

Oxford Housing Authority

Regular Board Meeting

October 26, 2018

Call to Order - The meeting was called to order at 2:30 p.m. by Commission Chairman Bill Burns prior to the pledge of allegiance.

Attendance - Present: Commission Chairman Bill Burns, Commissioners Kathy O'Connell, Elaine Barrett, and Bob Peck. Also present was Cody Taylor (Property Manager), and Stephanie Dimon (Clerk).

Additions to the Agenda - There were none. There will be no Executive Session.

Minutes -- There were no corrections. Commission Chairman Burns entertained a motion to accept the September 28, 2018 minutes as stated. Commissioner Barrett made a motion to accept the September 28, 2018 minutes as stated, and was seconded by Commissioner O'Connell. Commission Chairman Burns asked all those in favor to vote Aye. All were in favor.

Audience of Citizens - Tenants present: MaryLou Bachhuber, Lou Anne Evon, Kay Boyers, Gary Blow, Bonnie Chevarella, Virginia Sobolisky, and Virginia Keane.

Correspondence -- There was none.

Treasurer's Report -

Commission Chairman Burns entertained a motion to defer reading the treasurers report until the next meeting due to the treasurer(Commissioner Peter Aiksnoras) being absent. All were in favor.

Management and Budget -- There are no vacancies at Crestview Ridge.

- There are 71 people on the elderly waitlist and 18 people on the elderly disabled waitlist.
- There were no unit inspections during this period.
- During this period, there were 7 work orders; 2 have been completed and 5 have not. It took a total of 3 days with an average of 1.5 day to complete.
- The Deputy Fire Marshall, Mark Krassner has performed the annual Inspection on October 4, 2018.
- A deodorizer was hung up outside the maintenance room.
- Stoppers were installed in the laundry room's windows to restrict opening height.
- The Nature's Edge cleared the brush between building B and C. They also put mulch down around the recently planted trees on the property.

- Buddy's Fuel came and ignited the pilots in all the rooms that have requested propane heat.
 - Suburban Propane filled the propane tanks.
 - Huntington power serviced the generator.
- On October 24, 2018 there was a Tenant and Management Meeting. The following items were discussed:

- ***The Bulbous lights are out in front of Building C.***
- ***Tenants want the pine trees/bushes removed from the island in front of Building D.***
- ***Tenants want the van parked in the handicap spot removed. The van is never used.***

Old Business – The window locks for the upstairs and downstairs laundry rooms have been installed. It will be looked into getting stoppers for all lower level windows.

- Flagpole – It's in process, it should be all set in a couple weeks.
- The 2019 Meeting Dates. All were in favor.
- There is a meeting set for November 7, 2018 to get on the schedule to pave the roads and fix the curbs.

New Business – The expansion of Crestview Ridge.

Adjournment – Commission Chairman Burns entertained a motion to adjourn at 3:09 p.m. Commissioner Barrett made a motion to adjourn at 3:09 p.m. and was seconded by Commissioner O'Connell. Commission Chairman Burns asked all those in favor to vote Aye. All were in favor.

Respectfully Submitted,



Stephanie Dimon

Clerk

18 NOV 14 AM 10:28
TOWN OF GRAFTON, CT
Stephanie Dimon
TOWN CLERK

Oxford Housing Authority

Balance Sheet

October 2018

Program: CT State Elderly

Project: Consolidated

	Period Amount	Balance
LIABILITIES AND SURPLUS		
LIABILITIES		
ACCOUNTS PAYABLE		
Sundry Accounts Payable	0	(810)
TOTAL ACCOUNTS PAYABLE	0	(810)
TOTAL LIABILITIES	0	(810)
SURPLUS		
2810 Capital Grant by State of Connecticut	0	3,000,000
2813 Valuation of Fixed Assets	0	44,214
2814 Contributions by the Municipality	0	314,549
2820.2 Rehab Funds Authorized No.2	0	195,360
2821 Capital Grant - St. of CT Rehabilitation	0	840,808
2821.13 Capital Grant by St of CT	0	1,147,811
RETAINED EARNINGS		
Unappropriated	(5,964)	36,110
Appropriated	2,737	224,228
TOTAL RETAINED EARNINGS	(3,226)	260,338
TOTAL SURPLUS	(3,226)	5,803,079
TOTAL LIABILITIES AND SURPLUS	(3,226)	5,802,270
PROOF	0	0