

**Oxford Housing Authority
Board Meeting
October 20, 2022**

Call to Order - The meeting was called to order at 10:04 AM by Chair Peter Aiksnoras. The Pledge of Allegiance was recited by all present.

Attendance – Present: Chair Peter Aiksnoras

Vice Chair Kathy Johnson

Secretary Kathy O'Connell

Also present was Jennifer Berry – Imagineers, LLC and residents Lou Anne Evon & Emily Inzitari

Minutes – Motion to accept meeting minutes from August Meeting by Kathy O'Connell. Kathy Johnson seconds. All were in favor.

Audience of Citizens – Lou Anne reported a solar light in the walkway that is out.

Correspondence – Applications continue to be mailed out, as requested, each week.

Treasurer's Report –

Operating Cash: \$13,301

Petty Cash: \$100

Cash-Savings: \$73,523

STIF Account: \$204,635

Total Assets: \$291,559

Old Business – Thomaston performed the A/C replacement on 9/6.

Signs for the dumpster enclosures were installed to prevent non-residents from using them.

Spot power washing was performed, but the shutter with the rust staining was not affected much. We are looking for a replacement.

Reminder notice provided to residents for the feeding of wild animals.

Two new fob locksets are on hand for future need.

The second unit was completed as part of the flooring project. The last two units of this phase will be completed in early December. Phase 2 will begin in July 2023.

The asphalt crack filling was completed on 11/3.

The C Building floors were stripped, sealed, and waxed starting on 11/14.

New Business – 42 work orders have been completed since the last meeting.

Units that opted to use the propane heaters were turned on for the season on 10/6.

A/C covers were installed.

Exterior water spigots were winterized.

The generator's routine service determined that the battery required replacement, so that was completed.

The preventative lift maintenance for the C Building was performed.

The annual Fire Marshal inspection was completed.

The railings in three areas were found to be loose. A quote for those repairs is enclosed.

The annual septic cleaning was completed on 11/16.

December Board Meeting scheduled for 12/20.

Kathy O'Connell made motion to return to meeting every other month for 2023. Kathy Johnson seconded. Meetings will take place in January, March, May, July, September, and November.

Motion to go into executive session at 10:23 AM. The session ended at 10:35 AM.

Motion to adjourn at 10:36 AM. All in favor.

Respectfully Submitted,

Jen Berry
Jen Berry

22 DEC -7 AM 8:43
TOWN OF OXFORD, CT
Sgt. Joseph A. White
TOWNSMAN