



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Nov. 18, 2013 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:07 pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, John Downs Sr., Mike Rubin, Mark Krassner, George Hamila, Chief Scott Pelletier and Vic Noll. Absent: Asst. Chief Andy Coy and Asst. Chief Ron Prajer.

MOTION made to accept the minutes of Oct. 21, 2013 meeting was made by Mark Krassner and seconded by Mike Rubin. All were in favor. MOTION carried.

Public Session:

Chairman Francione then opened the meeting to the Public. The Chairman asked three (3) times if anyone from the Public would like to speak. After no response, Public Session was closed.

Communication:

Correspondence was received from the following:

1. Oct. 21, 2013- Letter from Quaker Farms Volunteer Fire Company to Board of Selectmen re: Questions on Fire Commission/Commissioners
2. Oct. 24, 2013-Letter from Board of Fire Chiefs to Board of Selectmen re: Brookview Heavy Equipment Repair invoice #13-826
3. Nov. 11, 2013-Letter from Riverside Volunteer Fire Company to Board of Selectmen re: Approval of Candidate Choice of Fire Chief for Riverside
4. Nov. 12, 2013-Letter from Oxford Center Fire Company to Board of Selectmen re: Approval of Candidate Choice of Fire Chief for Oxford Center

Committees/Workshops:

Organizational Structure: On hold pending Ordinance

Ordinance: MOTION made to move ordinance discussion to new business made by Mark Krassner, Seconded by George Hamila. All in favor. MOTION carried.

Policy and Procedures: On hold awaiting Ordinance

2014 Meeting Schedule: Review of proposed 2014 Fire Commission meeting schedule. Fire Commission monthly meeting will continue to be held on every third Monday of the month at 7pm at SB Church Memorial Town Hall. Exceptions made for Holidays in January (Martin Luther King) and February (President's Day) when monthly meeting will be held on the fourth Monday of January and February. MOTION made to accept 2014 Fire Commission meeting schedule made by Mike Rubin, seconded by Mark Krassner. All in favor. MOTION carried.

Chiefs/Department Report: None, Chief Pelletier not currently in attendance to provide report.

Unfinished Business:

Discussion ensued with Commission in regards to letter received from Quaker Farms as well as Mark Krassner questioning why the Selectmen have not responded to the Fire Companies request for information read at this meeting and last meeting or providing more specific guidance. Brian Francione responded the Fire Commission had responded to Center Fire Company's initial letter and Quaker Farms just received for this meeting. John Downs, Sr. added that was the reason the Company representatives were in attendance tonight was to begin discussion and resolve any outstanding issues as decided at last month's meeting. Vic Noll reiterated the group needs to work together to reach a consensus as was discussed as well in last month's meeting.

New Business:

Brian Francione asked for confirmation on who will be the Company representatives working with the Fire Commission on the proposed Ordinance during upcoming Workshops. The Representatives from each company are as follows:

Quaker Farms: Gary Hylinski, Ed Roman

Riverside: Dan Carey, Ed Hellauer

Center: Kyle Leake, Scott Hallstead

After discussion between Commission and Company representatives, the Workshop is to be held on Wed. Nov. 20th, 2013 at 7pm at Center Fire Company to continue to work on proposed Ordinance with Commissioners and Company Representatives in attendance.

MOTION made by Mark Krassner and seconded by George Hamila to accept Chiefs Report at this time. All in favor. MOTION carried.

Chiefs/Department Report: Chief Pelletier updated the Commission on the following topics

1. Working on annual service, all completed but ladder truck

2. Fuel pump in Tanker 43 now completed, required further repair after initial repair due to defective part
3. Ladder will be out Monday and back on Wednesday for service
4. Driveway at Riverside proceeding, paving may be on Friday
5. New Engine specs are out to Bid. Currently 2 vendors interested, Bids due by December 9th and Bids will be opened publically on Dec. 9th
6. Radio site at Beacon Falls-School Board gave green light to proceed
7. All SCBA bottles in budget have been received and distributed
8. Annual SCBA flow test started today
9. Budget preparation to begin shortly. Commission confirmed George Hamila and John Downs, Sr. will be Commissioners assisting/reviewing budget process with Chiefs
10. Firefighter 2-one injured with transport to Hospital, all paperwork processed and to be submitted to Insurance Company
11. Chief Pelletier invited all Fire Commissioners to attend Decembers Drill
12. First Selectmen proceeding with new Chiefs car


Good of the Commission:

John Downs, Sr. discussed further questions that had been asked to him in regards to the proposed Ordinance on if any one paid by the Town of Oxford should be on the Commission or the Assistant Fire Marshall. Further discussion ensued amongst group. Decision is that the topic will be discussed further at the Ordinance Workshop.


Brian Francione thanked everyone for attending the meeting.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by George Hamila. All in favor. MOTION carried. Meeting adjourned at 7:54 pm.

Respectfully submitted,


Nancy Caruso, Recording Clerk

Board of Fire Commissioners

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TOWN OF OXFORD, CT

TOWN CLERK