

## Library Planning and Building Committee

### Special Meeting Minutes

Feb. 22, 2017 – 6:30 PM

Oxford Town Hall

**Members Present:** Chair George Mitchell, Robert Farnum, Jim Nicolari, Jim Westgate

**Members Absent:** Alcyne Lyon, Barry Schiff

**Alternates Present:** none

**Alternates Absent:** David McKane, Dawn Zdru

**Board Liaisons Present:** Dawn Higginson

**Consultants Present:** Michael Tribe, Patricia Monteres — Peter Gisolfi Associates; Brian Nesteriak — B&B Engineering

**Recording Secretary:** Faith Williams

**Meeting Called to Order** at 6:30 PM at Oxford Town Hall by G. Mitchell, followed by roll call

**Selection of Special Inspection Services:** bids were opened on Feb. 21 at 3:30 pm. In total, 5 bids were received, ranging from \$9,500 to \$30,642. Discussion ensued on the proposals, including but not limited to the scope of work expected, how the companies prepared the bids, base costs plus per unit pricing, how often tests/reports would be required, and details provided in RFP. **MOTION** by R. Farnum to recommend low bidder of Test-Con Inc. to the Board of Selectman, provided further analysis of bid method and feedback from Montagno Construction is positive; seconded by J. Nicolari. All Aye; motion passed.

**Engineering Update:** B. Nesteriak noted progress on the construction site. More rock was found but not an unreasonable amount. Of more concern was the amount of roots in the soil; he will monitor the situation and work with Montagno and Gisolfi to ensure the issue is reviewed and addressed as needed.

**Architect Update:** NA

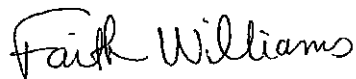
**Construction Update:** NA

**Old Business:** NA

**New Business:** NA

Motion to adjourn by J. Nicolari; seconded by J. Westgate at 7:11. All aye.

Respectfully submitted,



Faith Williams, Recording Secretary  
Minutes Subject to Approval

17 FEB 23 PM 3:04  
TOWN OF OXFORD, CT  
*Montagno Construction*  
TOWN CLERK