

Oxford Housing Authority

Regular Board Meeting

July 22, 2016

Call to Order – The meeting was called to order at 2:12 p.m. by Commission Chairman Bill Burns prior to the pledge of allegiance.

Attendance – Present: Commission Chairman Bill Burns, Commissioners Kathy O'Connell, and Peter Aiksnoras. Also present was Kevin Brown (Property Manager).

Additions to the Agenda – There were none.

Minutes – Corrections to the Minutes: 1.) Under Management and Budget, for clarity purposes, it should be added in after, "Commissioner Barrett made a motion that we remove all infested trees..", "by accepting the quote from Belletti Tree Service in an amount no to exceed \$1,950 and to authorize Management to implement the tree removal."

2.) Under Old Business, the quote "We now have the air conditioning specs for what is required for the apartments." should be reworded as, "Window air conditioning specs for what is required for the apartments were presented."

3.) Under Old Business, it should be added in that management will follow up with the refrigerator handle request for the new refrigerators.

Commission Chairman Burns entertained a motion to accept the July 8, 2016 minutes with corrections. Commissioner O'Connell made a motion to accept the July 8, 2016 minutes with corrections, and was seconded by Commission Chairman Burns. One abstention – Commissioner Aiksnoras. Commission Chairman Burns asked all those in favor to vote Aye. All were in favor.

Audience of Citizens – Tenants present: Virginia Sobolisky, Beverly Blakeman, Shirley Gaetano, Rita Wilson, Frank Tomis, and Gary Blow.

Kevin researched and found a possible solution that will assist in making it easier to open the refrigerators. It's a little plastic piece to put on bottom of refrigerators.

Correspondence – There was none.

Treasurer's Report – Commissioner Aiksnoras read his report for May as follows:

Petty Cash: \$100

Operating Cash: \$115, 078.41

Stiff Account: \$ 265,146.30

Total Cash: \$380,224.71

Commissioner Aiksnoras made a motion to accept the May treasurer's report, and was seconded by Commissioner O'Connell. Commission Chairman Burns asked all those in favor of the motion to vote Aye. All were in favor.

Commissioner Aiksnoras read is report for June as follows:

Petty Cash: \$100

Operating Cash: \$136,235.20

Stiff Account: \$265,241.04

Total Cash: \$401,476.24

Commissioner Aiksnoras made a motion to accept the May treasurer's report, and was seconded by Commissioner O'Connell. Commission Chairman Burns asked all those in favor of the motion to vote Aye. All were in favor.

Management and Budget – There was none

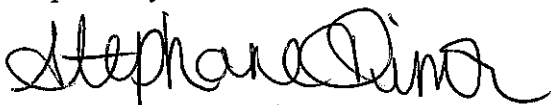
Old Business – In regards to replanting trees, it has been requested that we try to get a grant from America the Beautiful.

- In regards to the washing machines, it is possible to add in another unit in the downstairs. We have a proposal that in 8 – 10 days we will see results. Unfortunately, we cannot switch back to using quarters.
- In regards to the parking spaces, we are currently testing the space for rocks.
- We are awaiting a change order for the locks.
- Commission Chairman Burns contacted Scott J. Pelletier (Fire Chief), and he said he had dropped off fire safety brochures, etc., but none can be found. We will contact Scott again.

New Business – There was none.

Adjournment – Commission Chairman Burns entertained a motion to adjourn at 2:57 p.m. Commissioner O'Connell made a motion to adjourn at 2:57 p.m. and was seconded by Commission Chairman Burns. Commission Chairman Burns asked all those in favor of the motion to vote Aye. All were in favor.

Respectfully Submitted,



Stephanie Dimon

Oxford Housing Authority
Balance Sheet for June 2016
Program: CT State Elderly Project: Consolidated

	Period Amount	Balance
LIABILITIES AND SURPLUS		
LIABILITIES		
ACCOUNTS PAYABLE		
Accounts Payable - Vendors	17.20	40,149.29
TOTAL ACCOUNTS PAYABLE	<u>17.20</u>	<u>40,149.29</u>
TOTAL LIABILITIES	<u>17.20</u>	<u>40,149.29</u>
SURPLUS		
2810 Capital Grant by State of Connecticut	0.00	3,000,000.00
2813 Valuation of Fixed Assets	0.00	43,625.85
2814 Contributions by the Municipality	0.00	314,198.92
2820.1 Rehab Funds Authorized No.1	0.00	1,197,379.00
2820.2 Rehab Funds Authorized No.2	0.00	195,360.00
2821 Capital Grant - St. of CT Rehabilitation	0.00	840,807.68
RETAINED EARNINGS		
Unappropriated	5,140.97	87,670.38
Appropriated	2,311.00	275,327.32
TOTAL RETAINED EARNINGS	<u>7,451.97</u>	<u>362,997.70</u>
TOTAL SURPLUS	<u>7,451.97</u>	<u>5,954,369.15</u>
TOTAL LIABILITIES AND SURPLUS	<u>7,469.17</u>	<u>5,994,518.44</u>
PROOF	<u>0.00</u>	<u>0.00</u>

16 AUG -8 PM 1:11
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK