

Oxford Housing Authority
Meeting
September 26, 2014

Commissioners present: Peter Aiksnoras, Bill Burns, Robert Peck, Elaine Barrett, Kathy O'Connell

Others Present: Harry Whitcher, Donna Lane, Dave Keyser, Helen Kovalsky, Beverly Blakeman, Muriel Sabetta, Ginny Keane, Jeanette Laird, Lenore Lyder, Donna Lane

Meeting called to order at 2:00pm by chairman Bill Burns with the pledge of allegiance. Executive session was added to agenda for the purpose of contract review

Kathleen O'Neil reported that there was confusion on change and explained delay. Donna Lane will send check to sign. Donald Smith reported that all cabinets are in building C. Needed more work. New appliances have been ordered, should be in by end of October. GFI's in Kitchens still need to be done. Everything will be done by November 2014.

Motion made by Elaine Barrett and seconded by Peter Aiksnoras to accept minutes. Passed unanimously.

Audience of Citizens: Helen Kovalsky stated that man down stairs smokes and with winter approaching doors will need to be closed. Discussion followed on problem and management is having halls scrubbed and painted to help problem.

Correspondence: notice stating that Frontier is taking over for AT&T, Payroll service increased in price.

Treasurer's report: see attached. Motion made by Elaine Barrett and seconded by Bob Peck to accept minutes. Passed unanimously.

Management: workers comp now complete, audit letters went out, conference room will be used next week for audit. Wants a wifi system. Want to purchase an inexpensive computer for Harry(maintenance), commissioners consented.

Old Business: lightening rods Motion made by Bill Burns to go ahead with \$4800.00 with north ease without certification, seconded by Elaine Barrett. Requested building inspector be involved. Garbage contract already signed. Bridges were sent out for bidding, received 5 bids for painting, concrete removal. Motion made by Peter Aiksnoras and seconded by Elaine Barrett to accept bids not to exceed \$22000, with completion by December 1, 2014, no bonding required. Carried unanimously. Hedges proposal only for corners for now, remainder will be done in spring. Elaine Barrett asked board for money and was requested to put together a list for what needs to be done, i.e.: shrubs, weed tree trimming and removal. Discussion followed on maintenance in off season.

New Business: Generator installed by Huntington Power, needs maintenance contract, proposal for maintenance \$670.00 per year. Motion by Bob Peck, seconded by Bill Burns. Motion carried unanimously. Question was raised about Seymour Housing giving tenants check, it was explained that money was federal and for projects and meals. Elaine Barrett will make a list of what is needed by tenants and board will consider.

Board went into exclusive session at 2:59pm Motion made by Bill Burns and seconded by Elaine Barrett. Dave Keyser was asked to attend meeting.

At 3:45 a motion was made by Bill Burns with a second by Elaine Barrett to come out of executive session.

Seymour Housing Authority was awarded contract for one year. Motion made by Bill Burns to accept pro additional compensation by Donald Smith in his proposal with total not to exceed \$4500.00 with a second by Elaine Barrett.

Motion to adjourn made by Elaine Barrett and seconded by Bob Peck at 3:53pm.

Respectfully Submitted,



Kathleen O'Connell
Acting Clerk

14 OCT -3 PM 2:23
TOWN OF SEYMOUR, CT
OFFICE OF THE
TOWN CLERK