

**Oxford Housing Authority**  
**Regular meeting**  
**October 28, 2016**  
**Oxford Senior Center**

**Present:** Peter Aiksnorsas, Kathy O'Connell, Elaine Barrett, David Kayser

**Absent:**

- 1 **Call to order/Pledge of Allegiance** Meeting was called to order by Vice Chair Elaine Barrett with the Pledge of Allegiance at 2:00pm
  2. **Amendments to the agenda:** none
  3. **Audience of Citizens** Virginia Sobolisky, Ray Scheilinger, Frank Tomis, Gary Blow,
    - Frank Tomis sent out 55 invitations, asked board to help defray costs of finger food, vegetable tray, cake and coffee and soft drinks
  - 4 **Review and Approval of Minutes:** Minutes were approved with a motion by Elaine Barrett and a second by Kathy O'Connell. Motion carried unanimously.
  - 5 **Correspondence:** A letter was received from Hai, the insurance group
  - 6 **Treasurer'**
    - July- total cash \$411,270.62- motion made by Elaine Barret with a second by Kathy O'Connell-motion carried unanimously
    - August – total cash \$416,771.42- motion made by Elaine Barret with a second by Kathy O'Connell, motion carried unanimously
    - September- total case \$411,866.27- motion made by Elaine Barrett with a second by Kathy O'Connell, Motion carried unanimously
  - 7 **Management-**
    - We presently have no vacancies
    - Unit inspections have completed
    - Propane has been turned on
    - Columns for deck have been installed
    - Update from Bilotti, will wait until spring
    - Automatic Laundry- met on October 19, waiting for quote
    - Anniversary open house set for November 16
    - Have a draft for snow removal
    - Have a draft for evacuation plan
  - 8
  9. **Old business:** Locks- lack of communication with manufacturer, being special built for Crestview- New schedule is for training in mid-November and installation December 9Stanley is new company. Question of What happens if you lose a key; can be replaced for a fee  
  
Grant- CHFA needs to close grant- Nov 7 is final closing
  10. **New Business:**
    - it was suggested that Executive Session be added to agenda
    - Comcast- boxes are obsolete, Seymour Housing will take of this issue
    - Board approved a check for \$400 for Anniversary Party
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*Robert Peck signed in at 2:20pm*

- 11 **Adjournment:** Meeting was adjourned with a motion by Elaine Barrett with a second by Robert Peck at 2:25pm. Motion passed unanimously.

**Respectfully Submitted,**

*Kathleen O'Connell*

Kathleen O'Connell  
Clerk

16 NOV - 7 PM 3:39  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK