

## **ELDERLY COMMISSION**

### **REGULAR MEETING MINUTES of MARCH 7, 2013 OXFORD TOWN HALL**

#### **Call to Order**

Chairman Walt Gadsby called the meeting to order at 9:33 A.M. and led the Pledge of Allegiance and a prayer.

Present- Secretary Jean Brown, Gerry Davino, Fred Schaub, Tom Giacchi, Pat Babbage, Director, and Betty Andrews who entered meeting at 9:55 A.M.

Absent- None

**Amendment to the Agenda**-None

**Audience of Citizens**- None

#### **Review and Approval of Minutes**

**MOTION** by Jean Brown to accept the minutes from the February 7, 2013 meeting. Seconded by Tom Giacchi. **Vote-all ayes.**

#### **Correspondence-**

‘A Better Carpet and Flooring’ original quote.

Letter from the Elderly Commission to the Board of Selectmen concerning transferring money to cover the cost of printing the newsletter. Letter has not been put on the Selectmen’s meeting agenda so Walt will meet with Joanne Pelton after today’s meeting.

**Municipal Agents Report-** Chairman Gadsby e-mailed everyone the April 2013 report.

#### **Director’s Report**

Pat Babbage reviewed her report from 02/13.

**MOTION** was made by Gerry Davino to approve the Director’s Report. Second by Tom Giacchi. **Vote-all ayes.**

#### **Budget Review**

Chairman Gadsky reviewed the Special Activities Report as of 03/06/13. 'Trips' is in the negative because Pat does not deposit the money until after the event due to cancellations and refunds that then need to be made. Commission will look more closely at payment policy.

**MOTION** by Gerry Davino to consolidate all Special Activity Accounts into one account and notifying the Board of Finance Director to do so. Seconded by Betty Andrews. **Vote-all ayes.** Walt Gadsky will send a letter to Jim Hliva.

Pat Babbage reviewed the Appropriation Summary through 03/06/13. Pat should put in for mileage from her training program under 'Education' line item. 'Alarm System', 'Sidewalk Snow Removal' and 'Telephone System' are all high. 'Driver's Wages' still waiting for deposit. Pat will ask for an increase from \$650.00 to \$800.00 for the 'Alarm System' at the Board of Finance meeting for the upcoming 2013-2014 budget.

### **Senior Center Matters**

Craft room floor- Have quotes from 'A Better Carpet and Flooring' (\$2,835.00) and 'Oxford Floor Covering and Decorating' (\$4,284.00). 'See More Floors' will give a new quote on Friday, March 8, 2013. **MOTION** by Tom Giacchi to hire the lowest bidder. Seconded by Betty Andrews. **Vote-all ayes.** Discussion followed and Motion was rescinded by Tom Giacchi and Betty Andrews. The vote was declared null. **MOTION** by Gerry Davino to get approval by e-mail of all Commission members to select a carpet company once the final quote has been received. Seconded by Betty Andrews. **Vote-all ayes.**

Bi-fold doors-Still don't work. Pat spoke to repair company who spoke to the manufacturer. Waiting for a reply.

Facility Manager-Position is needed to maintain building. Walt Gadsky will draft a letter to the Board of Selectman requesting a Facility Manager.

Newsletter-Pat will continue as is unless otherwise instructed.

Monthly meeting location-Changed to the first Tuesday of the month at the Oxford Senior Center at 9:30 A.M. starting May 7, 2013. June McEnteer, clerk, will notify the Town Clerk's office of the change.

**Other Business**-None.

### **Adjournment**

**MOTION** by Gerry Davino to adjourn the meeting at 11:25 A.M. Second by Betty Andrews. **VOTE -All ayes.**

FILED SUBJECT TO APPROVAL

Respectfully submitted,

*June McEnteer*

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Elderly Commission Clerk

13 MAR 14 AM 11:16  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK