

Oxford Housing Authority

Regular Board Meeting

April 24, 2019

Call to Order - The meeting was called to order at 2:30 p.m. by Commissioner Elaine Barrett prior to the pledge of allegiance.

Attendance - Present: Commissioners Kathy O'Connell, Elaine Barrett, Peter Aiksnoras, and Bob Peck. Also present was Cody Taylor (Property Manager).

Additions to the Agenda - There were none.

Minutes – Commissioner Elaine Barrett entertained a motion to accept the March 22, 2019 minutes with one correction; under “Executive Session”, the vote to adjourn should be “4 For”, not “5 For”. Commissioner Kathy O'Connell made a motion to accept the March 22, 2019 minutes with the one correction under “Executive Session”, and was seconded by Commissioner Aiksnoras. Commissioner Elaine Barrett asked all those in favor to vote Aye. All were in favor.

- Commissioner Kathy O'Connell read the minutes for the special meeting that was held on April 15, 2019. Commissioner Elaine Barrett entertained a motion to accept the minutes for the April 15, 2019 special meeting. Commissioner Barrett made a motion to accept the minutes for the April 15, 2019 special meeting, and was seconded by Commissioner Peck. Commissioner Elaine Barrett asked all those in favor to vote Aye. All were in favor.

Audience of Citizens - Tenants present: MaryLou Bachhuber, Kay Boyers, Lou Anne Evon, Frank Tomis, Jeanette Laird, Virginia Keane, Ray Schietenger, and Don Elmore.

Correspondence – There was none.

Treasurer's Report - Commissioner Aiksnoras gave his report for March 2019 as follows:

Petty Cash: \$100

Operating Cash: \$23,033.05

Development Account: \$73,187.60

Total Operating Cash: \$96,320.65

Stiff Account: \$209,003.84

Total Cash: \$305,324.49

Commissioner Elaine Barrett entertained a motion to accept the March 2019 treasurer's report. Commissioner O'Connell made a motion to accept the March 2019 treasurer's report as stated, and was seconded by Commissioner Peck. Commissioner Elaine Barrett asked all those in favor to vote Aye. All were in favor.

Management and Budget – There are 2 vacancies at Crestview Ridge.

- There are 69 people on the elderly waitlist and 18 people on the elderly disabled waitlist.
 - There were no unit inspections during this period.
 - During this period, there were 5 work orders; 4 have been completed, with one uncompleted. It took a total of 4.00 days with an average of 1 day to complete.
 - Unit B13 has been leased up.
 - B16 is currently vacant. The tile floors need to be repaired. We will be receiving quotes from Chuck Payne and Dave Steeves to replace VCT tile throughout the apartment.
 - Huntington Power completed their first biannual service on the generator for the year.
 - Nature's Edge mulched the trees around the property
- On April 24, 2019 there was a Tenant and Management Meeting. The following items were discussed:
- *Tenants brought up concerns about the base rent increase*
 - *Tenants would like updated labels on the mailboxes and cubbies*
 - *Tenants asked if the exterminator could spray the perimeter of the buildings for bugs and a treatment for ticks*

Old Business –

- Commissioner Peter Aiksnoras informed First Selectman, George Temple, of the Oxford Housing Authority's decision to contract with Imagineers LLC and told Imagineers that we have voted to contract with them. Imagineers are currently putting together their contract and it will be reviewed by Fred Stanek. There will be a smooth transition between Seymour Housing and Imagineers.
- Due to the late notice, the \$50 base rent increase will not take effect until August 1, 2019.
- There will be a Tenant Hearing on Friday, May 17, 2019 at 10 a.m.

New Business – There was none.

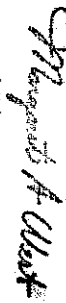
Adjournment – Commissioner Elaine Barrett entertained a motion to adjourn at 3:33 p.m. Commissioner Elaine Barrett made a motion to adjourn at 3:33 p.m. and was seconded by Commissioner O'Connell. Commissioner Elaine Barrett asked all those in favor to vote Aye. All were in favor.

Respectfully Submitted,



Stephanie Dimon

Clerk

19 MAY -7 PM 3:47
TOWN OF OXFORD, CT

TOWN CLERK

Oxford Housing Authority

Balance Sheet

March 2019

Program: CT State Elderly

Project: Consolidated

	Period Amount	Balance
LIABILITIES AND SURPLUS		
TOTAL SURPLUS	6,353.82	2,213,672.33
TOTAL LIABILITIES AND SURPLUS	5,087.92	2,431,068.64
PROOF	0.00	0.00