

**AGENDA
LIBRARY BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
WEDNESDAY, OCTOBER 19, 2022
6:00 PM**

ROLL CALL

Keating, Federowicz, Goumas, and Sturm
Also in attendance: Costigan and Higginson

Called to order: 6:18 pm

ACCEPTANCE OF MAY MEETING MINUTES

Motion to accept: Goumas
Second: Sturm
Vote: 4 - 0

TREASURER'S REPORT

Submitted and presented by: Goumas

Copies: \$67.70; Fines: \$18.30; Lost & Damages Items: \$0.00. Total: \$86.00.
No Changes for Grants or Gifts and Bequests:
Grants Total: \$6,368.85
Gifts and Bequests Total: \$14,224.04

Motion to accept: Sturm
Second: Keating
Vote: 4 - 0

DIRECTOR OF MUNICIPAL LIBRARY/MEDIA OPERATIONS REPORT

Submitted by: Costigan

Very busy summer.
Statistics for summer visits and circulation discussed. 3,074 more patrons served this summer as compared to last.
Friends will be accepting book donations for a Book and Bake sale scheduled for the beginning of November.
Wrapping up the ARP Humanities Grant. From this grant the library was able to survey our community, create a new logo, host and market humanities programs for patrons, and purchase books and other materials to those subjects for the collection. All funds have been spent. Final report will be submitted October 31.
Discussion and questions regarding Library's new logo.
Continue work on ALA COVID Library Relief Fund Grant. Spent most of the funds on our collection. Each book has survey bookmark in it so we can evaluate the outcomes and impact this grant has had on our patrons. Costigan completed and submitted the interim report and another interim is due November 9,
Costigan continues to work with Connecticut State Library on getting our e-rate discount for fiber internet service, which has been a long, drawn out issue.

ADULT SERVICES LIBRARIAN'S REPORT

Submitted by: Higginson

Also submitted October and November Calendars

Friends will sponsor Santa George for the holiday program as well as a new projector for the library.
Discussion and questions on book vendors and experiences with said vendors.
Numerous programs held. Circulation reports as well as program statistics and upcoming programs relayed to Board.
Higginson attended FOLIO meeting, webinars, and various trainings.
Costigan and Higginson will review and finalize the State report and submit before the November 1st deadline.

CHILDREN'S LIBRARIAN'S REPORT

Submitted by: Rivero

Kudos to Rivera from Goumas as he stated he attended Baby Time program hosted by her.

Discussion and questions on homeschooling and homeschooling patrons.

List of the numerous programs held as well as statistics for these programs and circulation reports including summer circulations relayed to the Board.

List of purchases made and Rivero looking to have all purchases finished this week from grant funds. Should start reporting circulation statistics and patron feedback about the grant books within the month.

CHAIRMAN'S REPORT

ACLB (Association of Connecticut Library Boards) will not be having seminar – Keating will send link as what they are offering. It will be available through Zoom and is not just for Library Board members – can benefit library staff also.

OLD BUSINESS

NEW BUSINESS

- Discussion and possible action on Library Board Meeting Dates/Time Changes
- Discussion and possible action on Updating Circulation Policies

Motion to change the Museum Pass Policy by omitting "Our passes: available to Oxford residents only":

Federowicz

Second: Goumas

Vote: 4 - 0

Discussion on meeting date/time change/s.

ADJOURNMENT

Motion: Sturm

Second: Keating

Vote: 4 - 0

Adjourned: 7:03 pm

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10/20/2022

22 OCT 20 AM 11:31
TOWN OF OXFORD, CT
TOWN CLERK
Keating