

**Oxford Main Street Project Committee  
Regular Meeting**

**Tuesday, June 13, 2017**  
**1:30 PM – Town Hall Hearing Room**

The meeting was called to order by Chairman Kathleen O'Neil at 2:35pm and the Pledge of Allegiance was recited.

Present: Chairman Kathleen O'Neil, Vice-Chairman Herman Schuler, Planning and Zoning Commissioners Pat Cocchiarella and Tanya Carver, Economic Development Director Andy McGeever, Selectman Kathy Johnson, Robbi Costigan, Tony SanAngelo and Staff Advisor Brian Miller

**Acceptance of Minutes**

**MOTION:**

Tanya Carver moved to accept the May 23, 2017 Meeting Minutes, this was seconded by Pat Cocchiarella. All Ayes. Motion carries.

**Amendments to the Agenda**

None

**Correspondence: Letter to Rick Dunne, Executive Directive, NVCOG**

See Attached

**Old Business:**

**1. Logo Contest**

**MOTION:**

Tanya Carver moved to award Jared Poulsen the logo contest winner. This was seconded by Kathy Johnson. All Ayes motion carries.

Discussion: Jared Poulsen is the winner of the logo contest. He is a junior at Oxford High School and is very interested in pursuing graphic design. The Committee awarded him \$500 for winning the contest. His logo will be used by the committee on letterheads, etc.

## **2. Subcommittees**

### **MOTION:**

Kathy Johnson moved to approve the following subcommittees, this was seconded by Tanya Carver. All Ayes. Motion carries.

Sub-Committees:

### **PUBLIC RELATIONS:**

Tanya Carver  
Kathy Johnson  
Anthony SanAngelo

### **PRIVATE and BUSINESS FUNDING**

Andy McGeever  
Kathleen O'Neil  
Robbi Costigan

### **GRANT APPLICATIONS:**

Kathleen O'Neil  
Robbi Costigan

### **TRAILS**

Herman Schuler  
Pat Cocchiarella

## **3. Recap of Aaron Budris' Presentation**

The presentation was very informative, helpful and much appreciated by the committee.

## **New Business:**

- 1. Herman Schuler – discussion of the survey questions that are relevant to the OMSP**

Herman discussed the survey question results – 8, 9, & 10 as they related to the Main Street Project.

**2. Responsive Growth and Transit-Oriented Development Program**

Kathleen O'Neil is working on a grant application to get a routing study done for the committee. Aaron Budris recommended the committee apply for this grant.

**3. Community Connectivity Program**

The committee intends to apply for this grant. Grants will be awarded on a competitive basis and will range from \$75,000 to \$400,000.

**4. Action Plan 2017-2018**

This was tabled by the committee

**5. Trout Unlimited and Federal River & Trails Programs**

Tony SanAngelo distributed information regarding potential sources of funding for greenway projects.

**6. Public Input Suggestions**

Have an informational meeting for residents  
Develop Powerpoint presentation  
Form Friends of Main Street Project  
Informational meeting for businesses  
Involve Town organizations, i.e. Lions Club, Garden Club, etc.  
Install signs  
Newspaper articles  
Radio and TV spots

**Adjournment**

**MOTION:**

Robbi Costigan moved to adjourn the meeting at 3:09pm. This was seconded by Pat Cocchiarella. All Ayes. Motion carries.

Respectfully submitted, subject to approval



Robbi Costigan  
Secretary/Clerk

17 JUN 19 PM 2:37  
TOWN OF OXFORD, CT  
TOWN CLERK  
*Pat Cocchiarella*



## TOWN OF OXFORD

George R. Temple  
First Selectman

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*Office of the First Selectman*

May 5, 2017

Mr. Rick Dunne  
Executive Director  
Naugatuck Valley Council of Governments  
49 Leavenworth Street  
3<sup>rd</sup> Floor  
Waterbury, CT 06702

Dear Mr. Rick Dunne:

I am writing this letter to formally request a transit study from the NVCOG for the Town of Oxford. The Town of Oxford had submitted an application to the Department of Transportation's FAST Act Transportation Alternatives Set-Aside Program (TAP) for the Little River Walkway. Unfortunately, the application was denied. During a presentation to the Oxford Main Street Project Committee, Aaron Budris, Senior Regional Planner, of NVCOG, gave a critique of the Little River Walkway application. He presented a thorough description of the ways and means for the committee to move forward in the future with its plan for the Oxford Main Street Project (OMSP). One of the suggestions was to authorize a transit study for Oxford. A transit study would have aided the town in its Little River Walkway submission and will definitely help in future grant submissions and designs for the Oxford Main Street Project. In addition, the town will also apply for the 2017 Responsible Growth and Transit Oriented Development Program.

I look forward to working with you on this transit study.

Sincerely,

George R. Temple  
Oxford First Selectman

Cc: Aaron Budris, NVCOG Senior Regional Planner  
Kathleen O'Neil, Chair of the Oxford Main Street Committee