

**Library Board of Director's  
Meeting Minutes  
October 16<sup>th</sup>, 2013, 7 p.m.**

**Roll Call:**

Meeting Called to order:

Time: 7:04 p.m.

Location: Oxford Public Library

In attendance: Federowicz; Gawitt; O'Brien; Keating; Joncyk.

Also in attendance: Higginson.

**Acceptance of September's 2013 Minutes:**

Motion: Federowicz; Second: Gawitt

Vote: 4-0

**Audience of Citizens:**

None

**Treasurer's Report:**

Copier: \$211.50; Video: zero; Fines: \$251.00. Grants total \$7,683.73; Gifts/Bequests: \$60,730.36; Library Building Fund: \$200.00.

Motion to accept Treasurer's report: Federowicz; Second: Keating.

Vote: 5-0.

**Director's Report:**

Some highlights include:

Various programs offered for patrons.

Friends of the Library getting ready for November book sale and holiday raffle.

Building Committee met and finalized work by the architect on building specifications.

Ineligible for State Grant for new library – was not submitted.

Bibliomation came in for minor upgrades.

Higginson will be attending New England Library Conference.

### Children's Report:

Various activities for children offered including:

T-shirt printing, craft days, book clubs/talks, Life-size Candy Land costume Party, truffle class, Pez Candy, Inc., Trick-or-Treat story time, movie showings, and an adult class on e-readers taught by a teenager.

### Chairman's Report:

### Old Business:

Look into getting new camera for library; letter to meet for safety concerns of no camera in library.

Special appropriation to town for making change for alternates to Library Board of Directors.

Letter to be drafted to Selectman to meet for discussion regarding:

- Strong estate monies- where are they?
- Is there separate account for Library Building Fund and if not how do we set one up?
- Where are monies appropriated from the Polka Fest (approximately \$10,000.00)?
- What financial institution is holding the grant monies?
- Where are the \$4900.00 bequest monies from 25 years ago?

### New Business:

Motion by board for the purchase of one year trial of Library Aware at \$1755.00 with said funds from Grants account. Motion: Joncyk; Second: Federowicz. Vote: 5-0.

Board Raffle Donation discussed.

### Adjournment:

Motion to Adjourn: Gawitt; Second: Joncyk.

Vote: 5-0

Time: 8:36 p.m.

13 OCT 18 PM 4:01  
TOWN OF GUNFORD, CT  
*Margaret A. West*  
TOWN CLERK

Respectfully Submitted by:

K. Solicito