

Library Planning and Building Committee
Regular Meeting Minutes
Monday March 3, 2014 – 7:00 PM
Oxford Town Hall

Members Present: Chair George Mitchell, Robert Farnum, Barry Schiff, Jim Westgate

Members Absent: Leslie Alexander, Alcyne Lyon, Jim Nicolari

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Consultants Present: none

Recording Secretary: Faith Williams

Meeting Called to Order at 7:07 PM at Oxford Town Hall/Library by Chair G. Mitchell, followed by roll call.

Audience of Citizens I: none

Acceptance of Minutes: motion to approve minutes of Special Meeting Jan. 15, 2014 was made by R. Farnum, seconded by B. Schiff. All Aye. Motion carried.

Architect Update: Chair G. Mitchell distributed copies of packet at presented to the Board of Finance at the 3/3/14 BOF meeting. At that meeting, BOF members asked questions on the project and suggested the committee work towards a May 15, 2014 referendum date to coincide with the town budget vote. **Motion to approve** draft letter requesting joint meeting with Board of Selectmen and Board of Finance was made by R. Farnum, seconded by J. Westgate. All Aye. Motion carried.

Budget: All phase one invoices have been submitted for payment. Architectural firm should be available for town meetings to discuss library project as part of the phase one deliverables.

Old Business: J. Westgate reported he will make contact with CL&P to get utility estimate for building. R. Farnum suggested inquiring on any available incentive programs.

New Business: none

Audience of Citizens II: none

7:25 pm B. Schiff motioned to adjourn; J. Westgate seconded. All Aye.

Respectfully submitted,

Faith Williams

Faith Williams, Recording Secretary
Minutes Subject to Approval

14 MAR -5 PM 1:10
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK