetings. The purpose of the Secretary is to take the place of the Chairman in his absence.

**Motion** by Gerry Davino to change the title of the second officer of this Board from Secretary to Vice Chairman. Second by Fred Schaub. **Vote-all ayes.** Walt Gadsby will send correspondence to Board of Selectman notifying them of the change in title and possible change in Charter or Ordinance.

**Audience of Citizens-** None

#### **Review and Approval of Minutes**

First Selectman George Temple entered meeting at 9:55 A.M. and inquired about the craft room floor. He also told Pat that someone from Public Works would come down to remove snow from town cars. He left meeting at 10:00 A.M.

**Motion** by Gerry Davino to accept the minutes from the December 6, 2012 meeting. Seconded by Jean Brown. **Vote-all ayes.**

### **Correspondence-None**

**Municipal Agents Report-** Chairman Gadsby said he would e-mail everyone the Feb. 2013 report.

### **Director's Report**

Pat Babbage reviewed her report from 12/12.

Discussion followed concerning adding a security camera at the entrance of the Center as recommended by Joanne Pelton. Questioned whose budget it should come out of.

Pat received e-mail and 3 year contract from CPI Publisher. New contract is very expensive. We will hold off on new contract and will put together a stream-lined version of the newsletter and print it ourselves when CPI is finished publishing. Pat will check out other printing options.

**MOTION** was made by Fred Schaub to approve the Director's Report. Second by Jean Brown. **Vote- all ayes.**

### **Budget Review**

Pat Babbage reviewed The Appropriation Summary through 01/02/13. 'Driver's wages', 'Facilities Maintenance', 'Vehicle Maintenance' and 'Alarm System' all remain high. Discussion followed concerning security camera. Walt will talk to Joanne Pelton after meeting to find out what she has in mind concerning camera installation. Overall budget looks on target at 52%. Chairman Gadsby reviewed the Special Activities Report as of 12/28/12. He also included a report from Jim Hliva as of 12/06/12. Not sure why there are discrepancies between the 2 reports. One difference is the dates that they are totaled. Will leave Jim Hliva's report off the Special Activities Account.

### **Senior Center Matters**

Blue folder to the left of the copier at Center is for Elderly Commission correspondence.

Bocce court- Pat called Jeff Haney who said he has been busy. If we have a mild winter he will finish. If not, it will have to wait until spring.

Craft room floor- See More Floors came out and recommended carpet squares that can be replaced if needed. Need 2 more quotes.

My Senior Center Program- Pat Babbage called to set up an appointment but never heard back from the 'My Senior Center Program' people who were going to charge for the appointment. Pat is working on trying to make the program work better for the Center.

Cable TV- Fred Schaub got quotes from Direct TV and Dish. Discussion followed. Fred will continue research.

Monthly Meeting Dates for 2013-June McEnteer will submit schedule to Town Hall.

Pat received a letter of resignation effective Feb 1, 2013 from Rosalie as dispatcher but she will continue on as a per diem driver. Pat made up a new dispatcher/driver job description. She recommends that hours be increased to 24 hours per week on Monday-Thursday from 9:00-3:00. Pat will send recommendation to Joanne Pelton.

Gerry Davino left meeting at 11:10 A.M.

**Other Business**-None.

**Adjournment**

**MOTION** by Fred Schaub to adjourn the meeting at 11:20 A.M. Second by Jean Brown.

**VOTE** -All ayes.

FILED SUBJECT TO APPROVAL

Respectfully submitted,



June McEnteer

Elderly Commission Clerk

13 JAN 10 PM 11:59  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK