

**Library Board of Director's
Meeting Minutes
November 19th, 2014**

Roll Call:

Meeting called to order: 7:07 p.m.

In attendance: Federowicz; Briganti; Keating; O'Brien; Joncyk.

Absent: Gawitt.

Also in attendance: Higginson.

Acceptance of Minutes:

Review for acceptance of September's Meeting Minutes:

Motion to Accept September's Meeting Minutes: Joncyk; Second: O'Brien. Vote: 4-0.

Abstain: Briganti.

Audience of Citizens:

Laurie Abbot,
Oxford, CT

Treasurer's Report:

Totals (October 2014): Copier: \$67.80; Conscience/Fines: \$0.00; Lost/Damaged Books: \$40.00; Gift/Bequests: \$ 405.00; Grants: \$1250.00.

Totals (November 2014): Copier: \$47.00; Conscience/Fines: \$60.50; Lost/Damaged Books: \$21.00; Gift/Bequests: \$1980.10; Library Building Fund: \$10,000.00.

Totals: Gifts/Bequests: \$63659.46; Library Building Fund: \$10,200.00; Grants: \$4991.73.

O'Brien states account reconciliation of expenses shows a variance of \$600.00 from May 2014 – June 2014. Higginson believes this is from a concert program in May. Will get back to Board.

Motion to Accept Treasurer's Report: Briganti; Second: Joncyk. Vote: 5-0.

Director's Report:

Submitted and presented by Higginson.

Annual Report submitted.

Draft of next year's Budget (2015 – 2016) submitted. Library Board asked to submit any questions/concerns on this before next meeting.

Questions submitted from Town Hall if Library wanted to be open on December 26th, 2014 and if there was sufficient staff. Higginson sent memo back stating yes to both.

Adult book discussions held.

Planning and Building Committee met and concept of new library was presented. No commitment has been finalized. Next meeting scheduled December 8th which includes a draft of a lease agreement for library space.

Holiday Fundraiser run by the Friends of the Library has started and will continue through December 15th. Tickets for Holiday Fundraiser will also be on sale during the Town Tree Lighting. Next Friends meeting scheduled for December 4th.

Library received grant from Kathryn Mattheis Foundation for \$8400.00 to purchase an installed screen, mounted projector, and electrical box. All these items have been installed and have already been utilized. These will be hooked up the cable as well, once Comcast has come. Paperwork for reimbursement check will be sent in before Thanksgiving; Board should receive it in December.

Local author program held. Upcoming concert will be held in December. Refreshments provided by the Friends.

Upgrade in software purchased which will do daily updates on all computers.

Children's Librarian Report:

Submitted by: Ciullo; presented by: Higginson.

Various programs held throughout the months include: card activities, watching various programs, home school programs, Halloween themed events, parties, science activities, puppets, writing club, as well as the Junior Friends meeting to plan a newsletter.

Story times still continue throughout the month.

Monday Crafts has become Marvelous Mondays and can include a special craft, or sometimes, a science experiment.

Motion to accept Director's and Children's Reports: Keating; Second: Federowicz. Vote: 5-0.

Chairman's Report:

Submit Board Members terms and expiration dates.

Library Board's contribution for Holiday Fundraiser: Cut Your Own Tree at Belinsky's Farm along with box ornaments.

Joint meet and greet meeting set for January 12, 2015 from 6-8 p.m. with appetizers and desserts for Library Board of Directors, Friends of the Library, library staff, Selectmen, and Library Building Committee.

Abbot suggested publicity along with the presentation of plaques to area businesses, which have made substantial contributions to library funding, during this event.

Old Business:

New Business:

Brosiuos resigned from Library Board of Directors.

Joann Briganti, of Oxford, accepted as his replacement at Selectmen's Meeting on November 15th, 2014. Her term will commence December 31st, 2016.

December's scheduled Meeting will be held at Brookside Restaurant, Oxford.

Adjournment:

Motion: Keating; Second: Joncyk. Vote: 5-0.

Time: 8:54 P.M.

14 NOV 25 PM 2:53
TOWN OF OXFORD, CT
Maguire A. West
TOWN CLERK

Respectfully Submitted by:

K. Solicito