

Oxford Housing Authority

Regular Board Meeting

August 26, 2016

Call to Order – The meeting was called to order at 2:00 p.m. by Commissioner Elaine Barrett prior to the pledge of allegiance.

Attendance – Present: Commissioners Elaine Barrett, Kathy O'Connell, Bob Peck. Also present was David Keyser (Executive Director), and Kevin Brown (Property Manager).

Additions to the Agenda – There were none.

Minutes – There were no corrections. Commissioner Barrett entertained a motion to accept the July 22, 2016 minutes as stated. Commissioner O'Connell made a motion to accept the July 22, 2016 minutes as stated, and was seconded by Commissioner Peck. Commissioner Barrett asked all those in favor to vote Aye. All were in favor.

Audience of Citizens – Tenants present: Gary Blow, Lou Anne Evon, Mary Lou Bachhuber, Beverly Blakeman, Muriel Sabetta, Shirley Gaetano, Kathlyn Boyers, and Virginia Sobolisky.

- It has been requested of Management that they look into another vendor for the washing machines.
- We have a request for proposal to just get quotes for a possible contractor for snow removal.

Correspondence - Kevin sent out correspondence explaining the increase in the bulk price of Comcast services. It will go into effect October 1, 2016.

Treasurer's Report – Due to Commissioner Aiksnoras's absence, we will defer reading the treasurer's report until next meeting.

Management and Budget – In regards to the rails, we have received a quote from Radovich for around \$3,100 for repairs using existing materials. The cost to replace the rails entirely using all new materials is around \$5,800.

Commissioner Peck suggested we get a quote for the price of the replacement of the rails.

- Management has received an estimate for the cost to repair the deck, which is \$3,500. They would be replacing the wooden beams with steel posts. However, we are still awaiting more quotes for the job.

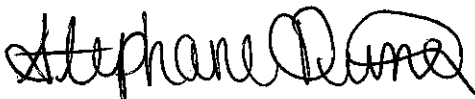
Old Business - The Fire Marshall did his annual inspection, and we passed.

- In regards to the fire evacuation plan, it has been decided that due to us still getting adjusted to the new fire alarm system, that we will eventually before winter come up with the evacuation plan.

New Business – There was none.

Adjournment – Commissioner Barrett entertained a motion to adjourn at 3:15 p.m. Commissioner O'Connell made a motion to adjourn at 3:15 p.m. and was seconded by Commissioner Peck. Commissioner Barrett asked all those in favor to vote Aye. All were in favor.

Respectfully Submitted,



Stephanie Dimon

16 SEP - 1 PM 4:56
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK