

Library Planning and Building Committee

Regular Meeting Minutes

July 11, 2016 – 7:00 PM

Oxford Town Hall

Members Present: Chair George Mitchell, Robert Farnum, Jim Nicolari, Jim Westgate, Alcyne Lyon

Members Absent: Barry Schiff

Alternates Present: none

Alternates Absent: David McKane, Dawn Zdru

Board Liaisons Present: Dawn Higginson

Consultants Present: Bryan Nesteriak, Town Engineer; Patricia Monteres and Ronen Wilk, Peter Gisolfi Associates

Recording Secretary: Faith Williams

Meeting Called to Order at 7:00 PM at Oxford Town Hall by G. Mitchell, followed by roll call.

Audience of Citizens I: none

Acceptance of Minutes: **Motion** to approve minutes Regular Meeting June 6, 2016 made by J. Nicolari; seconded by R. Farnum. All aye; motion approved.

Correspondence: none

Engineering Update: Bryan Nesteriak reported more test pits had been done and he found an acceptable area to move the septic system in order to use a gravity-fed system. **MOTION** to submit septic system for approval at Health Department was made by R. Farnum and seconded by J. Nicolari. All aye; motion passed.

Architectural Update: Ronen Wilk reviewed minor modifications to the site plan, mainly on the parking area and detention area. Patricia Monteres updated the committee on the minor changes made per prior discussions with committee; still working on budget with the estimator and are close to budget number. Firm will be meeting with Nucor this week for full details on proposed roofing system. Discussion ensued on construction schedule and bid spec timeline. The committee set aside Monday July 18 and Monday July 25 as Special Meeting dates for Architectural Workshops and Review.

Budget:

Invoices: NA

Budget Review: J. Westgate provided updated Project Cost Construction Estimate spreadsheet (copy on file in Town Clerk's office).

Old Business: none

New Business: none

Audience of Citizens II: none

Motion to adjourn by R. Farnum; seconded by J. Nicolari at 7:24. All aye.

Respectfully submitted,

Faith Williams

Faith Williams, Recording Secretary
Minutes Subject to Approval

16 JUL 13 AM 11:04
TOWN OF OXFORD, CT
Myra A. Clark
TOWN CLERK