



SHC

Oxford Safety & Health Committee

Minutes

Regular Meeting

December 11, 2019

The Regular Meeting of the Oxford Safety & Health Committee (OSHC) was called to order at 10:09 AM.

The following members were present: Chairman Kelly Weymer, Gordon Gramolini, Jessica Pennell and Denise Randall.

Approval of Minutes

MOTION was made by Gordon Gramolini to approve the 8/14/19 Regular Meeting minutes as presented. This was seconded by Jessica Pennell. All Ayes. Motion carries.

Public Comments

None

Guest Speakers

None

Review Injury Reports

None

Site Inspections

Chairman Weymer stated that Quaker Farms Fire Department is the only building left on the list for Site Inspection. Everything else will now be follow-up inspections. Chairman Weymer thanked the committee for all of their effort in completing these inspections. The committee members should be proud of what they have accomplished.

Other Business

▪ Other Matters as Deemed Necessary

- Chairman Weymer explained that she has submitted her Letter of Resignation from this committee. She thanked all the members for being a wonderful committee dedicated to our mission. She could not have done any of this without the members.

- **MOTION** was by Gordon Gramolini to recommend to the Board of Selectmen the appointment of Denise Randall and Dawn Passerine as members to Oxford Safety and Health Committee. This was seconded by Jessica Pennell. All Ayes. Motion carries.
- Chairman Weymer reviewed the Oxford Safety & Health Committee's 2020 Meeting Schedule. All members are in agreement to keep the meetings the second Wednesday of each month at 10:00 AM. Chairman Weymer will submit the 2020 Meeting Schedule to the Town Clerk's Office.
- Chairman Weymer pointed out some necessary changes required in the Emergency Evacuation Procedures. The first being that it mentions the Library. This will need to be changed but not until after the Town Hall Meeting on Thursday where the plans for the downstairs may be discussed. Once the downstairs occupants have been determined, and all department changes have been completed, the Emergency and Evacuation Procedures can be amended.
- Chairman Weymer explained that Mr. David Cohen from Worker's Compensation Commission stopped in last week. We are in compliance for meetings this year.
- Chairman Weymer went over the projects for Town Hall as stated by the First Selectmen back on 8/15/18 such as the replacement of the Town Hall front doors and the rugs being replaced.
- Chairman Weymer reviewed the outstanding issues from previous letters to the Administration. Some of these issues are: the yellow painted curbing in front of Town Hall being extremely slippery when wet, the green shrubs in the driveway located on the right before the stop sign still need to be trimmed, the back parking lot area has many holes and dips that freeze and are very dangerous.

Adjournment

MOTION was made by Gordon Gramolini to adjourn the meeting at 10:34 AM. This was seconded by Jessica Pennell. All were in favor.

Respectfully submitted by,

Kelly M. Weymer

Kelly M. Weymer
Chairman

19 DEC 16 AM 11:58
TOWN OF OXFORD, CT
Angela H. West
TOWN CLERK