

Library Planning and Building Committee
Regular Meeting Minutes
Monday Nov. 3, 2014 – 7:00 PM
Oxford Town Hall

Members Present: Chair George Mitchell, Jim Nicolari, Barry Schiff, Jim Westgate

Members Absent: Leslie Alexander, Robert Farnum, Alcyne Lyon

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Board Liaisons Present: Dawn Higginson

Consultants Present: Kathy Ekstrom, Tom Haynes, Herman Schuler – Haynes Construction; Andrew McGeever - Oxford EDC

Recording Secretary: Faith Williams

Meeting Called to Order at 7:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

Audience of Citizens I: none

Acceptance of Minutes: motion to approve minutes of Special Meeting Oct. 20, 2014 was made by B. Schiff, seconded by J. Westgate. **All Aye.** Motion carried.

Project Update: Chair G. Mitchell welcomed guests from Haynes Construction to update committee on proposed project.

Haynes Presentation: Tom Haynes reviewed the Oxford Town Center project with the committee, with a general overview of the three components: retail, green/market square, and residential (hard copy of presentation on file at Town Clerk's office). Discussion included but was not limited to: possible name change of project; tenants – both leased/signed commitments and proposed businesses; concept of “Well and Wise” to tie the library to a medical facility; concept of gathering space for the community; filling a need in the town for services, goods, and green space. The proposed library space would be in the second floor (above retail space) with 10K sf; the proposed connector to the medical office building might include some community meeting space. Concepts

for the building layout were reviewed; the proposed construction timeline would anticipate a Spring 2016 occupancy for the library. Some early discussions about costs would lay the burden of building under the Haynes construction project, with the town entering a lease agreement for the space.

Chair G. Mitchell requested Haynes provide a single-source proposal for leasing costs by Nov. 12, 2014. The committee will plan to schedule a Special Meeting on Nov. 17, 2014 to review documents provided by Haynes.

Audience of Citizens II: none

8:33 pm B. Schiff motioned to adjourn; J. Nicolari seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary
Minutes Subject to Approval

14 NOV -5 PM 4:37
TOWN OF FORD, CT
Margaret A. West
TOWN CLERK