

Library Planning and Building Committee
Special Meeting Minutes
Wed. Dec. 4, 2013 – 7:00 PM
Oxford Town Hall

Members Present: Chair George Mitchell, Robert Farnum, Jim Nicolari, Barry Schiff, Jim Westgate

Members Absent: Leslie Alexander, Alcyne Lyon

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Consultants Present: none

Recording Secretary: Faith Williams

Meeting Called to Order at 7:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

Audience of Citizens I: none

Acceptance of Minutes: motion to approve minutes of Regular Meeting Nov. 4, 2013 was made by J. Westgate, seconded by B. Schiff. All Aye; Motion carried.

Architect Update: updated drawing was passed among the committee members for review and comment (see document on file at Town Clerk's office). Gisolfi Associates indicated there would be alternates on the specification and felt we could still get a good value in the current economy.

Budget: discussion on invoices billed vs. overall architectural fees ensued. A new invoice was received and will be reviewed by J. Westgate for billing accuracy before approval.

Old Business: none.

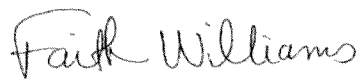
New Business: Chair G. Mitchell will work with BOS/BOF to go through approval process to move to referendum. D. Higginson reminded the committee of the budget deadlines and the availability of the BOS/BOF as they work on the next fiscal year.

2014 Meeting Schedule: the committee will continue to meet on the first Monday of each month (adjusted for holidays) as follows: Jan. 6, Feb. 3, March 3, April 7, May 5, June 2, July 7, August 8, Sept. 8, Oct. 6, Nov. 3, Dec. 1. **Motion to approve 2014 meeting dates** was made by R. Farnum, seconded by B. Schiff. All Aye; motion passed.


Audience of Citizens II: D. Higginson informed the committee she would be forwarding any future press questions on the project to the First Selectman's office.

7:25 pm R. Farnum motioned to adjourn; B. Schiff seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary
Minutes Subject to Approval

13 DEC -6 AM 10:26
TOWN CLERK

TOWN CLERK