

Oxford Housing Authority

Regular Board Meeting

December 18, 2015

Call to Order: The meeting was called to order at 2:00 p.m. by Commission Chairman Bill Burns prior to the pledge of allegiance.

Attendance: Present: Commissioner Bill Burns, Elaine Barrett, Kathy O'Connell, Bob Peck and Peter Aiksnoras. Also present was David Keyser (Executive Director), Lori Caruso (Property Manager), and Harry Whitcher (Maintenance).

Additions to the Agenda: There were none.

Minutes: There were 2 corrections to the minutes:

- Tuzz should be Tuz
- It was Irene Uhersky that requested the apartment # plaques.

Commissioner Burns entertained a motion to accept the November 20th minutes with corrections. Commissioner Barrett made a motion to accept the November 20th minutes with corrections and was seconded by Commissioner O'Connell. Commissioner Burns asked all those in favor to vote Aye. All were in favor.

Audience of Citizens: There were no tenants present.

Correspondence: An email was received and given to everyone for viewing from Bob Bailey regarding the audit and how there were no audit adjustments needed. This has been filed.

We also received a letter for treasurer reappointment.

Treasurer's Report: Commissioner Aiksnoras gave his report for November as follows:

Petty Cash: \$100

Operating Cash: \$111,693.61

Stiff Account: \$234,563.08

Total Cash: \$346,256.69

All bills were paid for November.

Commissioner Burns entertained a motion to accept the November treasurer's report. Commissioner Barrett made a motion to accept the November treasurer's report and was

seconded by Commissioner O'Connell. Commissioner Burns asked all those in favor to vote Aye. All were in favor.

The audit financial statement was received by everyone and viewed thoroughly.

Management and Budget: The commissioners will be getting together at the January tenants meeting on Tuesday January 19th at 6:00 p.m. in the Community Room to discuss the fire evacuation plan.

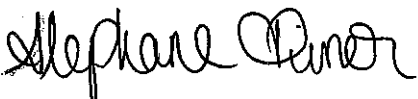
Old Business: In regards to the update on the locks; John Tuz was on the property this morning with a contractor looking at the current locks, doors, door frames, exterior/interior property. He will be conducting the packet to go out to bid mid-January.

Commissioner Burns made a motion to approve an expenditure of \$300 to the tenants association for their fundraiser match and was seconded by Commissioner Aiksnoras. Commissioner Burns asked all those in favor to vote Aye. Commissioner Barrett and Commissioner O'Connell abstained due to being a member of the tenants association.

New Business: Commissioner Barrett requested that Lori handle their upcoming recertification and due to her having a commitment to others that need to be done it may not be possible. David will come up with the cost to have Lori do this.

Adjournment: Commissioner Burns entertained a motion to adjourn at 2:34 p.m. Commissioner Barrett made a motion to adjourn at 2:34 p.m. and was seconded by Commissioner O'Connell. Commissioner Burns asked all those in favor to vote Aye. All were in favor.

Respectfully Submitted,


Stephanie Dimon

Oxford Housing Authority
Balance Sheet for November 2015
Program: CT State Elderly Project: Consolidated

	Period Amount	Balance
LIABILITIES AND SURPLUS		
LIABILITIES		
ACCOUNTS PAYABLE		
Accounts Payable - Vendors	813.97	47,484.91
Sundry Accounts Payable	0.00	229.00
TOTAL ACCOUNTS PAYABLE	<u>813.97</u>	<u>47,713.91</u>
TOTAL LIABILITIES	<u>813.97</u>	<u>47,713.91</u>
SURPLUS		
2810 Capital Grant by State of Connecticut	0.00	3,000,000.00
2813 Valuation of Fixed Assets	0.00	43,625.85
2814 Contributions by the Municipality	0.00	314,198.92
2820.1 Rehab Funds Authorized No.1	0.00	1,197,379.00
2820.2 Rehab Funds Authorized No.2	0.00	195,360.00
2821 Capital Grant - St. of CT Rehabilitation	0.00	840,807.68
RETAINED EARNINGS		
Unappropriated	(1,184.93)	71,730.25
Appropriated	2,310.83	269,340.92
TOTAL RETAINED EARNINGS	<u>1,125.90</u>	<u>341,071.17</u>
TOTAL SURPLUS	<u>1,125.90</u>	<u>5,932,442.62</u>
TOTAL LIABILITIES AND SURPLUS	<u>1,939.87</u>	<u>5,980,156.53</u>
PROOF	<u>0.00</u>	<u>0.00</u>

15 DEC 30 PM 4:25
TOWN OF OXFORD, CT
Margaret A. Wood
TOWN CLERK