



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, May 20, 2013 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:02pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, George Hamila, Mike Rubin, John Downs Sr., Chief Scott Pelletier and Vic Noll. Absent: Mark Krassner, Asst. Chief Andy Coy and Asst. Chief Ron Prajer.

MOTION made to accept the minutes of Apr. 15, 2013 meeting was made by Mike Rubin and seconded by John Downs Sr. All were in favor. MOTION was carried.

Public Session:

Chairman Francione then opened the meeting to the Public. Chairman Francione asked three (3) times if anyone from the public would like to speak. Declaring none, the public session was closed.

Communication:

Correspondence was received from the following:

1. Apr. 15, 2013 – Letter from Board of Fire Chiefs to all Captains re: SCBA physicals past due.
2. Apr. 16, 2013 – Letter for the Oxford Fire Department to Board of Selectmen requesting a budget line item transfer.
3. Apr. 25, 2013 – Letter from Board of Fire Chiefs to Board of Selectman re: Tower generator service invoice.

Committees/Workshops:

Policy and Procedures: Will be on hold until after ordinance completed then Mark Krassner, Vic Noll and Brian Francione will continue review, update and creation.

Organizational Structure: Brian Francione met with Chief Pelletier to discuss the organizational structure with a few minor revisions. Draft organizational structure provided to Commission and Chief by Brian Francione for their review.

A VOLUNTEER DEPARTMENT PROUDLY SERVING ITS COMMUNITY

"SINCE 1940"

"An Equal Opportunity Employer"

Ordinance: Commission discussed workshop scheduled for May 30, 2013 at 7pm to digest all feedback and update wording if required. Will request George Temple to attend.

Chiefs/Department Report: Chief Pelletier reported that vendor will be in to look at fill gauges. 46 to go out for mid-year service Tues after Memorial Day for 2-3 days, Engine 42 to go out to get body damage from hurricane repaired as we received insurance, update on Hurst tool, lost pump so waiting for parts to come in, discussion ensued, Commissioner Francione stated to call if assistance is needed in regards to ordering and billing. Instituted driver training program which seems to have taken off well, will check for any bumps in road then next step will be to work on recertification for drivers. Chief reminded the Board that anyone that was a driver as of May 1st is grandfathered in. Department drill at Daddio's went well, received very positive feedback with the opportunity of several different scenarios. Planning another in Sept for car fires. Reminder of Memorial Day Parade on Monday, 5K race the Dept. Gators will be participating. 6 month schedule to come out shortly for training. Fire prevention coming up in Sept. will follow up with previous coordinator to see if they would like to do it again. The Town wide truck committee still cleaning up few issues and hoping recommendations will be provided to Chiefs by July. John Downs, Sr. asked about trailers, boats, gators and discussion ensued amongst Commission in regards to current rules and moving forward further review in driver training programs. John Downs, Sr. also inquired about partnering with Beacon Falls in a tower. Chief discussed this is an option with discussion ensuing including Chiefs to check out via topographical maps the key areas to ensure it could work. Discussed receipt of new turn out gear, very light and receiving positive feedback about it, getting ready to schedule ladder and hose testing, hose testing should be in July. Brian Francione asked about new SOP's noted in Chiefs package with further discussion on the new SOP's.

Unfinished Business:

None.

New Business:

None.

Good of the Commission:

Brian Francione commented that Take a stand went well and he and the Board would like to commend the Chiefs on a job well done.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by George Hamila. All in favor. MOTION carried. Meeting adjourned at 7:43pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

13 MAY 24 PM 12:55
TOWN OF DANBURY, CT
TOWN CLERK
Stephanie A. West