

**Library Planning and Building Committee
Special Meeting Minutes
Monday April 22, 2013 - 6:00 PM
Oxford Town Hall**

Members Present: Chair George Mitchell, Robert Farnum, Jim Nicolari, Barry Schiff
Members Absent: Leslie Alexander, Alcyné Lyon, Jim Westgate

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Board Liaisons Present: Dawn Higginson, Oxford Library

Consultants Present: none

Recording Secretary: Faith Williams

Meeting Called to Order at 6:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

Audience of Citizens I: none

Review Architectural SOW, Timeline, Deliverables:

Chair G. Mitchell updated committee with 14K approval from BOF/BOS/Town Meeting for Phase 1 Architectural plans. Contract from Peter Gisolfi Associates was reviewed. Discussion included but was not limited to: availability of 3D electronic rendering/model under "Schematic design documents and cost estimates"; use of Lushington report by PGA; results of Nafis & Young reports sent to PGA; additional funds may be needed for any further Nafis & Young work as directed by PGA; timeline as proposed by PGA compared with timeline outlined by town officials.

Motion to approve Peter Gisolfi Associates contract dated April 22, 2013 for submittal to Selectman George Temple to sign as town representative made by R. Farnum; seconded by B. Schiff. All in favor; motion passed.

Further discussion on the timeline included discussion on referendum date, reasonable expectation of starting dates. D. Higginson will work with J. Hilva and selectman's office to coordinate the timeline to have the drawings returned to the town by August 30, 2013 and referendum date to coincide with November ballot.

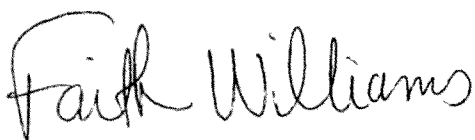
Chair G. Mitchell also noted he is inquiring with the trustee of the Miriam Strong estate to firm up expectations for funds/timing.

Audience of Citizens II:

Ed Gawitt, 60 Bowers Hill Road, noted the site of the proposed library may seem far for some residents. Chair G. Mitchell noted the location, although not on Rt. 67, is near the center of town borders.

6:30 pm B. Schiff motioned to adjourn; R. Farnum seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary
Minutes Subject to Approval

13 APR 25 PM 3:56
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK