

**Library Board of Director's
Meeting Minutes
December 17th, 2014**

Roll Call:

Meeting called to order: 7:49 p.m.

In attendance: Federowicz; Briganti; Keating; O'Brien; Joncyk; Gawitt.

Also in attendance: Higginson; Ciullo.

Acceptance of November's Minutes:

Review for acceptance of November's Meeting Minutes.

Change commence to terminate regarding Briganti's term as Board Member.

Motion to Accept November's Meeting Minutes with change: Federowicz; Second: Joncyk.

Vote: 5-0.

Abstain: Gawitt.

Acceptance of December Special Meeting Minutes:

Review for acceptance of December's Special Meeting Minutes: Gawitt; Second: O'Brien.

Vote: 5-0.

Abstain: Joncyk.

Audience of Citizens:

Art Rider,
Oxford, CT

Treasurer's Report:

Totals: Copier: \$54.00; Conscience/Fines: \$ 30.50.

Motion to Accept Treasurer's Report: Keating; Second: Briganti.

Vote: 6-0.

Director's Report:

Submitted and presented by Higginson.

Adult book discussion held.

Planning and building committee met to review rental proposal received from Tom Haynes. The draft was vague in scope and price per square inch was considered too high, so discussions with the Haynes group and a request for a formal proposal is ongoing.

Friends of the Library in Oxford's Holiday Fundraiser met goal of \$2000.00 for the first time.

"First Annual Library Appreciation Night", originally scheduled for January 12th, has been rescheduled, with a tentative date of February 9th, 2015, from 6-8 p.m.

MAVCO media package grant paperwork has been submitted to the Kathryn Mattheis Foundation and reimbursement should be received shortly.

Concert by "Too Human" held with refreshments sponsored by Friends.

Children's Librarian Marissa Ciullo submitted resignation to Higginson December 5th with her last scheduled day to be December 23rd.

Final draft of Fiscal Year Budget 2015-2016 submitted to Library Board along with Quarterly Report.

Children's Librarian Salary decreased with resignation of Ciullo.

Equipment Expensed total changed to \$685.00 for LED Digital Sign.

Total requested amount for Fiscal Year 2015-2016: \$268,012.00.

Capital Request figure to be submitted by Higginson to be \$4.2 million.

Motion to accept Budget for Fiscal Year 2015-2016 as submitted and Capital Request figure:

Keating; Second: Gawitt.

Vote: 6-0.

Children's Librarian Report:

Submitted and presented by Ciullo.

Various programs held throughout the months include: read aloud programs, holiday themed activities, and story writing programs.

Story times still continue throughout the month as well as craft days throughout the month.

Chairman's Report:

Old Business:

New Business:

Adjournment:

Motion: Gawitt; Second: Keating.

Vote: 6-0.

Time: 9:09 p.m.

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Respectfully Submitted by:

K. Solicito