



# SHC

Oxford Safety & Health Committee

## Minutes

### Regular Meeting

May 8, 2019

The Regular Meeting of the Oxford Safety & Health Committee (OSHC) was called to order at 10:10 AM.

The following members were present: Chairman Kelly Weymer, Vice-Chairman Margaret West-Mainor, Madalene Taggart, Jessica Pennell and Mike Blood (arrived at 10:25 AM).

#### **Approval of Minutes**

**MOTION** was made by Vice-Chairman West-Mainor to approve the 4/10/19 Special Meeting Site Inspection minutes as presented. This was seconded by Jessica Pennell. All were in favor, 1 Abstention (M. Taggart).

#### **Public Comments**

None

#### **Guest Speakers**

None

#### **Review Injury Reports**

Chairman Weymer explained that there was a carbon monoxide issue with one of the plow trucks where the CO2 was leaking into the cab. The driver became nauseous and ill and was taken to the hospital and was released. The committee was informed that the problem was fixed.

Also, a Public Works employee smashed his finger while repairing a truck that later became infected.

Neither incident resulted in loss of time.

#### **Site Inspections**

Chairman Weymer stated that letters were sent for the last two inspections of the Police Department and the Senior Center. The only inspection left to conduct is the Quaker Farms Fire House. We will schedule this for July or August.

Chairman Weymer stated that she will continue to follow up on past inspections.

(Mike Blood arrived)

### **Other Business**

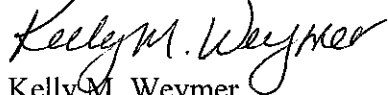
#### ▪ **Other Matters as Deemed Necessary**

Vice-Chairman West-Mainor suggested that the committee make the Emergency Situation and Evacuation Procedures a priority now. All members were asked to review these policies and procedure and to bring their recommendations to the next meeting in July (the June meeting will be cancelled).

### **Adjournment**

**MOTION** was made by Jessica Pennell to adjourn the meeting at 10:32AM. This was seconded by Vice-Chairman West-Mainor. All were in favor.

Respectfully submitted by,



Kelly M. Weymer  
Chairman

19 MAY -8 PM 2:30  
TOWN OF OXFORD, CT  
Margaret A. Clark  
TOWN CLERK