



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.



The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Sep. 16, 2013 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:03pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, John Downs Sr., Mike Rubin, Mark Krassner, George Hamila, Chief Scott Pelletier and Vic Noll. Absent: Asst. Chief Andy Coy and Asst. Chief Ron Prajer.

MOTION made by Brian Francione to move into Executive Session for personnel matter. Seconded by John Downs Sr. All in favor. MOTION carried. Commissioners and Secretary moved into Executive Session.

MOTION made to re-adjoin at 7:18pm by Brian Francione and seconded by Mark Krassner. All in favor. MOTION carried.

MOTION made to accept the minutes of Aug. 19, 2013 meeting was made by John Downs, Sr. and seconded by George Hamila. All were in favor. MOTION was carried.

Public Session:

Chairman Francione then opened the meeting to the Public. Chairman Francione asked three (3) times if anyone from the public would like to speak. Declaring none, the public session was closed.

Communication:

Correspondence was received from the following:

1. Sept. 5, 2013 – Letter from Board of Fire Chiefs to Board of Selectmen re: Unplanned Repairs at Center Fire Station
2. Sept. 5, 2013- Letter from Board of Fire Chief to Board of Selectmen re: Unplanned Repairs for CAR 3
3. Sept. 10, 2013 - Letter from Riverside Fire Company to Board of Selectmen re: Appointment for Fire Police

Committees/Workshops:

Organizational Structure: On Hold pending Ordinance

Ordinance: MOTION made to reaffirm Aug. 19, 2013 Fire Commission vote to accept Fire Department Ordinance and forward to Selectmen for review made by Mike Rubin and seconded by Mark Krassner. All in favor. MOTION carried.

Policy and Procedures: Chairman Francione reminded the Board that sub team had previously been created with Mark Krassner, Vic Noll and himself for policies and procedures. Vic Noll to let Commissioners know his availability to meet and discuss policy and procedures.

Chiefs/Department Report: Chief Pelletier updated the Commission on the following topics:

1. Sept. 23rd – apparatus to start to go out for annual service which will start with Engine 51.
2. Experiencing small fuel leak on Tanker 43 to be evaluated tomorrow.
3. Hurst equipment all purchased and is up and operating on Rescue. Will have training at Quaker Farms. John Downs Sr. asked the cost; Chief Pelletier stated approximately \$66,000.
4. Currently waiting on ship date for new SCBA air bottles.
5. Fire Prevention will be starting 10/10 at Quaker Farms School and 10/11 at Center School. Center Fire Company will host Open House Friday 10/11 for Fire Prevention.
6. Officers and Chiefs approved safety officer's checklist and SOP 18-13 last Wednesday.
7. Oxford will be host town for Firefighter I training in the spring.
8. Pump class for new drivers which occurs two times yearly currently running.
9. Sept. 24th will be car fire drill at Daddios
10. Recertification on RIT will be held Oct 20th.
11. Last Thurs night Town Wide Truck Committee completed final set of truck specifications and with Chiefs for review.

Unfinished Business:

None.

New Business:

Discussion between Commissioners and Chief Pelletier regarding recent meeting with Chief and Assistant Chiefs with Selectmen Temple in regards to proposed Ordinance.

Good of the Commission:

Commissioner Francione requested that all Voters please come to support Quaker Farms tomorrow night at Town Meeting for funding for a new Kitchen at Quaker Farms.

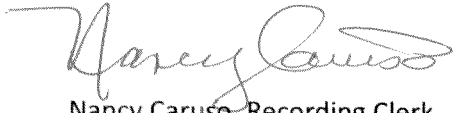
MOTION made by Mark Krassner for Fire Commissioner to send letter to Selectmen in support of new Chiefs vehicle as discussed in correspondence. Seconded by Mike Rubin. Brian Francione and George Hamila in favor. John Downs, Sr. abstained. MOTION carried.

Requested by Commission to send reminder letter to Selectmen in regards to empty Board seat on Fire Commission.

Reminder of next Fire Commission meeting on Monday, Oct 21st at 7pm.

MOTION made to adjourn meeting made by George Hamila and seconded by Mark Krassner. All in favor. MOTION carried. Meeting adjourned at 7:56 pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

13 SEP 20 PM 12:16
TOWN OF OXFORD, CT
George A. West
TOWN CLERK