

**Library Planning and Building Committee  
Special Meeting Minutes  
Thursday April 9, 2015 – 7:00 PM  
Oxford Town Hall**

**Members Present:** Chair George Mitchell, Jim Nicolari, Barry Schiff, Jim Westgate

**Members Absent:** Leslie Alexander, Robert Farnum, Alcyne Lyon

**Alternates Present:**

**Alternates Absent:** David McKane, Dawn Zdru

**Board Liaisons Present:**

**Recording Secretary:** Faith Williams

**Meeting Called to Order** at 7:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

**Project Q&A – Bill Lewis, Industrial Building Systems:** After a quick overview of the project and its history, Chair C. Mitchell welcomed Bill Lewis of Industrial Building Systems. The company designs and/or builds pre-engineered systems to specifications. Discussion points included but were not limited to: working with architect/architectural plans; impact of shape on construction budget; composition of building materials; façade options; possibility of solar; review of cost study proposal dated 4/6/15 (copy on file at Town Clerk's office); projects completed by IBS; design/bid option; and bid process.

**Audience of Citizens I: none**

8:18 pm B. Schiff motioned to adjourn; J. Nicolari seconded. All Aye.

Respectfully submitted,

*Faith Williams*

Faith Williams, Recording Secretary  
Minutes Subject to Approval

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Chapman  
10/1/14