



**APPLICATION FOR EMPLOYMENT
TOWN OF OXFORD**

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
203-888-2543 FAX 203-888-2136

Equal Opportunity Employer

Prospective employees will receive consideration without discrimination
because of race, color, religion, creed, gender, age, national origin,
disability or any other legally protected status.

PLEASE PRINT AND COMPLETE ENTIRE FORM

Position(s) Applied For: _____ **Date:** _____

Last Name	First Name	Email Address
Street Address	City	State
Cell Phone	Social Security #	Date of Birth

How long at present address: _____ How long at previous address: _____
If you are under 18 years of age, can you provide required proof of your eligibility to work? _____
Have you ever filed an application with us before? If yes, give date and location. _____
Have you ever been employed by the Town of Oxford before? If yes, give date and location. _____
Do any of your friends or relatives, other than spouse, work here? _____
If yes, state name and relationship and position: _____
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? _____

Are you currently employed? _____
May we contact your current employer? _____ Employer Telephone # _____
Date available for work: _____ What is your desired salary range? _____
Are you available for work: Full Time _____ Part Time _____ Temporary _____
Will you work overtime if asked? _____
Have you ever been bonded? _____ If yes, with what employer(s) _____
Are you currently on "lay off" status and subject to recall? _____
Can you travel if the job requires it? _____
Are you computer literate? _____ List Microsoft applications: _____

EDUCATION

School	Name and Address Of School	Course of Study	No. of Years	Degree/Diplom a
High School				
Undergraduate College				
Graduate/Professional				
Other				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application, including any job
related training in the U.S. Military.

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military assignments and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed	Work Performed
Address		
Telephone	Hourly Rate/Salary	
Starting/Present Job Title	Startin g	Final
Reason for Leaving	May We Contact	
Supervisor		

Employer	Dates Employed	Work Performed
Address		
Telephone	Hourly Rate/Salary	
Starting/Present Job Title	Startin g	Final
Reason for Leaving	May We Contact?	
Supervisor		

REFERENCES Do not include family members or past supervisors.

Name	Phone #	Best Time to Call	Occupation
1)			
2)			
3)			

APPLICANT'S STATEMENT

The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained you must provide, at my request, the name and address of the agency so I may obtain from them the nature and substance of the information contained in the report.

Signature

Date