

Library Planning and Building Committee
Regular Meeting Minutes
Monday Nov. 4, 2013 – 7:00 PM
Oxford Town Hall

Members Present: Chair George Mitchell, Leslie Alexander, Robert Farnum, Alcyne Lyon, Jim Nicolari, Jim Westgate

Members Absent: Barry Schiff

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Consultants Present: none

Recording Secretary: Faith Williams

Meeting Called to Order at 7:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

Audience of Citizens I: none

Acceptance of Minutes: motion to approve minutes of Special Meeting Sept. 23, 2013 was made by L. Alexander, seconded by J. Westgate. All Aye; Motion carried.

Architect Update: none

Budget: motion to approve payment for Peter Gisolfi Associates invoices for July in the amount of 9735.33, for August in the amount of 3900.00, and for September in the amount of 5309.53 was made by R. Farnum, seconded by L. Alexander. All aye; Motion passed.

Old Business: Chair G. Mitchell informed the committee that the grant was not signed by First Selectman G. Temple and therefore not submitted. Mr. Temple suggested a May referendum may be realistic. Chair G. Mitchell will instruct architect to refine 10,000 sf plan at 3.2M budget. Discussion included possibility of funding gap and the Friends of the Library and the Library Board funds available for use. Any further grant applications in the next calendar year would severely impact building timeline.

Correspondence from town grant writer Kathleen O'Neil confirmed the opportunity to apply for the state grant was missed. (Letter on file at Town Clerk's Office.)

New Business: 2014 meeting dates will be reviewed at Dec. 2, 2013 meeting. A suggestion was made to invite BOF/BOS members to review building after further architectural drawings are completed.

Audience of Citizens II: none

7:27 pm R. Farnum motioned to adjourn; J. Westgate seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary
Minutes Subject to Approval

13 NOV -6 AM 11:15
TOWN - HOLLAND, CT
Margaret A. West
TOWN CLERK