

Meeting
Oxford Housing Authority Inc.
August 22, 2014
2:00PM

1. **Call to Order/Roll Call:** meeting called to order by Chairman Bill Burns at 2:10 with the Pledge of Allegiance
Commissioners present: Peter Aiksnoras, Robert Peck, Elaine Barrett, Kathy O'Connell, Bill Burns
Others present: Donna Lane, Harry Whitcher, Don Smith, Kathleen O'Neil, Virginia Keane, Lenore Lyder, Janette Laird, Muriel Sabetta, Jack Timmons

Commission will go in executive session for ongoing management contract
2. **Additions to Agenda:** none
3. **Status Report's** Kathy O'Neil reported that everything is going well. We are in compliance; the next quarterly report is the end of September. The kitchens are done except building C, they will be done within next 2 weeks, change orders 3,4,5,6 ready to go to CHFA,
Don Smith reported that work is progressing, cabinets going in C, final approval in next 2 weeks, sight lightening left, all COP;s waiting, special stove for disabled cannot find, projection for completion—contract runs till January 12, 2015, completion approximately 60 days
4. **Review and Acceptance of Minutes:** Motion to accept minutes made by Commissioner Elaine Barrett and seconded by Commissioner Bob Peck. Correction to minutes stating it should read dead bolts, Minutes unanimously approved.
5. **Audience of Citizens:** Ginny Keane remarked that we loved the kitchens. The workers were very efficient and pleasant. Muriel Sabetta wanted to know if the kitchen radiators could be removed. It was suggested that tenants keep the thermostat turned off.
6. **Correspondence:** Engagement letter received from Hernandez, auditor; Correspondence from Don Snith, copy of letter from First Selectman George Temple from Department of Housing
7. **Treasurer Report:** Operating cash-\$124,539.72, Stif account-\$174,223.60, Petty cash \$100.00, Total 298,863.42
Motion made by commissioner Elaine Barrett with a second by commissioner Kathy O'Connell, motion carried unanimously. Commissioner Peter Aiksnoras reported that the quarterly's were submitted
8. **Management and budget:** Donna will at a conference for three days, coverage will be provided by Seymour Housing Authority

9. **Old Business:** Springer has new buckets and presented a quote of \$254.00 for 3 years. Commissioner Peter Aiksnorsas moved to rescind contract with Winter Brothers, seconded by Commissioner Elaine Barrett. Commissioner Peter Aiksnorsas moved to extend Springers for one year with the potential for 2 year contract with the same price, with a second by commissioner Kathy O'Connell. Voting was 3 for 2 against. Commissioners Peter Aiksnorsas, Elaine Barrett and Kathy O'Connell, opposed were commissioners Bill Burns and Bob Peck. Lightning Rods: 3 quotes were received, will need information from insurance company to determine if certification is required
Nathan Karns asking if we are willing to reserve two units for homeless veterans
Janitorial Services: doing a much better job
Bids went out for bridges, recommendation at next meeting
Tenants will be allowed to hand planters on outside
10. **New Business:** Commissioner Elaine Barrett brought up problem of cleaning banks of trees behind building b 14 and 6. Would like company to come in and clean it up. Donna Lane will meet with Harry Whitcher to come up with proposal, Letter received from Don Smith which will be discussed and get back to Don Smith at next meeting
Received letter from Hernandez, auditor stating cost of audit is going up. Motion made by commissioner Bob Peck and seconded by commissioner Elaine Barrett to engage services. Motion carried unanimously.
Motion made by commissioner Elaine Barrett and seconded by commissioner Kathy O'Connell to go into executive session at 3:09pm. Came out of executive session at 3:47pm
Motion made by commissioner Bob Peck with a second by commissioner Peter Aiksnorsas to retain Teodosio firm with Fred Stanek for attorney. Motion passes unanimously.
Commissioner Peter Aiksnorsas will obtain copy of contract from Seymour Housing Authority
- 11 **Adjournment:** Motion to adjourn at 3:49pm by commissioner Elaine Barrett and seconded by commissioner Peter Aiksnorsas, motion carried unanimously.

Respectfully Submitted,



Kathleen O'Connell
Acting Clerk

14 AUG 28 PM 12:35
TOWN OF DAFORD, CT
Margaret A. West
TOWN CLERK