

TOWN OF OXFORD

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Minutes of OXFORD HIGH SCHOOL DIAMOND PROJECT Committee Meeting

April 17, 2014

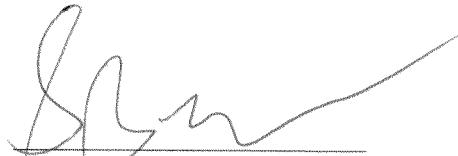
A meeting of the Town of Oxford, Oxford High School Diamond Project Committee (the "Committee") was held at Town Hall in Oxford, CT on April 17, 2014. Jim Michaud, Paolo Dell'Oso, Greg Baktis, Vickie Mahoney, Francis Keithline, Ken Chudoba, Jim O'Connell Jr, Dan Kudej, John Gramesty, and Brian Hourigan (Liaison) constituting Members of the Committee, participated. Absent from the meeting was Greg Kaether. In attendance by invitation was First Selectman George Temple Esq. Mr. Michaud served as Chairman and Mr. Baktis served as Secretary of the meeting. The meeting was called to order at approximately 7:30 p.m. ET.

1. **Notice of Meeting or Waiver.** It was noted that 10 of 11 Committee members were in attendance and a meeting quorum was present.
2. **Election of Officers.** The Committee upon motion duly seconded, unanimously approved the nomination of Jim Michaud as Chairman and Greg Baktis as Secretary. Mr. Michaud and Mr. Baktis accepted their nominations.
3. **Establishment of Regular Meetings.** The Committee upon motion and duly seconded, unanimously approved a Meeting Calendar whereby the Committee agreed to meet every two weeks beginning on May 1, 2014 until such time as the Committee decides otherwise. Secretary Baktis will present the Calendar to the Town Clerk in accordance with the Town Charter. Secretary Baktis will inform the Town Clerk that the meeting of May 1 is Special Meeting to discuss safety issues at the Oxford High School baseball and softball fields.

4. **Business Matters.** Selectman Temple addressed the Committee to ensure the Committee was familiar with and followed the Town Charter, **Section 2 – 5: Posting and Filing requirements under the Freedom of Information Act.** Further, Selectman Temple confirmed that each Committee member was provided a copy of the ordinance which defines the duties of the Committee. All Committee members present acknowledged receipt of the April 3, 2014 letter from the Selectman establishing the Oxford High School Diamond Project Committee and charge to study and make recommendations for improvements to the baseball and softball fields at Oxford High School in the interest of player and fan safety.

Mr. Michaud presented to the Committee the Agenda for this Organizational Meeting that had been filed with the Town Clerk on April 3, 2014. In addition, Mr. Michaud provided background on the project as discussed in the Project Plan and the safety concerns that the project was intended to address.

5. **Executive Session.** None.
6. There being no other business, the meeting was adjourned at approximately 8:30 p.m. ET.



Greg Baktis, Secretary

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TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK