

Oxford Housing Authority

Regular Board Meeting

October 23, 2015

Call to Order: The meeting was called to order at 2:00 p.m. by Commissioner Elaine Barrett prior to the pledge of allegiance.

Attendance: Present: Commissioners Elaine Barrett, Kathy O'Connell, Peter Aiksnoras, and Bob Peck. Also present was David Keyser and Harry Witcher.

Minutes: Commissioner Barret entertained a motion to accept the minutes for September 25, 2015. Commissioner O'Connell made a motion to accept the minutes as stated and was seconded by Commissioner Peck. Commissioner Barrett asked all those in favor to vote Aye. All were in favor.

Audience of Citizens: Tenants present: Virginia Sobolisky, Lenore Lyder, Lou Anne Evon, Shirley Gaetano, Beverly Blakeman, Helen Kovalsky, Jeanette Laird, Virginia Keane, and Kathlyn Boyers.

Correspondence: We received the letter from the Fire Marshall stating that they had come for an inspection on August 4, 2015 and we are in compliance with the current code and standards.

Treasurer's Report: Commissioner Aiksnoras gave his report for September as follows

Petty Cash: \$100

Operating Cash: \$158,992.14

Stiff Account: \$234,563.08

Total Cash: \$392,555.22

15 OCT 26 AM 10:43
TOWN OF OXFORD, CT
TOWN CLERK
Elizabeth A. Clark

Commissioner Barret entertained a motion to accept the treasurer's report as stated. Commissioner O'Connell made a motion to accept the treasurer's report, and was seconded by Commissioner Peck. Commissioner Barrett asked all those in favor of the motion to vote Aye. All were in favor.

Management and Budget: David and Lori attended CONN - NAHRO training on funding. They spoke with Helen from the Department of Housing and Deb Olsen from CHFA regarding the 8 units.

The propane was turned on for the residents on October 15th

We are still addressing issues with the thermostats, mainly batteries.

Joe Belletti has completed all work as of the morning of October 23rd, 2015

We've met with Ted's Landscaping in regards to the hedges. He should be coming soon to complete that work. He looked at the damage to the curbs and sidewalks; he should be coming to fix that as well.

We've met with Liz, the owner of the Seymour Janitorial Business and went over a checklist of what should be done.

Harry has been working on cleaning out a vacancy.

We will be starting leaf pickup soon.

Harry will now be working on Mondays; so he will be there 5 days a week now.

Old Business: The lights over the door; which will be addressed in the CNA's.

New Business: There was none.

Adjournment: Commissioner Barrett entertained a motion to adjourn at 2:30 p.m. Commissioner O'Connell made a motion to adjourn at 2:30 p.m., and was seconded by Commissioner Barrett.

Respectfully Submitted,



Stephanie Dimon

15 OCT 26 AM 10:43
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

Oxford Housing Authority
Balance Sheet for September 2015
Program: CT State Elderly Project: Consolidated

	Period Amount	Balance
ASSETS		
CASH		
1117 Petty Cash	0.00	100.00
Cash- Operating	3,907.45	158,992.14
Reserve Cash-Savings	0.00	234,563.08
TOTAL CASH	3,907.45	393,555.22
TENANTS' ACCOUNTS RECEIVABLE		
Tenants' Accounts Receivable	(279.11)	(3,312.33)
TOTAL TENANTS' ACCOUNTS RECEIVABLE	(279.11)	(3,312.33)
OTHER RECEIVABLES		
1126 Rehab funds Receivables	0.00	104,861.78
TOTAL OTHER RECEIVABLES	0.00	104,861.78
DEFERRED CHARGES & PREPAYMENTS		
Unexpired Insurance	(3,151.00)	9,010.36
Prepaid Expenses	(1,050.00)	0.00
TOTAL DEFERRED CHARGES & PREPAYMENTS	(4,201.00)	9,010.36
1400.13 Capital Improvement Rehabilitation	2,050.00	2,050.00
FIXED ASSETS		
Development Cost	0.00	3,314,198.92
Furniture and Equipment	0.00	43,625.85
Capital Improvements	0.00	840,807.68
TOTAL FIXED ASSETS	0.00	4,198,632.45
REHAB AND DEVELOPMENT	500.00	1,271,871.10
RAP		
RAP Subsidy Payments	800.00	2,613.00
TOTAL RAP	800.00	2,613.00
RSC		
RSC Expenses	848.60	2,368.87
TOTAL RSC	848.60	2,368.87
TOTAL ASSETS	3,625.94	5,981,650.45